

**BOARD OF SELECTMEN
TOWN OF MADISON
November 14, 2017
MINUTES**

Selectmen Present – John Arruda, Robert J. King, Jr., and Josh L. Shackford

Others Present –Police Chief Ted Colby; Fire Chief Richard Clark; SWAC Members Dave Downs and Paul Littlefield; Transfer Station Attendant Jim Cairns; White Mountain Lodge #2705 Administrator Paul Rancourt; Administrative Assistant Linda Shackford; Madison TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 19, 2016.

Meeting Called to Order – By the Chairman at 5:33 p.m.

APPROVAL OF MINUTES:

Motion by J. Shackford, seconded by Arruda to approve the minutes of October 31, 2017 as written. The motion passed **2-0** with King abstaining.

APPROVAL OF MANIFESTS:

Motion by King, seconded by J. Shackford to approve the Manifest of November 13-20, 2017 in the amount of \$85,525.85. The Manifest breakdown is as follows: \$45,476.44 for Accounts Payable; \$7,000.00 for Accounts Payable II; \$25,567.27 for payroll; and \$7,485.14 for payroll liabilities. The motion passed **3 -0**.

Motion by King, seconded by J. Shackford to adjust the Payroll Manifest of November 1, 2017 to read Payroll Liabilities of \$6,866.42. This change was made due to an estimated payroll because of the power outage. The motion passed **3-0**.

PUBLIC COMMENTS: Fire Chief Clark informed the Board of his progress on obtaining an enclosed trailer to store the snowbulance. Chief Clark explained that he has found three used trailers for \$5,500 each. Bob Gerard from the Lions Club with Scotts Recreation was able to find a brand-new trailer for \$7,000. The funds for this would come from lines in the budget that have funds left over. Chief Clark explained that the Finance Director asked that the check be held to be assured that enough tax revenue has been received before releasing the check. Arruda asked Chief Clark if this would be an issue to wait two weeks; Chief Clark responded no. The check will be held until the next Selectmen’s meeting. Chief Clark noted that the trailer will be housed outside of the Fire Station and will store the snowbulance, the ATV and the ATV track. The lettering for the trailer will come from the 2018 budget.

DISCUSSION ITEMS/NEW BUSINESS

Solid Waste Advisory Committee (SWAC)– Transfer Station Compactor - Dave Down, Paul Littlefield and Jim Cairns met with the Board regarding a new compactor for the transfer station. The need for a new compactor is here, the current compactor does have some maintenance required and some OSHA issues but is grandfathered. The concrete pad is decaying. There may be a repair that entails adding metal strips that would not be as expensive as a new pad.

A new compactor would save approximately \$4,000 annually as there will not be a need for special hauls on weekends at \$85.00 each.

A proposal for a new compactor set up was submitted in the amount of \$33,590 with \$15,995 for the actual compactor.

Arruda asked SWAC to put out to receive three bid requests and then the decision to buy or put a capital reserve fund. Arruda asked to have the Finance Director plug a warrant article for \$33,590 into the worksheets to see where we fall. SWAC will also obtain estimates on cost for steel rails on compactor pad. The next SWAC meeting is this Thursday, bids will be worked on at that meeting. Arruda suggested keeping in mind the idea of using money from the 2017 budget as an encumbrance for a down payment on the 2018 compactor.

Iron Rangers – The idea of charging for launches for non-resident/taxpayers brought on the idea of payment. L. Shackford looked into an electronic payment system. The quote received was \$13,249 for the system. The estimated 250-300 launches per year that are non-resident/taxpayers makes the idea not feasible. The National Parks service has lock box honor system programs. L. Shackford will look into this as an alternative.

Kayak Rack Request – A letter was received from a Madison resident asking the Board to consider a kayak rack at Kennett Park. The overall feeling of the Board was it would create a maintenance and policing issue. There was a concern that there may be deed restriction to constructing anything on the property. The deed will be researched and this item was tabled until the next meeting.

OLD BUSINESS

Selectman Shackford's List – The Town Forester Tim Nolin called yesterday and they have finished up the last of the hauling of timber off the Goodwin Town Forest. The Downs were going to use the landing for their cut but this will not happen until next year. Nolin did look into harvesting any timber downed due to the wind storm on October 30th and felt there was not timber worth taking.

Selectman King's List - No items.

Selectman Arruda's List – Arruda's review of the drawdown has the Town at 87% of the year with 82.1% of the budget used. Arruda feels we are in a good position provided no "disasters".

It was brought to Arruda's attention that Truck #14, which had \$69,000 worth of repairs made earlier in the year, has been running for some time with an engine light on directing the driver to call Premier warranty. The Board will direct that Truck #14 be parked until the light is out.

Also brought to Arruda's attention, by a Madison resident, was that the highway department has been hauling sand to the Town of Bartlett in exchange for use of their roadside mower. Arruda would like to see how much time and payroll was spent and what we have received in exchange. Arruda has not seen the use of the mower here in Town. Arruda did note that we have a Mutual Aid agreement but this was not an emergency.

Assistant's List – A letter was received from White Mountain Lodge #2705 requesting the Town write a letter of support allowing the Lodge to obtain a liquor license from the State of New Hampshire. Motion by J. Shackford, seconded by King to have L. Shackford write a letter expressing the support of the Board. The motion passed **3-0**.

Chief Colby – Chief Colby informed the Board that he will be requesting a warrant article for \$28,000 with \$9,000 from grants for SPOTS systems for the cruisers. Chief Colby was asked to attend the Budget Committee meeting next Tuesday to discuss.

Fadden Intent to Cut on Goe Hill Road – The intent was signed and a Class VI road bond is required.

Lower Level Key for Madison TV – The idea to have a key available for the Madison Videographer to enter the Lower Level for videoing meetings was discussed and agreed upon.

Motion by Arruda, seconded by King to give Madison TV a lower level building key for use of opening the building for videoing meeting. No duplicates shall be made by Madison TV. The motion passed **3-0**.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Intent to Cut – 247-034-002 Fadden/Whitaker

Purchase Requisition – 2017-FIRE-011 Frechette Tire \$639.00

2017-FIRE-010 Scott's Recreation \$7,000.00

6:25 PM – Arruda made a **motion** to go into non-public sessions under RSAs 91-A:3II (a). Roll call vote: Shackford – aye; King – Aye; Arruda – aye

6:28 PM – King made a **motion** to return to public session, seconded by Shackford and so voted **3-0**.

6:28 PM – Arruda made a **motion** to adjourn, seconded by Shackford, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, November 28, 2017 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford, Administrative Assistant
Recording Secretary