

**SOLID WASTE ADVISORY COMMITTEE
TOWN OF MADISON
November 15th, 2018
Minutes**

Committee members present: Paul Littlefield, David Downs, Robert King, Tino Fernandes

Others Present: Tim Hughes-videographer,

Where and When Posted: The SWAC meeting notice is published in the Town Office upper and lower levels and in both town Post Offices. The meeting generally is the third Thursday of each month unless noted on the schedule or amended by a change notice posted in all the above locations at least 24 hours prior to the previously planned meeting.

Meeting Called to Order: By the chairman at 5:35 PM

APPROVAL OF MINUTES: Minutes from the 10/18/18 meeting were up for approval. King made a motion to approve all three and Fernandes seconded. The motion passed 4-0.

NEXT SOLID WASTE ADVISORY COMMITTEE MEETING: The next meeting will be December 13th at 5:30 PM in the Town Hall meeting room. Littlefield will post the date change.

PUBLIC COMMENTS: None

DISCUSSION ITEMS:

1. **Plans for new compactor:** Cyr was unavailable for the meeting due to snowfall and town plowing requirements. He is getting updated budget numbers from the vendors. Littlefield has called NRRA for an on-site meeting to discuss recommendations in planning for the new compactor and other transfer station design issues.
2. **Cost of New Containers:** Cyr/Littlefield will get current numbers for open top and closed containers that we think we may need.
3. **Possible Recycle Markets:** Littlefield brought up the NRRA Price Guide for recyclables as a reference for looking for finding better ways to capitalize on more revenue for the products or reduce the tipping fees. We discussed it but did not find any immediate opportunities at this time. IT will be a good idea to keep watch on the market to insure that we are doing the best we can or for new opportunities.
4. **Old Business:**
 - a. **Cash Management:** Fernandes brought up the cash management process he had mentioned earlier. It could probably be accomplished with a simple receipt book with carbon copies. Downs mentioned that Selectman John Arruda had been looking into that when he was on SWAC and should be consulted for ideas. We agreed to wait and see what Cyr says about how to proceed.
 - b. **SWAC Email:** Downs passed out (and will forward to the committee members) a one page simple process for managing the SWAC email account. We will adjust as necessary as it goes. To start, we will take watching the email account daily in one month “shifts” and change at each

SWAC meeting. Downs will “advertise” the SWAC email option on the town office bulletin boards, post offices, Madison Boulder and Madison TV.

- c. **Non-Resident Coupons:** King said that the town has discontinued use of the demo & construction coupons. He will be continuing work on the non-resident coupon system for implementation in 2019.

5. New Business:

- a. **Signs:** Before the next meeting everyone will come up with a list of signs needed for the transfer station that we can get through NH the Beautiful as part of our annual membership in NRRA. Downs showed a copy of the list of signs available.

PUBLIC COMMENTS: None

6:30 PM Downs made a motion to adjourn the meeting seconded by Fernandes. The motion passed unanimously (4-0).

Respectfully submitted,

Dave Downs, Recording Secretary

Approved