

**SOLID WASTE ADVISORY COMMITTEE  
TOWN OF MADISON  
February 13, 2014  
MINUTES**

**Committee members present:** Dave Downs, John Arruda, Paul Littlefield, Ray O'Brien

**Others Present:** Tim Hughes, videographer.

**Where and When Posted:** The SWAC meeting notice is published in the Town Office upper and lower levels and in both town Post Offices. A yearly schedule is published at the beginning of the year. The meeting generally is the second Thursday of each month unless noted on the schedule or amended by a change notice posted in all the above locations at least 24 hours prior to the previously planned meeting.

**Meeting Called to Order at 8:10am**

**APPROVAL OF MINUTES:** A Motion by John seconded by Ray to approve the minutes of January 9, 2014 was voted in the affirmative without correction.

**PUBLIC COMMENTS:** None

**PERSONEL:** Dave asked about staffing since we are about to have all of our current staff retire. 15 applications have been received and the selectmen whittled that list down to 4-5. Selectmen are seeking one full time at 35 hours with all of the time at the TS and one part time. They hope to bring on the FT person right away and work in the PT. A cash management system is being explored. Dave suggested that the FT person be a part of the committee. John said he mentioned this in the application process and will pursue it. Also mentioned was to seek a person who could come in occasionally to as a backup for as a substitute, vacation relief, etc. Paul mentioned that during this transition would be a good time to make some of the changes mentioned such as the accounting system and chain of command issues.

**2013 ANNUAL SWAC REPORT:** Thanks to Dave for doing a great job.

**2013 ANNUAL DES REPORT:** Thanks to Melissa for compiling this. We discussed possibilities of getting cardboard into the roll off. We send 65 tons away for free. If we can cram some of it into the roll-off we can get \$45-\$50 per ton for it. We have hope for the backhoe for this purpose.

**ALUMINUM BEVERAGE CAN TRAILER:** We reviewed options for different salvage vendors. We thought we would go with Ricker because he would provide transportation at no cost and it is the best deal for the town. They are scheduled to pick up the trailer on Monday 2/17/2014. John will communicate with NCR on this and the scrap metal issue below.

**SCRAP METAL:** Review new NCRA proposal. If there is no haul fee, NRRA is a better price. A roll off would take up space we need for other things which is NCR's method. The way we do it now is the best for the town.

**GLASS PLAN:** John shared that Conway crushes the glass, mixes it with the gravel, and builds the landfill road base with that material. John would bring this info to the selectmen to promote a similar use in the parking area behind the newer baseball field.

**COMPOST:** Seek status from Bill Jr. so we can tell people if and when compost will be available to take.

**SINGLE STREAM:** We will keep exploring possibilities with R-Cap Solutions so we can keep current with this topic.

**COUPONS:** John will look into what we have been charging for coupons. He wondered if there is a different way to accomplish the purpose of the coupons or a different amount to charge. They also serve as admission to the beaches for seasonal renters.

**DATA ANALYSIS:** Dave wants to fill some gaps in the data and create a somewhat standard reporting protocol. Then we can see patterns emerge that can lead to recommendations. It might also be a simple template for the future FT employee to fill out as part of the job.

**NET INCOME:** We discussed the appropriateness of net billing for the recyclables. It seems inconsistent with other items such as metal where we pay to haul it and get a check for tonnage. We did not conclude which would be better: to use the salvage fees to offset the transportation bill or to raise and appropriate the funds needed to pay all of those bills and receive a check for the salvage funds to go into the general fund.

**NEW OBJECTIVES for 2014:** We reviewed a list of objectives so far for 2014. The discussion is noted above under the headings listed there.

**PUBLIC COMMENTS:** None

**Motion to adjourn:** John made a motion and Paul seconded that we adjourn at 9:23am. The motion passed.

**NEXT SOLID WASTE ADVISORY COMMITTEE MEETING:** The next meeting will be 3/13/2014 at 8:00am in the Town Hall Meeting Room.

Submitted by Ray O'Brien, Recording Secretary