

**MADISON TOWN CENTER COMMITTEE
TOWN OF MADISON
APRIL 6, 2016
DRAFT MINUTES**

Members Present: Madison voters Robert Hill, Peter Klomp, Liza Rogerson, Peter Stevens, Eli Szklanka; Selectman John Arruda; Budget Committee Member Ron Force.

Others Present: None

Meeting Called to Order: By the Acting Chair Eli Szklanka at 5:30 p.m.

APPROVAL OF MINUTES – There were no minutes to approve during this meeting as it was the first meeting of the Committee.

SWEARING IN – Selectman John Arruda administered oaths to the appointed members of the new Madison Town Center Committee.

COMMITTEE OFFICERS – The Committee discussed who would assume the roles of Chair, Vice Chair and Recording Secretary.

Motion: Ron Force nominated Eli Szklanka as chair, was seconded and voted **7-0**. Eli Szklanka nominated Peter Klomp for Vice Chair, was seconded and voted **7-0**. A Motion was made by John Arruda to see if we can have an outside person as Recording Secretary and was seconded by Ron Force and voted **7-0**. John Arruda will find out if Chris Young, who is the Recording Secretary for the Planning Committee, can also serve this committee as Recording Secretary.

Decision: Eli Szklanka and Peter Klomp will assume the above voted committee officer roles immediately.

COMMITTEE CHARTER AND OBJECTIVES – The Committee discussed the approved 2016 Town Meeting motion which voted to form the Madison Town Center Committee. The members also discussed the frequency and dates of future meetings.

MEETING FREQUENCY AND DATES - The committee members discussed the purpose of the group and how best to move forward. It was agreed that the committee meetings will be held monthly on the first Wednesday of each month at 5:30 – 7:00 PM at the Town Hall. The next meeting of Wednesday, May 4 will also include the Madison videographer so the meetings can be broadcast to the public.

REVIEW OF PRELIMINARY APPROACHES – John Arruda began the discussion by sharing a document prepared in 2001 which presented a proposal for a Madison Town Center. That proposal was never approved by the Town of Madison. The committee then discussed some potential locations for a town center as well as objectives for the center. It was generally agreed that whichever approach the committee decided to recommend, it would include a modest initial phase but would provide for later expansion if needed.

PUBLIC COMMENTS - NONE

ACTION ITEMS

1. John Arruda
 - a. Collect deeds of town owned property
 - b. Check if Planning Board has CD of “Communities and Consequences”
 - c. Get copies of Zoning Regulations for Madison
 - d. Madison Town Master Plan
 - e. Check if Chris Young is available to be Recording Secretary of the committee.
 - f. Traffic Count Report
 - g. Arrange for Madison Videographer to record the committee meetings and have them aired on Madison TV.
2. Peter Stevens – redo draft Potential Locations document
3. Robert Hill – collect Trail Maps of Madison trails
4. Eli Szklanka – distribute committee member contact information to members
5. ALL – bring proposed definition of Town Center including objectives

ADJOURN: 7:00 p.m. Eli Szklanka made a **motion** to adjourn, seconded by Ron Force, and voted **7-0**.

NEXT MEETING – The next meeting will be Wednesday, May 4, 2016 at 5:30 PM. The meeting will be held at the Town Hall Meeting Room.

Respectfully submitted,

Eli Szklanka, Chair
Acting Recording Secretary
Minutes Approved: May 4, 2016