

**BOARD OF SELECTMEN
TOWN OF MADISON
January 9, 2018
MINUTES**

Selectmen Present – John Arruda, Robert J. King, Jr., and Josh L. Shackford

Others Present –Police Chief Ted Colby; Administrative Assistant Linda Shackford; Madison TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 3, 2018.

Meeting Called to Order – By the Chairman at 5:35 p.m.

APPROVAL OF MINUTES:

Motion by King, seconded by J. Shackford to approve the minutes of December 26, 2017 as written. The motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by King, seconded by J. Shackford to approve the Manifest of January 8-12, 2018 in the amount of \$332,589.60. The Manifest breakdown is as follows: \$157,297.73 for Accounts Payable; \$26,693.16 for payroll; \$8,223.32 for payroll liabilities; \$125,000.00 for Madison Elementary School; and \$15,375.39 for New Hampshire Retirement System. The motion passed **3 -0**.

PUBLIC COMMENTS:

Chief Colby addressed the Board with a request. He will be getting a Rite-Aid Drug Take Back Box that he will be installing inside his police department offices. A requirement of the having the box is that it is bolted to the floor. Chief Colby wanted to be sure it was acceptable to bolt the box to the floor. The Board was in favor of the request suggesting it be done after the new flooring is installed. Arruda asked where the drugs collected are disposed of. Chief Coby stated they are disposed of during the annual fall Drug Take Back.

DISCUSSION ITEMS/NEW BUSINESS:

Noreen Downs, Energy Advisory Committee – Eversource Smart Start Contract – Energy Advisory Committee Co-chairs Noreen Downs and Russ Dowd presented to the Board the paperwork regarding the Eversource Smart Start program. This is a continuation of discussion from the October 3, 2017 meeting where the Board agreed to participate in this program. This project will involve the Town Hall, the Library, the two Garages and the Fire Station. This will allow our project to be in the queue for 2018. Eversource allows a 0% payback for the LED upgrades through regular monthly billing with the energy savings paying for themselves over time.

Motion by Arruda, seconded by King to sign the agreement with Eversource (PSNH) Smart Start Program. The motion passed **3-0**.

Consider Finance Director Request to Adjust Bi-weekly meeting dates – Due to how the 2018 bi-weekly meetings land on the Mondays after holidays, the Finance Director has requested that the meeting schedule be adjusted. The Board would have back to back meetings on February 6 and 13 and then continue bi-weekly from that point. An accounts payable and a payroll run of one week would be done on the 13th. **Motion** by Arruda, seconded by King to adjust the bi-weekly meeting schedule. The motion passed **3-0**.

Transfer Station Attendant Position – There is a position at the Transfer Station that is being covered by part-time and highway department help. There have been times this has been difficult to cover. The Board agreed to place an ad in the local paper to see if we can get some interest for a person to assist with coverage.

Discuss Alternate Venue for Budget Hearing, Voting and Town Meeting – With the recent closure of portions of the Elementary School due to mold remediation the Board discussed alternate venues for the upcoming Budget Hearing, Town Voting and Town Meeting which are usually held at the school gymnasium. The Board asked that the Town Clerk check in with the Secretary of States office about posting locations. The Fire Department is an option and Arruda mentioned requesting to use the facilities at King Pine as an option, they may have a location on the property large enough. King suggested familiarizing Moderator Epstein on this issue. More decisions will be made once a timeline is received from the school.

OLD BUSINESS – There was none.

Selectman Arruda's List – Arruda expressed concern for how the expense of correcting the mold problem at the school will impact the Town's financial state as they will be drawing funds not expected. Arruda asked to have the Finance Director see if she can find out how this could affect us and put this on the next agenda with the Finance Director, the treasurer and a school Board Representative.

Selectman Shackford's List – No items.

Selectman King's List – King brought up for consideration providing employees with an incentive to take advantage of their spouse's insurance plan by providing a stipend. Given the changes recently made that require employees to contribute to their health insurance premium King feels this should be an option. Arruda agreed, we just need to find out the mechanics i.e. equal or better plan requirement, taxable income. L. Shackford will do some research beginning with our health insurance company and this will be placed on the next agenda.

Assistant's List – No items.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

PSNH Petition and Pole License #45-0776

HealthTrust Portal Authorization User Certification – Finance Director Stacey

Purchase Requisition 2018-EMER-001: Power Products \$900.00

6:08 PM – Arruda made a **motion** to go into non-public sessions under RSAs 91-A:3II (a) and (l). Roll call vote: King – Aye; Shackford – aye; Arruda – aye

6:55 PM – King made a **motion** to return to public session, and seal the minutes of both non-public sessions, seconded by Shackford and so voted **3-0**.

6:55 PM – Arruda made a **motion** to adjourn, seconded by Shackford, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, January 23, 2018 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford, Administrative Assistant
Recording Secretary