

**BOARD OF SELECTMEN  
TOWN OF MADISON  
July 30, 2019  
MINUTES**

**Selectmen Present** –Josh L. Shackford, John Arruda and Robert J. King, Jr.

**Others Present** – Town Clerk Michael Brooks; Fire Chief Richard Clark; Police Chief Ted Colby; Sergeant Hayford; Patrolmen Mosher and Martin; DPW Director Jon Cyr; DPW Mechanic Rob Rand; DPW Groundskeeper Alan Libby; Code Officer Bob Boyd; Town Administrator Linda Shackford; TV Videographer Carol Dandeneau; EAC Member Noreen Downs; Residents Sarah and Hannah King, Melissa Arias, Paul and Cheryl Littlefield, Donna and Mike Veilleux, Patty Curotto, Ted Kramer, Bill and Cindy Lord, Stu and Karen Lord, several other members of the public.

**Where and When Posted** – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 31, 2018.

**Meeting Called to Order** – By Chairman Shackford at 5:30 pm.

Chairman Shackford opened the public hearing at 5:30pm and announced that this public hearing is being held in accordance with RSA 41:9-a to discuss and receive input on changes to guest permits, the fees for them, as well as parking fines for non-compliance. This hearing notice was published in the Conway Daily Sun on July 16, 2019 and posted at the Town Hall, Madison and Silver Lake Post Offices on July 11, 2019.

Chairman Shackford opened the floor to public comments asking for solutions to improve the situation at the beaches. J. Shackford read into record an email from resident Cassie Rowe offering suggestions for changes to be made. These suggestions included parking fines increasing to \$75, guest be accompanied by a resident, and writing the date on guest passes for the day used. Her suggestions also included that the Foot of the Lake Beach be for residents only.

Rick and Sally Larsen of East Shore Drive were in the audience and Mr. Larsen spoke about issues at the Foot of the Lake. Noise levels, trash, trespassing on neighbors' land and beaches, overcrowded parking and street parking, vehicles without proper parking permits, fireworks, and dogs are several of the troubling issues faced by beach patrons. Mr. Larsen noted that a local publication list Silver Lake as a public beach with directions. Solutions suggested by Mr. Larsen included more enforcement of parking stickers, a town mooring ordinance, increase in parking fines at beach and launch, modifying guest permit process and consideration of a paid attendant on summer weekends. J. Shackford thanked Mr. Larsen for his comments and most agreed he summed up the same concerns of those in attendance.

J. Shackford asked for suggestion on how the public would like to proceed. J. Shackford offered a suggestion to increase the parking fine from \$25 to \$75 or \$100. Arruda noted statistics on the numbers of passes and stickers given with a 2017-2018 two-year sticker amount of 3,900. King replied to a taxpayer's suggestion of towing vehicles. King explained that it should be taken in proper stride with a ticket, then a larger ticket before towing; J. Shackford added that the town could end up responsible for tow bills.

Donna Veilleux asked the Board to address parking on the road and boat ramp. King explained that access is allowed by the public to the boat launch, but parking is for taxpayer/residents. Postmistress Patty Curotto expressed the problem with parking in front of mailboxes which impedes delivery of the USPS mail. Littlefield suggested making one side of the road a “No Parking” area, which will in turn allow ease of travel for emergency and regular traffic.

Ted Kramer advised that there are mixed messages at the boat launch because signage says no swimming yet also swim at your own risk. It was explained that insurance is the reason.

Several ideas were suggested including separating transfer station use from beach use on the coupons, limiting the number of guest passes per household, installation of an iron ranger, raise the cost of guest passes, and guest coupons only for single date of visit.

Curotto asked about the dock and raft at Monument Beach. DPW Director Cyr responded that the raft is being repaired and is scheduled to be install asap, and the dock has been shortened as to not interfere with the neighbor’s dock.

J. Shackford made note to the audience that changes will not occur without another public hearing and not until next year.

The audience offered a round of applause for the hard work done by the beach groundskeepers.

J. Shackford closed the public hearing at 6:00pm.

**APPROVAL OF MINUTES:**

**Motion** by Arruda, seconded by King, to approve the minutes of July 16, 2019 as written. The motion passed **3-0**.

**APPROVAL OF MANIFESTS:**

**Motion** by Arruda, seconded by King to approve the Manifest of July 29 – August 5, 2019 in the amount of \$285,188.50. The Manifest breakdown is as follows: \$129,658.21 for Accounts Payable; \$28,990.26 for payroll; \$8,548.36 for payroll liabilities; and \$285,188.50 for Village District of Eidelweiss. The motion passed **3 -0**.

**PUBLIC COMMENTS** – There was none.

**DISCUSSION ITEMS/NEW BUSINESS:**

**Oath of Office - Selectman**– Town Clerk Michael Brooks administered the Oath of Office as selectman to William T. Lord. The oath was signed by Lord, Brooks and the Board of Selectmen. Congratulations were extended to Selectmen Lord.

**Oath of Office - Police Chief Robert J. King, Jr.** – Town Clerk Michael Brooks administered the Oath of Office as Full-Time Chief of Police to Robert J. King, Jr. The oath was signed by King, Brooks and the Board of Selectmen. Congratulations were extended to Chief King.

**Vote to Indemnify the Board of Selectmen per RSA 31:105** – **Motion** by J. Shackford, seconded by Arruda to indemnify the Board of Selectmen as they presently sit per RSA 31:105. The motion passed **3-0**.

**Happy Birthday to Hannah King** – Chief King began a chorus of Happy Birthday to his daughter Hannah in celebration of her 12<sup>th</sup> birthday. A small cake was also presented to her.

**Thank you to Chief Colby** – Sergeant Hayford offered recognition of Chief Ted Colby for his 12 years of service to the Town of Madison. Hayford presented Colby with a plaque of appreciation. Colby graciously accepted and spoke of how much he enjoyed his years in Madison. Arruda presented Colby with an engraved wooden box with gratitude from the Town. A round of applause from the audience expressed the appreciation of all.

**Letters of Appreciation for Jim Hayford and Jeff Bryan** – J. Shackford asked Hayford to approach the Board. Hayford was presented with a letter of appreciation along with a performance bonus of \$100.00 for his extra effort during the absence of Chief Colby. Transfer Station attendant Jeff Bryan, not in attendance, was also recognized with a letter and \$100 performance bonus for how well he ran the transfer station during Cairns' absence.

**King's Board Assignments** – King asked that he be appointed to the Energy Advisory Committee and Solid Waste Advisory Committee. King has been the selectmen's representative for the last few years and hopes to remain members of those committees.

**Motion** by J. Shackford, seconded by Lord to appoint Robert J. King, Jr. to the Energy Advisory Committee and Solid Waste Advisory Committee. The motion passed **3-0**.

**Tax Collector Review of Deeding List** – Tax Collector Michael Brooks approached the Board. Brooks announced that we are at 94% collection of 2019P01 which is in line with past year's collection. Brooks presented a list of properties subject to deeding. Several tax payers on the list historically pay before the deadline, however, there are new delinquent payers with no history. A special meeting will be scheduled for August 20<sup>th</sup> to have the Board sign deeds or waivers as necessary.

**Replace AC unit Town Hall** – The air conditioning at Town Hall was leaking in the ceiling outside the Selectmen's office. The unit has been repaired but is in need of replacement due to the age of the equipment. Brooks explained that the refrigerant and replacement parts are either extremely expensive or unavailable. A verbal estimate of \$10,000 for replacement was received. This is something that will be placed on notes to keep in consideration during the 2020 budget season.

**Consider Release of VDOE P01 tax portion on Wednesday 7/31** – The Finance Director asked for consent from the Board to send the Village District of Eidelweiss their 2019P01 tax funds. It is not due until later in August but we have collected enough tax money and they are in need. The Board agreed to send them their funds.

**Highway Heavy Equipment Expendable Trust Fund Withdrawal \$8,362.03** – **Motion** by J. Shackford, seconded by Arruda to request the withdrawal of the Trustees for Trust Fund for \$8,362.03 from the Highway Heavy Equipment Expendable Trust Fund to reimburse the general fund for the expenses incurred for tires and repairs to the grader. The motion passed **3-0**.

**OLD BUSINESS** – There was none.

**Selectman Lord's List** - Lord thanked the Board for the opportunity to attempt to fill the shoes of Bob King as a selectman.

**Selectman Arruda's List** – The most recent drawdown shows us at 57% of the year with 58% spent. Arruda feels we are doing just fine.

**Selectman Shackford's List** – No items

**Administrator's List** – TCPM will be able to arrange their schedule to clean the vinyl at Town Hall before Old Home Week. This project was made possible with the donation of the cost of the lift from Shawn and Linda Bergeron and donation of the transport of same from Coleman's Rental.

**Veteran's Monument Committee** – Michael Brooks updated the Board on recent additions and changes to the monument. DPW removed the tree stumps and put the sleeves for the new poles in the ground, with the poles scheduled to be set on Thursday. Brooks asked the Board to consider the removal of the willow tree near the monument. Arruda and J. Shackford were agreeable to any tree removal necessary around the monument. Arruda asked if there is a re-dedication planned? Brooks responded possibly at Veteran's Day. Kudos were extended to Ron Force who was able to rally donations to give the financial boost needed to complete the project.

**DPW Director Cyr** – Cyr announced that with Brook's idea and help from Rob Rand a Paint-a-Plow event is on the Old Home Week schedule for Saturday. Children will be able to paint on the freshly painted canvas of the plow which will then be displayed in the Old Home Week parade.

**EAC Solar Update** – Noreen Downs updated the Board on the current state of the solar Power Purchase Agreement. A conference call is planned to hash out the final details of the agreement on Thursday. Downs asked that a new signatory be appointed as King is no longer a selectman. J. Shackford suggested that after the conference call that Downs please update L. Shackford who in turn will update the BOS for signatures.

#### **SIGNATURE ITEMS**

Manifest

Payroll & Accounts Payable Checks

Confirmatory Selectmen's Deed – 206-057 Zebny

**6:34 PM** –Arruda made a **motion** to adjourn, seconded by J. Shackford, and so voted **3-0**.

**NEXT SELECTMEN'S MEETING** – The next Selectmen's Meeting will be on Tuesday, August 13, 2019 at 5:30 p.m. at the Town Hall Meeting Room.

Respectfully Submitted,

Linda Shackford,  
Town Administrator