

**BOARD OF SELECTMEN  
TOWN OF MADISON  
July 25, 2013  
MINUTES**

**Selectmen Present:** Chairman Michael Brooks, Josh Shackford, John Arruda.

**Others Present:** Road Agent Bill Chick, Sr. and Assistant Road Agent Bill Chick, Jr., Deputy Town Administrator Su Stacey as recording secretary.

**Absent:** Town Administrator Melissa Arias.

**Where and When Posted:** Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on July 23, 2013.

**Meeting Called to Order:** By Chairman Brooks at 7 AM

**EAST MADISON ROAD BRIDGE REPLACEMENT BIDS** – Chairman Brooks read the bidders' names and the amounts they had bid that were formerly opened Tuesday July 23, 2013 during the Selectmen's Meeting.

<u>Bidder</u>	<u>Amount</u>
GW Brooks & Son	\$143,500
Burnham Company	\$159,900
AJ Coleman & Son	\$183,390

Chick, Jr. said he reviewed all the bids and found that Burnham and Brooks & Son bids were 'apples to apples' where Coleman's bid had different material, although Coleman was the only one to give a completion date. Brooks & Son had noted they wanted to do the work while at the low water time. Shackford said he knows the work Brooks & Son have done is quality work, he does not know of the others work. Chick, Jr. said Burnham has done bridge work for the State of New Hampshire. Chairman Brooks said there was a potential of \$50,000 that would be left over from the \$200,000 in the Trust Fund after the project is complete, he wanted to look at any prep work or road repairs that could be done prior to paving any section of the East Madison Road. Chick, Sr. told the Selectmen there is 2½ of the 3 miles of road to be paved; from the first bridge over Forrest Brook by Wells property to the bridge being replaced at Frost Brook, then from the other side of the Frost Brook bridge to Lead Mine Road intersection, and starting just beyond the old Shackford farmhouse at the top of the hill past the Maple Grove Road intersection to Fox Road. Arruda suggested doing the bridge work this year waiting until the project is complete to see how much is remaining as he's concerned there may be overages depending on what the company finds while doing the work. Chick, Jr. said both low bidders mentioned the pole that will need to be moved by the phone company with an unknown cost, and Brooks & Son noted the guard rail in detail where Burnham noted it may cost extra depending on the length needed. Shackford said he knows Brooks & Son work is good quality and that is the lowest bid so he is in favor of awarding the bid to them. Arruda agreed; he also is in favor of Brooks & Son. Chairman Brooks did the math and found there is \$16,400 difference between Brooks & Son and Burnham but he will be abstaining from this vote due to the fact he is related to Brooks & Son and friends with Burnham.

**Motion:** Arruda made a **motion** to accept the bid from GW Brooks & Son for \$143,500, seconded by Shackford, so voted **2-0-1** with Chairman Brooks abstaining.

**Decision:** Arruda will sign the bid accepting GW Brooks & Son to do the East Madison Road Bridge replacement that crosses Frost Brook.

Chick, Jr. told the Board the bid from Brooks & Son says the work will be completed in 26 weeks (or 6 months) putting the completion date sometime next summer during the low water months when school buses aren't running.

Stacey was asked to send letters thanking the other two bidders for their proposals and that they will get serious consideration on future work. She was also asked to include in the award letter to keep open dialogue with the Town as to how things will progress and when the work will be started and the road closed so we can give those affected as much notice as possible.

**BILL OF SALE 2006 FORD CROWN VICTORIA** – Town Administrator Melissa Arias created the Bill of Sale for the police cruiser; the bids had been opened at the previous Selectmen's Meeting July 23, 2013 and Mr. Kondrat who won the bid will be by this afternoon to pick up and pay for the vehicle as well as sign the bill of sale and title. The Chairman needs to sign both the bill of sale and title and will do so at this meeting.

**SIGNATURE ITEMS –**

Proposal by GW Brooks – awarding the bid signed by Selectman Arruda

Bill of Sale and Title for the 2006 Ford Crown Victoria – signed by Chairman Brooks

**NON-PUBLIC SESSION – 7:40 AM** – Brooks made a **motion** to adjourn the public session and go into non-public session under RSA 91-A: 3II (a) to discuss a personnel matter and then into a second non-public session under RSA 91-A: 3II (a) to discuss compensation of fulltime personnel, seconded by Arruda, and so voted **3-0**. Roll Call Vote: Shackford – aye, Arruda – aye, Brooks - aye. **7:50AM** – Arruda made a **motion** to return to public session and seal the minutes of the first non-public session but make the second set of non-public minutes public, seconded by Shackford, and so voted **3-0**.

**7:50 AM** – Brooks made a **motion** to adjourn the regular Selectmen's Meeting, seconded by Shackford, and so voted **3-0**.

**NEXT SELECTMEN'S MEETING** – The next regular Selectmen's meeting will be on Tuesday, August 6, 2013 at 5:30 p.m. in the Town Hall meeting room.

Respectfully submitted,

Sue Stacey, Deputy Town Administrator  
Recording Secretary