

**NON-PUBLIC SESSION MINUTES
Madison Board of Selectmen**

Date: **November 20, 2018**

Selectmen present: Josh Shackford _____ Recused himself, was not in attendance.
 John Arruda X
 Bob King X

Motion to enter Non-Public Session made by **King**, Seconded by **Arruda**.

Specific exemption relied upon as foundation for the nonpublic session:

 X RSA 91-A: 3 II (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

_____ RSA 91-A: 3 II (b) The hiring of any person as a public employee.

_____ RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.

_____ RSA 91-A:3 II (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

_____ RSA 91-A:3 II (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

_____ RSA 91-A: 3 II (f) Relative to adult parole board.

_____ RSA 91-A: 3 II (g) Relative to county correctional facilities.

_____ RSA 91-A: 3 II (h) Relative to business finance authority.

_____ RSA 91-A: 3 II (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

_____ RSA 91-A: 3 II (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Roll Call Vote: Shackford
 Arruda **Yes**
 King **Yes**

Public Meeting Video shut off – **YES**. Entered non-public session at **7:40 PM**.

Other persons present during the non-public session: **Administrative Assistant Linda Shackford**

Description of the discussion and final decisions: **L. Shackford requested that the Board consider appointing her to the position of Town Administrator. The topic was discussed and L. Shackford will be appointed Town Administrator as of January 1, 2019 at an hourly rate at Step 20 Grade 9.**

L. Shackford will apply for the Primex Emerging Leaders Course for 2019 and be become proficient in how to do payroll and accounts payable. The Board and L. Shackford will meet again on April 9, 2019 to update and review progress on these points.

Note: RSA 91-A:3(II) Minutes of proceedings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of the body or agency itself or render the proposed action ineffective. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Shall the minutes be publicly disclosed: **yes**

If No, the following motion is required:

Motion by , seconded by to not publicly disclose the minutes because it is determined that divulgence of the information likely would...

 Affect adversely the reputation of any person other than a member of the board, or
 Render the proposed action ineffective.

Roll Call Vote: Josh Shackford
 John Arruda
 Bob King

If yes, seal the minutes of nonpublic session until 2/3 vote to release

Motion to adjourn non-public session and reconvene the public session by **Arruda**, seconded by **King**.

Roll Call Vote: Josh Shackford
 John Arruda X
 Bob King X

Public Meeting Video turned on **N/A**. (if applicable)

The Board ended the non-public session at session at **8:00pm** Minutes recorded by: **Linda Shackford**