

**Zoning Board of Adjustment
Town of Madison
PO Box 248
Madison, NH 03849**

**Minutes
March 16, 2016**

Members Present: Ken Hughes, Stuart Lord, Mark Lucy, and Hersh Sosnoff

Members Not Present: Henry Anderson, and Kevin O'Neil

Staff Present: Chris Young – Land Use Boards Administrative Assistant

Others Present:

Hearing Notice Posted: 3/2/16 at Madison Town Hall, Madison Post Office, and Silver Lake Post Office

1. **CALL TO ORDER:** Mr. Lucy called the meeting to order at 6:05 PM.
2. **PLEDGE OF ALLEGIANCE:** Mr. Hughes led those assembled in the Pledge of Allegiance.
3. **ROLL CALL:** Mr. Young called the roll.
4. **APPROVAL OF MINUTES:** Mr. Hughes brought up a typo on page three, second paragraph, first line in a repetition of "that". Mr. Lucy moved, seconded by Mr. Sosnoff, to approve the minutes of 1/20/16 as amended. The motion passed.
5. **OTHER BUSINESS & COMMUNICATIONS:**
 - a. **Elect officers for 2016:** Mr. Hughes nominated Mr. Lucy as the Chair, and Mr. Lord seconded the nomination. The motion passed with Mr. Lucy abstaining. Mr. Lucy nominated Mr. Lord as the Vice-Chair, and Mr. Sosnoff seconded the nomination. The motion passed with Mr. Lord abstaining.

Mr. Lucy took a moment to recognize and show appreciation for Mr. Sosnoff's work as Vice Chair of the board as well as his other services to the town.

- b. **Review and update rules of procedure:** Mr. Young had outlined some changes to the Rules and Procedures which the board went over. On page 3, the phrase "with 2' (foot) interval where deemed necessary" was thought to better describe the certified plot plan required with an application. On page 4, it was pointed out that notices should be sent specifically to the Board of Commissioners of the Village District of Eidelweiss. Mr. Hughes brought up the change needed in the meeting times from 7:00 to 6:00. Mr. Lucy moved, seconded by Mr. Hughes, for Mr. Young to make the changes suggested to be further reviewed at the next meeting. The motion passed.
- c. **Review and approve changes made to application form suggested by legal counsel as well as matching changes in the "CONDITIONS TO BE MET FOR" document:** Mr. Young read through the changes made to Variance section of the application form at the suggestion from the board's legal counsel

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including the reasoning for the changes. The board looked at the document which outlined the conditions needing to be met for issuing a decision. As this document reflects the application form, Mr. Young had changed this as well. It was noted that the fifth condition for the variance had been omitted. After each condition there was an option to vote "aye" or "nay". The board discussed whether this was necessary or if all the conditions could be voted on at once. It was decided to take them out, but to also review this with counsel. Mr. Lucy moved, seconded by Mr. Hughes, to make the changes and forward everything to counsel for legal advice. The motion passed.

- d. **Discussion on recruiting additional alternate members:** Mr. Lucy started the discussion by asking the current members how they had been recruited. The response was that everyone had been asked by a member of the board. Mr. Lucy had contacted one person recently about serving on the board, and Mr. Sosnoff had approached another individual. Mr. Lucy had not been encouraged by the response received. Mr. Sosnoff's attempt was met by the thought that since the individual was away for a few months at a time, he might not be a good choice. The board discussed this and felt that might not be true. Mr. Sosnoff will approach the individual again and pass on the board's thoughts.
- e. **Set alternate dates for Bernie Waugh to give municipal law updates presentation:** Mr. Waugh was not available to come on May 4th and give an update on municipal law. Tentative dates were suggested by Mr. Young of June 1st and July 6th. Mr. Lucy remarked that the inclusion of the Planning Board was a courtesy and wondered if the board would hold the municipal update at 6:00 to allow accommodate both the Zoning Board members and Mr. Waugh. This would also allow the Planning Board meeting to take place at the usual time. Mr. Young would relay this request to the Planning Board.
- f. **Recommend the appointment of Mr. Anderson's to continue serving on the board:** Mr. Lucy, with the agreement of the board, recommends to the Board of Selectmen to re-appoint Mr. Anderson as a Zoning Board of Adjustment Board member.

6. **ADJOURNMENT:** Mr. Lucy moved to adjourn the meeting at 6:56 PM. The motion passed.

Respectfully submitted,

Chris Young
Land Use Boards Administrative Assistant

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Corrections: