

**BOARD OF SELECTMEN
TOWN OF MADISON
FEBRUARY 8, 2011
MINUTES**

Selectmen Present: Chairman Michel Benoit, John Arruda, Michael Brooks.

Others Present: Town Administrator Melissa Arias; Carroll County Transit representative Ted LaLiberte; and Madison TV Videographer Emilie Riss.

Where and When Posted: Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on September 1, 2009.

Meeting Called to Order: By the Chairman at 5:30 p.m.

APPROVAL OF MINUTES – Arruda made a **motion** to approve the Selectmen’s Meeting minutes from January 25, 2010 as prepared, seconded by Brooks, and so voted **3-0**.

APPROVAL OF MANIFEST – Arruda made a **motion** to approve the Manifest of February 1-9, 2011 in the amount of \$526,849.73, seconded by Brooks, and so voted **3-0**. The Manifest breakdown is as follows: \$23,630.17 for payroll; \$53,219.56 for accounts payable; \$450,000.00 for the Madison School District.

CARROLL COUNTY TRANSIT UPDATE – Ted LaLiberte was in to give the Selectmen an update on the Carroll County Transit bus program. LaLiberte spoke of Carroll County Transit’s petitioned warrant article from 2010 in the amount of \$3,000 that was approved at last year’s Town Meeting. Carroll County Transit decided against a petitioned warrant article for 2011 because the bus program is not where they expected it to be at this point. They are still awaiting the delivery of 4 big buses that are intended to run the north-south route between Intervale and Ossipee. LaLiberte said the smaller 8-passenger buses already arrived which allowed the Transit to start up their demand response program in January. In waiting for delivery of the larger buses, the Transit group has reviewed the bus routes and overall program and has instituted some changes during the process. Arruda said it would be helpful for the Town to receive quarterly transportation figures for Madison users.

2010 WARRANT ARTICLE #4 – Sue Stacey is looking for guidance on the language of 2010 Warrant Article #4 for road work. \$228,000 is being proposed for major roadwork on the paved portion of Tasker Hill Road and part of the paved portion of Allard Hill Road. The warrant article should have language allowing any surplus funds from this project to be expended on shimming and sealing of other roads. The question is whether to specify the names of the additional roads or leave it generic at the discretion of the Board of Selectmen. The Selectmen decided to not list specific road names and leave the language generic after Arruda and Brooks spoke their opinions.

PROPERTY OWNER DESIGNATED RESPONDENT AFFIDAVIT FORM – Town Clerk Marcia Shackford has drafted the Property Owner Designated Respondent Affidavit form discussed with the Board of Selectmen on January 25, 2011. Shackford is now looking for the Selectmen’s approval of the form as well as have the Selectmen determine how much to collect if a changes or addendums to an existing affidavit is required. Shackford is suggesting a \$5 fee for changes or addendums.

Motion: Benoit made a **motion** to approve a \$5 fee for the filing of a change/addendum to the Property Owner Designated Respondent Affidavit and accept the Town Clerk's form, seconded by Arruda, and so voted **3-0**.

Decision: The Town Clerk will be provided with the above decision of the Selectmen.

BOULDER ROAD PARK AND ACCESS CORRESPONDENCES – At the suggestion of Chairman Benoit, Arias drafted a letter to resident Robert D. King suggesting that all future correspondence he generates regarding Madison Boulder Natural Park and the access thereto be sent to Brian Fowler, Chairman of the Madison Boulder Advisory Commission. Benoit said it would be more efficient if correspondence went directly to Fowler as long as the Town Administrator receives a copy for the Town's master Boulder Park file. The Selectmen will sign the letter under Signature Items.

SOLID WASTE 2011 OPERATING BUDGET – The Solid Waste Advisory Committee (SWAC) has requested the training line of the 2011 Solid Waste operating budget be increased by \$500 so SWAC members can attend NRRRA's Annual Conference. The Selectmen were okay with moving forward with the increase and will bring up the change at the Public Budget Hearing later tonight.

THERE WERE NO PUBLIC COMMENTS AT THIS TIME.

SIGNATURE ITEMS –

Letter to Robert King re: Boulder correspondences going to Brian Fowler

Letter to employee re: following up to posted non-public 2/8/11 (confidential)

MEETING RECESSED - 6:04 PM – Benoit made a **motion** to recess the regular meeting of the Board of Selectmen and reconvene in the James Noyes Memorial Hall at the Elementary School at 6:30 p.m. where the Selectmen will meet with the Advisory Budget Committee and hold the 2011 Public Budget Hearing, seconded by Arruda, and so voted **3-0**.

2010 WARRANT ARTICLE RECOMMENDATIONS – 6:30 PM - The Selectmen and Budget Committee reviewed the following warrant articles and voted whether or not to recommendation them. This brief meeting between the regular Selectmen's Meeting and the Public Budget Hearing was posted at the Madison & Silver Lake Post Offices and the upper and lower bulletin boards at Town Hall on January 27, 2011.

WA #5 – Operating Budget – increase Solid Waste training by \$500.

Both groups still recommend the operating budget after the \$500 increase.

WA #6 – Police SUV Cruiser - \$22,337 for 1st year of 3-year lease/purchase and initial outfitting.

Recommended by the Advisory Budget Committee 4-1

WA #8 – Historical Building Project - \$25,000 into Capital Reserve Fund

Recommended by the Selectmen 2-1

Recommended by the Advisory Budget Committee 3-2

WA #10 – Highway Dept. backhoe/loader - \$24,000 for 1st year of 5-year lease/purchase

Not Recommended by the Advisory Budget Committee 0-5

WA #11 – Code Enforcement used vehicle - \$4,800 for purchase w/majority of cost from insurance \$

Recommended by the Selectmen 3-0

Not Recommended by the Advisory Budget Committee 1-4

WA #17 – Town Hall computer equipment expendable trust - \$3,500 to establish w/Selectmen as agents

Recommended by the Selectmen 3-0

Recommended by the Advisory Budget Committee 4-1

WA #21-30 – Charities - \$28,136.00 as one lump sum

Recommended by the Selectmen 3-0

Recommended by the Advisory Budget Committee 4-1

Motion: Suki Norris made a **motion** to recommend Fred Ham & Earl Mayhofer be appointed as Alternates to the Advisory Budget Committee for the upcoming budget year, seconded by Dave Chase, and so voted **5-0**.

Decision: The Town Clerk will be notified so Oaths of Office can be prepared.

MEETING RECESSED - 6:04 PM – Benoit made a **motion** to recess this meeting and reconvene at 7:00 p.m. for the posted Public Budget Hearing.

2011 PUBLIC BUDGET HEARING – 7:00 PM - The Selectmen and Budget Committee met in the James Noyes Memorial Hall at the Elementary School to review the 2011 proposed budget and warrant articles and answer questions from the public.

Selectmen Present: Chairman Mike Benoit, John Arruda, Mike Brooks.

Others Present: Town Administrator Melissa Arias; Deputy Town Administrator Sue Stacey; Madison TV Videographers Emilie Riss and Noreen Downs; Budget Committee Members Fay Melendy, Fred Ham, Earl Mayhofer, Dick Eldridge, Dave Chase, and Suki Norris; Moderator George Epstein; Recreation Director Parker Roberts; Librarian Mary Cronin; Library Trustees Ray Stineford; Planning Board member Marc Ohlson; Conservation Commission member David Riss; Police Chief Jamie Mullen; Town Clerk/Tax Collector Marcia Shackford; Solid Waste Advisory Committee Member David Downs; residents Mike Veilleux, Dorothy Mayhofer, Hersh Sosnoff, Bruce Brooks, Robert D. King, and Thomas Reinfuss.

Where and When Posted: Town Hall upper and lower bulletin boards, Madison & Silver Lake Post Offices on January 27, 2011 and in the Conway Daily Sun on February 1, 5, & 8, 2011.

Meeting Called to Order: The Chairman opened the Public Budget Hearing at 7:01 p.m. and explained that only warrant articles with dollar amounts attached would be discussed tonight.

Pertinent comments made during the public hearing are listed in the minutes in bold print underneath the article being discussed.

Town of Madison

2011 WARRANT

To the inhabitants of the Town of Madison in the County of Carroll in the State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified to meet at the James Noyes Hall at the Madison Elementary School in Madison on Tuesday, March 08, 2010 at eight o'clock in the forenoon, polls to be open from 8:00 AM to 7:00 PM to act upon Articles 1 and 2 with the meeting to reconvene at nine o'clock in the forenoon of Saturday, March 13, 2010 in the James Noyes Hall at the Madison Elementary School in Madison to act upon the remaining Articles:

Article 1. To choose all necessary officers for the ensuing year.

Article 2. *To see how the Town will vote by official ballot on the proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:*

Article 3. To see if the Town will vote to expand the purpose of the 1996 Capital Reserve Fund from just purchasing to include repairing, refurbishing, replacing and/or purchasing a Fire Apparatus. (2/3 hand vote required – count in TC minutes)

Article 4. To see if the Town will vote to raise and appropriate the sum of two hundred twenty-eight thousand dollars (\$228,000) to overlay, shim and reclaim 1.6 miles of Tasker Hill/Allard Hill Road with any excess funds to be used towards other road repair projects at the Selectmen's discretion.

Recommended by the Selectmen	3-0
Recommended by the Advisory Budget Committee	6-0-1

Article 5. To see if the Town will vote to raise and appropriate the sum of two million two hundred twenty-four thousand five hundred thirty-eight dollars (\$2,224,538) for general Town operations with discussion and amendments to be considered line by line.

	2010 Approved	2010 Expended	2011 Proposed
Ambulance	\$ 27,580.00	\$ 26,430.76	\$ 27,600.00
Animal/Pest Control	\$ 4,175.00	\$ 4,074.08	\$ 4,175.00
Assessing	\$ 71,625.00	\$ 53,150.24	\$ 20,761.00
Building Inspection	\$ 37,416.00	\$ 36,850.09	\$ 37,566.00
Conservation Commission	\$ 3,400.00	\$ 3,592.86	\$ 3,325.00
Direct Assistance	\$ 32,950.00	\$ 25,433.47	\$ 33,080.00
Election, Registration, Vital Statistics	\$ 11,350.00	\$ 8,478.52	\$ 10,050.00
Emergency Management Dept.	\$ 2,900.00	\$ 2,610.48	\$ 2,900.00
Executive	\$ 108,869.00	\$ 106,077.65	\$ 106,618.00
Financial Administration	\$ 119,464.00	\$ 120,016.32	\$ 123,317.00
Fire Rescue	\$ 123,500.00	\$ 124,280.84	\$ 123,500.00
General Government Buildings	\$ 48,635.00	\$ 35,900.19	\$ 46,405.00

General Government Equipment	\$ 17,850.00	\$ 13,348.21	\$ 14,350.00
Highway	\$ 455,603.00	\$ 441,375.19	\$ 455,603.00
Insurance	\$ 61,200.00	\$ 57,190.12	\$ 62,393.00
Interest - Tax Anticipation Notes	\$ 1.00	\$ 0.00	\$ 1.00
Legal	\$ 36,200.00	\$ 30,423.61	\$ 36,200.00
Library	\$ 56,918.00	\$ 55,814.48	\$ 58,289.00
Madison PEG TV	\$ 19,652.00	\$ 16,116.95	\$ 20,773.00
Notes Due	\$ 74,643.00	\$ 71,842.30	\$ 65,937.00
Parks & Recreation	\$ 62,293.00	\$ 54,697.33	\$ 59,992.00
Patriotic Purposes	\$ 900.00	\$ 874.72	\$ 900.00
Personnel Administration	\$ 343,304.00	\$ 330,478.00	\$ 362,670.00
Planning Board	\$ 15,950.00	\$ 15,556.36	\$ 20,950.00
Police	\$ 276,421.00	\$ 278,976.23	\$ 281,473.00
Solid Waste Disposal	\$ 234,733.00	\$ 198,755.55	\$ 226,675.00
Street Lighting	\$ 9,075.00	\$ 10,078.46	\$ 10,185.00
Zoning Board	\$ 8,930.00	\$ 4,836.97	\$ 8,850.00
TOTAL	\$ 2,265,537.00	\$ 2,127,259.98	\$ 2,224,538.00

Recommended by the Selectmen 3-0
Recommended by the Advisory Budget Committee 6-0-1

King asked about the Planning Board increase. Ohlson said the Planning Board is involved in a couple lawsuits which resulted in the Legal line being raised by \$7,000. Brooks said the Planning Board budget, without the \$7,000 Legal increase, would have been \$2,000 lower than the amount approved in 2010.

Benoit said \$500 was added to the Solid Waste Disposal budget under Training. Brooks said the Solid Waste contract with Waste Management is expiring at the end of March. Six proposals are currently under review which could result in the lowering of the Solid Waste contract line at Town Meeting.

Stineford asked about the increase to Street Lighting considering many street lights have been removed. Benoit explained how the street light conversion project has a three-year payout for the amortization of the recent upgrades. Brooks said the increase is due to increases in electrical rates. After the three-year payback is finished, the annual street light cost will be roughly \$3,000.

Article 6. To see if the Town will vote to authorize the Selectmen to enter into a three (3) year lease agreement for twenty-six thousand two hundred seventy-one dollars (\$26,271) for the purpose of leasing a 2011 SUV Police Cruiser and to raise and appropriate twenty-two thousand three hundred thirty-seven dollars (\$22,337) of which eight thousand seven hundred fifty-seven dollars (\$8,757) will apply to the first year's payment for that purpose and thirteen thousand five hundred eighty dollars (\$13,580) to outfit the police cruiser. This lease agreement contains an escape clause and a buyout option for one dollar (\$1) at the end of the three years.

Recommended by the Selectmen 3-0
Recommended by the Advisory Budget Committee 4-1

Article 7. To see if the Town will vote to raise and appropriate the sum of thirty-seven thousand five hundred dollars (\$37,500) to be added to the Fire Truck Capital Reserve Fund.

Recommended by the Selectmen	3-0
Recommended by the Advisory Budget Committee	6-0-1

Article 8. To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be added to the Capital Reserve Fund for the purpose of repairing and restoring the Historical Society Building.

Recommended by the Selectmen	2-1
Recommended by the Advisory Budget Committee	3-2

Article 9. To see if the Town will vote to establish the Assessing Expendable Trust Fund for the purpose of assessing the property values of the town and further to raise and appropriate thirty thousand dollars (\$30,000) from general taxation to be placed in this fund and to appoint the Board of Selectmen as Agents to expend.

Recommended by the Selectmen	3-0
Recommended by the Advisory Budget Committee	6-0-1

King asked why an Expendable Trust and not a conventional Capital Reserve Fund? King said Town Meeting and the Budget Committee should still be involved in approving expenditures from the Fund rather than having the Selectmen as agents to expend.

Article 10. To see if the Town will vote to authorize the Selectmen to enter into a five (5) year lease agreement for one hundred eleven thousand seven hundred dollars (\$111,700) for the purpose of leasing a 2011 Backhoe/Loader and to raise and appropriate twenty-four thousand dollars (\$24,000) which will apply to the first year's payment for that purpose. This lease agreement contains an escape clause and a buyout option for one dollar (\$1) at the end of the five years.

Recommended by the Selectmen	3-0
Not Recommended by the Advisory Budget Committee	0-5

Noreen Downs asked the Budget Committee why they didn't recommend the article. Ham said the purchase isn't necessary at this time and should be postponed a few years considering the existing backhoe is intended to stay in service at the Transfer Station. Dave Downs said significant savings to the solid waste contract has been seen in the last two years by having the backhoe available some of the time to compact open-top containers and move glass down to the glass pit. Downs said roughly \$8,000 was saved in 2010 by having a part-time backhoe available. Having full use of a backhoe year round at the Transfer Station would definitely increase this savings amount.

Article 11. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to purchase a used vehicle for the Code Enforcement Officer, with ten thousand two hundred dollars (\$10,200) coming from insurance money for the 2005 Explorer Police Cruiser, with the balance of four thousand eight hundred dollars (\$4,800) to be raised by

general taxation less any amount from the trade-in of the Code Officer's vehicle the 1999 Ford Explorer.

Recommended by the Selectmen	3-0
Not Recommended by the Advisory Budget Committee	1-4

Article 12. To see if the Town will vote to raise and appropriate the sum of seven thousand three hundred dollars (\$7,300) to replace the carpet in the Chick Room located on the lower level of the Library. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the funds have been exhausted with the completion of the installation or by December 31, 2016, whichever is sooner.

Recommended by the Selectmen	3-0
Recommended by the Advisory Budget Committee	4-2-1

Cronin clarified that the main section of the Library will also be re-carpeted, not just the lower level Chick Room. The moving of book shelves and furniture and necessary electrical work is also included in the amount. Stacey will add language to the warrant article that includes the main portion of the Library before the Selectmen signing the final version of the warrant.

Article 13. To see if the town will vote to authorize the Board of Selectmen to accept a deed regarding the real estate known as the Lyman and Gilman Cemeteries from the current owners to the Town.

Article 14. To see if the Town will vote to raise and appropriate the sum of seven thousand dollars (\$7,000) to purchase updated vehicle radios for the fire department. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the funds have been exhausted with the completion of the purchase or by December 31, 2016, whichever is sooner.

Not Recommended by the Selectmen	1-2
Not Recommended by the Advisory Budget Committee	0-6-1

Ham said the Budget Committee voted against the article because the annual Fire Department operating budget is sufficient to purchase one new radio every year.

Article 15. To see if the Town will vote to raise and appropriate the sum of six thousand seven hundred dollars (\$6,700) to replace and install overhead doors at the Fire Station. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the funds have been exhausted with the completion of the installation or by December 31, 2016, whichever is sooner.

Not Recommended by the Selectmen	0-3
Not Recommended by the Advisory Budget Committee	0-6-1

Epstein asked why all the non-lapsing warrant articles are for 5 years. Stacey said the period of time for non-lapsing articles is spelled out in the State Law. Stacey further explained the reasoning behind certain articles being listed as non-lapsing.

Article 16. To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the previously established Capital Reserve Fund for the purpose of land acquisition and conservation purposes.

Not Recommended by the Selectmen 0-3
Not Recommended by the Advisory Budget Committee 0-6-1

Article 17. To see if the Town will vote to establish the General Government Building Computer Equipment Expendable Trust Fund for the purpose of repairing or replacing, computer equipment in the Financial & Executive offices and further to raise and appropriate three thousand five hundred dollars (\$3,500) from general taxation to be placed in this fund and to appoint the Board of Selectmen as Agents to expend.

Recommended by the Selectmen 3-0
Recommended by the Advisory Budget Committee 4-1

King asked how much money is in this fund already. Stacey said this article is intended to establish the fund and put \$3,500 into it. \$3,500 was removed from the 2011 General Government Equipment operating budget. King said this type of Expendable Trust makes more sense than the one for assessing.

Article 18. To see if the Town will vote to raise and appropriate two thousand dollars (\$2,000) to be placed in the Library Equipment Expendable Trust Fund.

Recommended by the Selectmen 3-0
Recommended by the Advisory Budget Committee 4-3

Article 19. By Petition. To see if the Voters shall approve rescinding the recent Transfer Station Policy, which prohibits the removal of usable items, from the Madison Transfer Station site. This policy increases the expense to the residents, by adding to the waste stream and is oppositional to the national movement to Reduce Reuse and Recycle. Approval would result in the policy reverting to the procedure used prior to the new policy, where usable items were set aside for the public to peruse and remove at their own risk. Petition signed by William Arnold, et al.

Article 20. By Petition. To see if the town will vote to remove the designation of Highway to Summer Cottages, pursuant to RSA 231:81-II (b), a section of Lead Mine Road (a Class V highway) beginning at the intersection of Lead Mine Road and Black Brook Road and continuing westerly on Lead Mine Road to the western boundary of the parcel of land identified as Map 257, Lot 2.1 in the town of Madison, NH. Petition signed by Ray O'Brien, et al.

Articles 21-29 are for the various charities which total \$28,136. These are historically voted as one lump sum at Town Meeting.

Article 21. By Petition. To see if the Town will vote to raise and appropriate the sum of six thousand eight hundred thirty-six dollars (\$6,836) for the support of White Mountain Community Health Center to help meet healthcare needs of the uninsured and underinsured residents of the Town of Madison. Petition signed by Ann Bartlett, et al.

Recommended by the Selectmen 3-0
Recommended by the Advisory Budget Committee 4-1

Article 22. By Petition. To see if the Town will vote to raise and appropriate the sum of two thousand six hundred dollars (\$2,600) to support Madison home delivered meals (Meals on Wheels), congregate meals, transportation and program services provided by the Gibson Center for Senior Services. Petition signed by Raymond Stineford, et al.

Recommended by the Selectmen 3-0
Recommended by the Advisory Budget Committee 4-1

Article 23. By Petition. To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) for the Tri-County Community Action Program for the purpose of continuing services of the Fuel Assistance Program for the residents of Madison. Petition signed by Yvonne Courtney, et al.

Recommended by the Selectmen 3-0
Recommended by the Advisory Budget Committee 4-1

Article 24. By Petition. To see if the Town will vote to raise and appropriate the sum of four thousand Five Hundred dollars (\$4,500) in the support of the Ossipee Children's Fund providing financial assistance for Madison children. Petition signed by Ann Bartlett, et al.

Recommended by the Selectmen 3-0
Recommended by the Advisory Budget Committee 4-1

Article 25. By Petition. To see if the Town will vote to raise and appropriate the sum of two thousand dollars (\$2,000) in support of the Madison chapter of the Carroll County Cal Ripkin Baseball league. Petition signed by Joe Dascoulias, et al.

Recommended by the Selectmen 3-0
Recommended by the Advisory Budget Committee 4-1

Article 26. By Petition. To see if the Town will vote to raise and appropriate the sum of one thousand dollars (\$1,000) to help in support of the volunteer efforts of Neighbor Helping Neighbor (N.H.N.) for operating expenses. Petition signed by Julie Boewe, et al.

Recommended by the Selectmen 3-0
Recommended by the Advisory Budget Committee 4-1

Article 27. By Petition. To see if the Town will vote to raise and appropriate the sum of two thousand eight hundred dollars (\$2,800) for the Early Supports & Services Program (birth to 3 years) of Children Unlimited, Inc. Petition signed by Audrey Epstein, et al.

Recommended by the Selectmen 3-0
Recommended by the Advisory Budget Committee 4-1

Article 28. By Petition. To see if the Town will vote to raise and appropriate the sum of one thousand two hundred fifty-one dollars (\$1,251) in support of Starting Point providing advocacy and support to victims of domestic and sexual violence and their children. Petition signed by Kelly Richardson, et al.

Recommended by the Selectmen 3-0
Recommended by the Advisory Budget Committee 4-1

Article 29. By Petition. To see if the Town will vote to raise and appropriate the sum of two thousand one hundred forty-nine dollars (\$2,149) to assist the Mental Health Center of Northern Human Services. Petition signed by Mary Cronin, et al.

Recommended by the Selectmen 3-0
Recommended by the Advisory Budget Committee 4-1

Article 30. To transact any other business that may legally come before this meeting.

The Chairman closed the Public Hearing and the Selectmen voted on the 2011 tentative warrant.

Motion: Benoit made a **motion** to sign the 2011 warrant out of session based upon the changes discussed tonight once amended and put in final format, seconded by Brooks, and so voted **3-0**.

Decision: Stacey will incorporate the changes discussed tonight into the 2011 warrant and notify the Selectmen when it is ready to be signed.

NEXT SELECTMEN'S MEETING – The next Selectmen's meeting will be on Tuesday, February 22, 2011 at 5:30 p.m. in the Town Hall meeting room. The Selectmen have posted a non-public session with Town Counsel on Tuesday, February 15, 2011 beginning at 5:30 p.m. The Selectmen and members of the Solid Waste Advisory Committee will meet at 6:15 p.m. on Tuesday, February 15, 2011 to discuss the six municipal solid waste transportation and disposal proposals opened on February 1, 2011.

Respectfully submitted,

Melissa S. Arias, Town Administrator
Recording Secretary