

**BOARD OF SELECTMEN
TOWN OF MADISON
July 16, 2019
MINUTES**

Selectmen Present –Josh L. Shackford, John Arruda and Robert J. King, Jr.

Others Present – DPW Director Jon Cyr; Town Administrator Linda Shackford; TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 31, 2018.

Meeting Called to Order – By Chairman Shackford at 5:31 pm.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by King, to approve the minutes of July 2, 2019 as written. The motion passed **3-0**.

Motion by Arruda, seconded by King, to approve the non-public minutes of July 2, 2019, made public, as written. The motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by King to approve the Manifest of July 15-22, 2019 in the amount of \$171,135.83. The Manifest breakdown is as follows: \$35,437.54 for Accounts Payable; \$27,639.99 for payroll; \$8,058.30 for payroll liabilities; and \$100,000.00 for Madison Elementary School. The motion passed **3 -0**.

PUBLIC COMMENTS – There was none.

DISCUSSION ITEMS/NEW BUSINESS:

Ambulance Committee Sub-Committee Establishment Meeting – The Town of Eaton’s Board of Selectmen asked if the Ambulance Committee members would entertain rescheduling the meeting arranged for August 12th to the same day as the bid opening on August 26th. The Board was in agreement with the change. L. Shackford will make notification.

2019 Paving Proposals – There were two proposals received for paving per ton for the 2019 paving projects.

- All States Materials Group - \$88.65/ton
- GMI Asphalt - \$77.50/ton

Motion by J. Shackford, seconded by Arruda to accept the proposal of GMI Asphalt, pending DPW Director Cyr’s review. The motion passed **3-0**.

Monument Beach Update – A written update was received by Director Cyr from SLAM’s Ted Kramer regarding the update of the Monument Beach drainage. There are items on the update not reflecting the intentions of the Board. Concern that suggested sidewalk or curb installation to reroute water is not in the Town’s ROW or owned by the Town was expressed. Director Cyr was not sure to whom the update was going to be sent and expressed concern that he did not feel that he should approve or disapprove the

update. The update noted that DOT agreed to submit a re-design and made it clear they would not expend funds for the sidewalks or curbing. The Board agreed to table the issue with no action until we receive information from NH DOT.

Fire Department Tahoe Acceptance Certificate – The Fire Command vehicle is expected to be ready for the Town to take possession later this week. Director Cyr added that the DPW 5500 should be ready soon also. **Motion** by J. Shackford, seconded by Arruda to sign the documents related to financing out of session for the DPW 5500 and the Fire Department’s Tahoe. The motion passed **3-0**.

OLD BUSINESS

Public Hearing for Guest Permits and Parking Fines Scheduled for 07/30/19 – L. Shackford stated that the hearing has been posted noting that this will be for discussion and input from the public. A second hearing will have to be held if the Board decides to change any fees with those changes properly noticed. King would like to see data that shows the relationship of guest pass number versus stickers. J. Shackford would like to have the DPW and the police department represented during discussion. J. Shackford stated that at another meeting soon after this public hearing he would like to discuss the use of the ballfields and related costs associated with their maintenance.

Selectman Arruda’s List – The Planning Board is working on the CIP. Arruda asked that L. Shackford send notice to all department heads that August 15th is the deadline to have items added to the CIP without having to wait until next year. Department heads should give their request to Land Use Administrator Colleen King.

Arruda announced that in light of Chief Colby’s resignation and the subsequent appointment of Selectman King to Chief of Police the vacant Selectman’s position has been filled by Bill Lord. Lord serves as Chairman of the Advisory Budget Committee and has agreed to hold the position through March of 2020. Lord will be sworn in on July 30th. The Board is pleased he has accepted the position and expressed their gratitude for his service.

Selectman King’s List – King updated the Board regarding the solar array Power Purchase Agreement (PPA). The last agreement numbers were not in line with discussion at Town Meeting. King explained that the latest numbers show that the town would save approximately \$1,500 annually on electricity with up to a \$17,000 savings come the 10-year point should the Town buy they array. The buy out number is approximately \$134,000. King recommends that the Town put aside \$10,000 annually to fund the possible purchase. Arruda recommended that this be placed on the CIP. Arruda questioned if giving up the use of 2 acres is worth the saving that the town may receive. J. Shackford feels it is, citing several towns fighting to get into a program like this and we are set to go forward.

Motion by J. Shackford, seconded by Arruda to have King sign the PPA for the solar array. The motion passed **3-0**.

Selectman Shackford’s List – Recalling discussion at a previous meeting, J. Shackford brought up for discussion recognition of employee performance. Over the last few months there have been two employees in particular that he feels should be recognized. Sergeant Hayford has been doing a great job running the Police Department during the chief’s absence and Transfer Station Attendant Jeff Bryan did a great job covering during the manager’s absence. In appreciation of their performance the Board agreed to give each employee a \$100 performance bonus along with a letter of recognition as a small way to show their appreciation. L. Shackford will check with the Finance Director on the procedure for payment.

J. Shackford questioned Director Cyr if he knows of problems at the Transfer Station of out of town construction debris being brought in by contractors. Director Cyr does not see there being a problem, and cited a situation that Cairns had encountered and the contractor was turned away. J. Shackford noted that Freedom has been seeing it as an issue and was pleased to hear we do not have one.

Administrator's List – No items.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Veteran Credit Applications: 112-010-013 Davis

113-046 DiGiacomo

Yield Tax Levy: 238-004 Hart \$447.44

Notice of Intent to Cut: Slabodchikov 222-026 and 222-029

LUCT Abatement: 226-013 Hilton \$4,500.00

Purchase Requisition: 2019-HIGH-011 Chadwich Bayross \$2,450.00

2019-WARR-002 All States Asphalt, Inc. \$30,348.45

State of NH Fireworks Display Application

6:11 PM – Arruda made a **motion** to adjourn, seconded by J. Shackford, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, July 30, 2019 at 5:30 p.m. at the Town Hall Meeting Room.

Respectfully Submitted,

Linda Shackford,
Town Administrator