

Application for Driveway Permit

All applications for driveway permits shall be printed legibly or typewritten on the form obtained from the Town of Madison. Permits can be requested in person at Town Hall, 1923 Village Road, Madison, in writing from the Selectmen's Office, PO Box 248, Madison, NH 03849, via phone at (603)367-4332 x300, or by downloading off the Town's website at madison-nh.org under Applications.

Complete applications shall contain the following:

- * The applicant's name, address, and telephone number.
- * The contact person's name, address, and telephone number, if different from the applicant.
- * The number of driveways requested.
- * The location of the proposed driveway(s) with respect to which side of the road, compass direction and distance to the nearest utility pole (indicating the pole number), or to a nearby landmark if there is no pole in the vicinity. The location is to be marked with two flagged grade stakes to allow the Road Agent or designee to view the site prior to construction for possible location changes.
- * The name of the road involved.
- * The type of driveway proposed and its anticipated use.
- * A sketch or plan of the property and adjacent road, indicating north arrow, existing and proposed drives, town roads, town lines, or other readily identifiable features or landmarks.
- * The signature of the landowner; or a letter of authorization signed by the landowner authorizing another person to sign the application.
- * The date the application was signed.
- * The applicant shall state whether the property is under consideration by a local land use board for a subdivision, variance, special exception, or site review approval. If yes, the applicant shall provide a copy of the subdivision plan or site review plan submitted to the local land use board. This requirement includes the affirmative duty to submit a copy of any revised plan or plans that are filed with the local land use board on or before the date of issuance of the driveway permit.
- * Payment in the amount of forty dollars (\$40.00) made payable to the Town of Madison.

Completed applications can be dropped off at Town Hall or mailed to the address above.

TOWN OF MADISON APPLICATION FOR DRIVEWAY PERMIT

Permission is requested to construct _____ driveway entrance(s) to my property on the N/E/S/W side of _____ road name _____ # of entrances _____ in the Town of Madison, N.H. at a location, which will meet safety requirements.

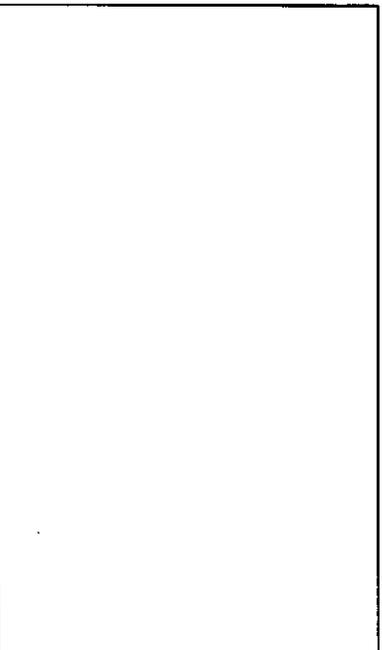
The driveway requested is for access to a _____ Residence, Industry, Business, Subdivision, etc. _____.

Describe nature of industry, business, and/or subdivision _____ driveway.
Said construction is for _____ new, rebuild, paving, change of use, change in existing drainage effecting the highway _____ driveway.

Contractor Name _____ Phone # _____

As the landowner applicant, I hereby agree to the following:

1. To construct driveway entrances only for the bona fide purpose of securing access to private property such that the highway right-of-way is used for no purpose other than travel.
2. To construct driveway entrances at permitted location in accordance with the regulation, all provisions of Driveway Permit specifications and standard drawings for driveway entrances issued by the Madison Road Agent.
3. To hold harmless the Town of Madison and it's duly appointed agents and employees against any action for personal injury and/or property damage sustained by reason of the exercise of this permit.
4. To furnish and install drainage structures that are necessary to maintain existing highway drainage and adequately handle increased runoff resulting from development.
5. It is recommended that the property owner maintain an all season width of no less than 12 feet wide for Fire and Rescue personnel access to the residence.



Location Sketch

Map # _____

Parcel # _____

Date _____

Signature of Landowner (applicant)

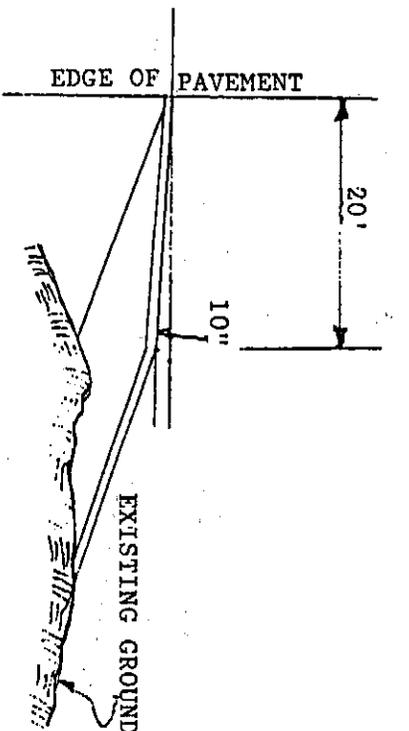
Printed Landowner Name

Address

Telephone Number

Town of Madison Driveway Entrance Controls

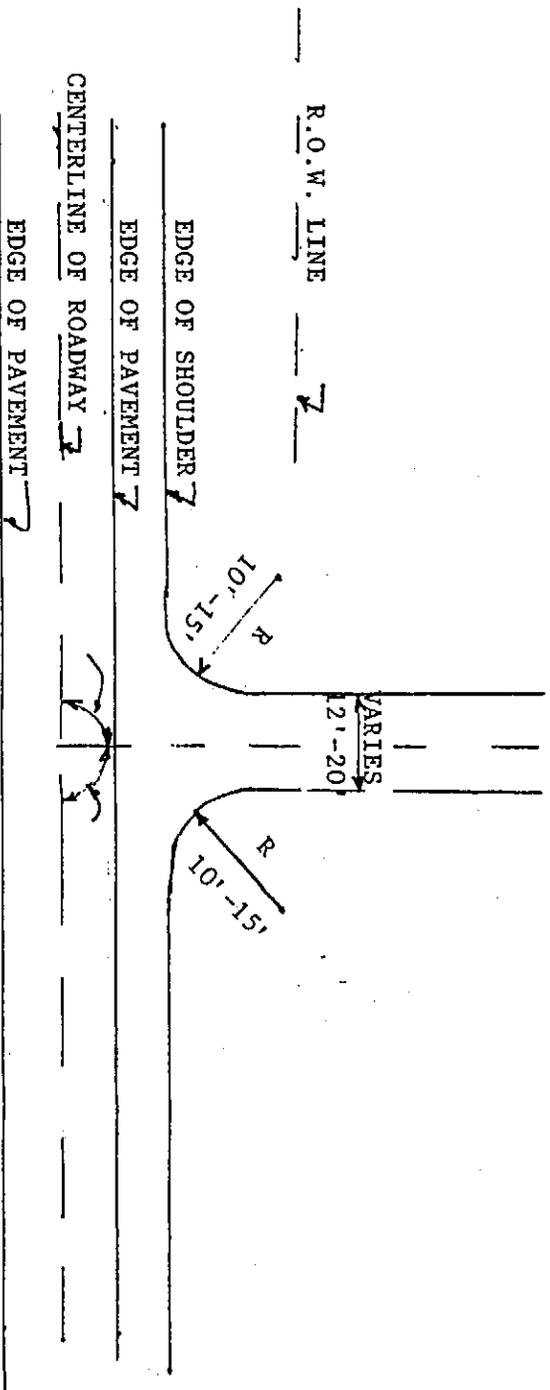
ROAD NAME _____
 PERMIT # _____



D R I V E W A Y P R O F I L E R U R A L

THE SIZE OF PIPE TO BE DETERMINED BY THE ROAD AGENT OR HIS DESIGNER.

NOTE: MINIMUM WIDTH OF SINGLE RESIDENTIAL DRIVE SHALL BE 12'.



S I N G L E R E S I D E N T I A L D R I V E W A Y R U R A L

PLANNING BOARD REGULATION #1
Driveway Regulations
Adopted 1979
Amended March 5, 2008

I. Pursuant to RSA 236:13, V and RSA 236:13 VI, it shall be unlawful to construct or alter in any way that substantially affects the size or grade of any driveway, entrance, exit, or approach within the limits of the right-of-way of any Class V or Class VI highway or the Town Maintained portion of a class II highway that does not conform to the terms and specifications of a written permit issued by the Planning Board, or its Agent, being the Code Enforcement Officer, in consultation with the Road Agent as needed and required.

II. Pursuant to this section, a written construction permit application must be obtained from and filed with the Code Enforcement Officer by any abutter (property owner) affected by the provisions of paragraph I. Before any construction or alternation work is commenced; said permit application shall have been reviewed, and a construction permit issued by said Code Enforcement Officer.

- (a) Describe the location of the driveway, entrance, exit, or approach. The location shall be selected to most adequately protect the safety of the traveling public.
- (b) Describe any drainage structures, traffic control devices, and channelization islands to be installed by the abutter.
- (c) Establish grades that adequately protect and promote highway drainage and permit a safe and controlled approach to the highway in all seasons of the year.
- (d) Include any other terms and specifications necessary for the safety of the traveling public.

III. For access to a proposed commercial or industrial enterprise, or to a subdivision all of which for the purposes of this section shall be considered a single parcel of land, even though acquired by more than one conveyance or held nominally by more than one owner:

- (a) Said permit application shall be accompanied by engineering drawings showing information as set forth in paragraph I.
- (b) Unless all season safe sight distance of four hundred feet in both directions along the highway can be obtained, the Code Enforcement Officer shall not permit more than one access to a single parcel of land, and this access shall be at that location the Code Enforcement Officer determines to be safest. The Code Enforcement Officer shall not give final approval for use of any additional access until it has been proven to him that the four hundred foot all season safe sight distance has been provided.
- (c) For the purposes of this section, all season safe sight distance is defined as a line which encounters no visual obstruction between two points, each at a height of three feet nine inches above pavement, and so located as to represent

the critical line of sight between operator of a vehicle using the access and the operator of a vehicle approaching from either direction.

IV. No construction permit shall allow:

- (a) A driveway, entrance, exit, or approach to be constructed more than twenty feet in width, except that a driveway, entrance, exit, or approach may be flared beyond a width of fifty feet at its junction with the highway to accommodate the turning radius of vehicles expected to use the particular driveway, entrance, exit, or approach, no less than twelve feet in width.
- (b) More than two driveway, entrances, exits, or approaches from any highway to any one parcel of land unless the frontage along that highway exceeds five hundred feet.

V. Permit applications shall be accompanied by an application fee of forty dollars (\$40.00) made payable to the Town of Madison.

VI. Whoever violates any provisions of this subdivision or the rules and regulations made under authority thereof shall be fined under the provisions of RSA 676:17, then in effect, and, in addition, shall be liable for the cost of restoration of the highway to a condition satisfactory to the person empowered to give such written permission.

VII. A setback of fifteen feet from abutting property bounds shall be maintained for the entire length of the new, rebuilt, or newly paved driveway.

History

2008

Amended Road Agent to Code Enforcement Officer

Clarified that an abutter is a property owner for purposes of application

Clarified that the fine provision is RSA 676:17 in effect at the time of application