

**MADISON TOWN CENTER COMMITTEE
TOWN OF MADISON
May 4, 2016
DRAFT MINUTES**

Members Present: Madison voters Robert Hill, Peter Klomp – Vice Chair, Liza Rogerson, Peter Stevens, Eli Szklanka - Chair; Selectman John Arruda; Budget Committee Member Ron Force.

Others Present: Chris Young – Recording Secretary

MEETING CALLED TO ORDER: By the Chair Eli Szklanka at 5:30 p.m.

APPROVAL OF AGENDA – Chair Szklanka read through the agenda items

DISCUSSION OF RSA 91 – Discussion took place around the restrictions of meetings being public and whether subcommittees had to be held in public session as well. Mr. Arruda and Mr. Young both thought that subcommittees were required to abide by the same laws as other official meetings. Chair Szklanka felt this would hamper the ability of the group to get any work done. Mr. Arruda will confer with the town attorney and confirm the regulations.

APPROVAL OF MINUTES – Mr. Klomp moved, seconded by Mr. Force, to approve the minutes as written. The motion passed.

REPORT ON ACTION ITEMS – The committee members went through their achievements regarding the action items they had been assigned last meeting.

- John Arruda
 - a. Collect deeds of town owned property
 - b. Check if Planning Board has CD of “Communities and Consequences” (Not done)**
 - c. Get copies of Zoning Regulations for Madison
 - d. Madison Town Master Plan
 - e. Check if Chris Young is available to be Recording Secretary of the committee.
 - f. Traffic Count Report
 - g. Arrange for Madison Videographer to record the committee meetings and have them aired on Madison TV.
- Peter Stevens – redo draft Potential Locations document
- Robert Hill – collect Trail Maps of Madison trails
- Eli Szklanka – distribute committee member contact information to members
- ALL – bring proposed definition of Town Center including objectives

DEFINITIONS OF TOWN CENTER – a discussion followed where members gave input and impressions they had gathered from talking to members of the community on what a town center was. A monument, an outdoor venue, a store, and a place to eat and talk with people were some of the more common ideas. Mr. Arruda suggested that a town center would only fly if the people were behind it. This led to the idea of getting the public more involved through a survey and some press releases. Mr. Force

also brought up the idea that like other town committees, the Town Center Committee should have a webpage on the town website. Mr. Young will look into having that done.

TOWN CENTER POTENTIAL LOCATIONS – The committee reviewed Mr. Steven’s analysis of potential locations for the town center.

PUBLIC COMMENTS - NONE

ACTION ITEMS

- John Arruda
 - a. Talk to town attorney and find out regulations regarding RSA 91 that apply to subcommittees
- Peter Stevens
 - a. Take photographs of potential venues
 - b. Make contact with Conway Daily Sun to publicize project
 - c. Draft project plan
- Eli Szklanka – draft survey on Town Center
- Liza Rogerson & Peter Klomp – talk to owners of some of the possible venues from Mr. Steven’s analysis
- Mr. Young – establish a Town Center Committee webpage on the town website.

ADJOURN: Peter Klomp moved to adjourn, seconded by Ron Force. The meeting was adjourned at 6:55 PM.

NEXT MEETING – The next meeting will be Wednesday, June 1, 2016 at 5:30 PM. The meeting will be held at the Town Hall Meeting Room.

Respectfully submitted,

Christopher Young
Recording Secretary
Minutes Approved: Not Approved