

**SOLID WASTE ADVISORY COMMITTEE
TOWN OF MADISON
January 25, 2017
Minutes**

Committee members present: Chuck White, Paul Littlefield, Dave Downs **Absent:** Bob King

Others Present: Tim Hughes - Videographer

Where and When Posted: The SWAC meeting notice is published in the Town Office upper and lower levels and in both town Post Offices. A yearly schedule is published at the beginning of the year. The meeting generally is the second Thursday of each month unless noted on the schedule or amended by a change notice posted in all the above locations at least 24 hours prior to the previously planned meeting.

Meeting Called to Order: 3:25 PM

PUBLIC COMMENTS: None.

The is a special meeting to review the bids from the RFP for the Transfer Station contract .

New Contract RFP: Two bids were received by the Town for a new contract for waste removal effective 3/1/2017. They were opened by the BoS on 1/24/17 and passed to SWAC to review and make a recommendation on which, if any, to accept. Bids were received from North Conway Incinerator Service (the current contract holder) and from Waste Management.

Upon cursory review of the two quotes it appeared that the NCIS bid was lower than the WM bid. Dave prepared a spreadsheet to attempt to show actual costs for each of the three years for each vendor utilizing tonnage and haul data from 2015 for MSW, C&D, Paper, & Commingled.

The only differences in the bids other than the rates were:

- NCIS charged a fuel surcharge as fuel rates changed. WM would not charge fuel surcharges.
- WM would provide 40 yard roll-offs for paper and commingled but NCIS would only provide 30 yard roll-offs. We would prefer 40 yard roll-offs to allow fewer hauls and that was factored into the cost analysis.
- WM charged rental for the compactor roll-off. NCIS did not charge rental for the compactor roll-off. All other roll-offs were charged by both vendors. This is a new charge to us as we have not paid rental in the past. But, it is customary in the industry.

The spreadsheet showed that, excluding any fuel surcharge that NCIS might charge, NCIS was about \$51,000 cheaper per year than WM. Regarding budget, it showed that the new contract would be about \$35,728 **higher** in 2017 than the actual expenditures in 2016. This is accounted for by:

- \$4,200/yr in roll-off rental that we did not have before.
- An increase from \$46 to \$58/ton tipping fees for MSW and C&D
- An increase of \$40-50 per haul for transportation.

Note: Budget decisions should not be made entirely based on the numbers provided for the above analysis. The basis was data from 2015. Dave will try to get 2016 data to give a better approximation of what to expect in 2017.

These are all big numbers and no one likes them. The rationale for accepting this is that NCIS is 33% cheaper than WM. And the costs we have been paying are 6 years old and have never been increased till now.

At this point, Chuck made a motion to recommend to the BoS that the Town award the contract to NCIS pending clarification of a list of issues (included in this document). Paul seconded the motion and it passed unanimously.

We then compiled a short list of items for clarification:

- Need to confirm that roll-off pickups will be made as needed, on-call.
- No mention was made in the NCIS bid about weekend pick-up surcharge (currently \$35)
- Will NCIS accept the fuel surcharge schedule used in the previous contract.
- Will NCIS take tandem loads of paper and commingled to Ecomaine.
- Will NCIS take tandem loads with MSW and C&D.
- Will NCIS accept a provision in the contract that the rental fee for roll-offs would be canceled if the Town provided a set of five roll-offs (further discussion below).

In 2016 the committee discussed the option of purchasing 40 yard roll-off containers for the paper and commingled materials. This way we could reduce the number of expensive hauls to Ecomaine by 20-30% vs. using the existing 30 yard roll-offs. It was an attractive idea but we tabled it due to concerns about payback and acceptance by NCIS. New 40 yard roll-offs are thought to be about \$5,000. Now that we will be paying \$4,200 per year for roll-off rental, we could buy five roll-offs and provided that the average lifespan of a roll-off is greater than 6 years we would own our containers and be saving about \$4,200 per year after 6 years for as long as the roll-offs lasted. Plus, by having the 40 yard cans for the Ecomaine runs we could potentially save an additional \$3,500 per year in hauling charges. If suitable used roll-offs could be purchased the benefits could be even greater. More research is needed on costs and lifetime of a roll-off. But, it might be wise to keep this option open in this contract.

OTHER NEW BUSINESS OR MEMBER'S "LIST" ITEMS:

Dave presented the SWAC report draft to be provided to the annual Town report for 2016. Committee members are to review it and get back to Dave with any changes by Thursday.

PUBLIC COMMENTS: None.

Motion to adjourn: Paul made a motion to adjourn the meeting; Chuck seconded. The committee voted unanimously to adjourn at 4:25 PM.