

**BOARD OF SELECTMEN
TOWN OF MADISON
DECEMBER 24, 2013
MINUTES**

Selectmen Present: Chairman Michael Brooks, Josh Shackford, and John Arruda.

Others Present: Town Administrator Melissa Arias.

Where and When Posted: Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 5, 2013 as an abbreviated meeting due to the holiday.

Meeting Called to Order: By Brooks at 7:30 a.m.

APPROVAL OF MINUTES – Shackford made a **motion** to approve the Selectmen’s Meeting minutes of December 10, 2013 as prepared, seconded by Arruda, and so voted **3-0**.

APPROVAL OF MANIFEST – Shackford made a **motion** to approve the Manifest of December 16 - 24, 2013 in the amount of \$305,482.48, seconded by Arruda, and so voted **3-0**. The Manifest breakdown is as follows: \$22,774.10 for payroll; \$10,351.34 for payroll liabilities; \$72,357.04 for accounts payable; \$200,000.00 for the Madison School District (release date of 1/2/14).

THERE WERE NO PUBLIC COMMENTS

TAX DEEDED PROPERTY (105-068) BUY BACK REQUEST – The Selectmen’s Office has received a certified check in the amount of \$4,205.45 from Nicole LeFavour for the repurchase of her property at 9 East Bergamo Road (map 105, lot 068) that was tax deeded to the Town in August 2013 for non-payment of property taxes. A Release Deed has been prepared for the Selectmen to review and sign under Signature Items later in the meeting before recording at the Registry of Deeds.

TAX DEEDED IMPROVED PROPERTY (111-003) ROOF SHOVELING – Arias received a voicemail message from the former owner of map 111, lot 003 which was tax deeded to the Town of Madison for non-payment of property taxes in November 2013. The former owner was concerned about the snow load on the double-wide mobile home roof and asked whether it would be taken care of by the Town or if he was still responsible. Brooks said Arias arranged for the driveway to be opened up and the roof shoveled late last week before the rain. Arruda said the sub-contractor reported back that the back door was wide open and a dog had been going in and out. The sub-contractor also said the skylights were found to be leaking and according to him appears to have been leaking for some time.

Motion: Brooks made a **motion** to change the locks on the mobile home and place a notice on the door advising of the tax deeding with anyone believing they have a legal right to access the house to contact the Town Hall, seconded by Arruda, and so voted **3-0**.

Decision: Arias will contact a locksmith to arrange for this action.

VDOE ROAD SAFETY – Babine said he attempted to access a property at the top of Oak Ridge Road yesterday and found the roads to be grossly under-treated by the Eidelweiss Department of Public Works

(DPW) and in an unsafe condition. Babine talked with the head of the DPW and was informed that the Commissioners only allowed him four dump truck loads of sand yesterday to treat the roads. Babine was lead to believe that there is no stockpile of sand or salt available to the DPW. Additionally Babine is concerned that emergency vehicles wouldn't have been able to drive the roads if the need had arisen. Arruda asked Arias to send an e-mail outlining Babine's concerns and the State Statute that requires Eidelweiss to keep their roads in a safe condition.

MEMORANDUM OF UNDERSTANDING WITH CONWAY OVER PEG CHANNEL 3 – The Selectmen discussed a Memorandum of Understanding (MoU) signed by the Town of Conway Board of Selectmen recently addressing Conway's willingness to allow Madison to continue viewing their broadcast material as well as retain Madison TV's weekly 24-hour slot from 9 am Monday to 9 am Tuesday. The MoU calls for a payment of \$3,000 which includes a \$2,000 discount because Madison TV is willing and able to stream some Valley Vision broadcasts online through our contract agreement with Telvue. Arruda suggested signing the MoU, which expires April 30, 2014, because of the short notice from Conway calling for payment to be tendered against the 2013 Warrant Article before the end of the year. Arruda said Conway indicated they wouldn't accept payment without the signed MoU. Brooks said in addition to the e-mails between Arias and Conway Town Manager Earl Sires, he himself talked with Mike Edgecomb at Time Warner Cable's government relations department and had e-mail communications from Conway Selectman Mike DeGregorio. Brooks indicated his interest in working with Conway to obtain a longer term MoU going forward. The other Selectmen agreed and asked Arias to communicate the Board's desire to Sires.

Motion: Brook made a **motion** to sign the MoU with a note accompanying the signed copy stating that Madison would like to begin discussions in order to have a longer term agreement with Conway, seconded by Arruda, and so voted **3-0**.

Decision: Arias will see that the signed MoU and \$3,000 check is mailed to Conway today.

INSPECTION STATION APPLICATION AMENDMENT – Arias said a Department of Safety Inspection Station inspector came by Town Hall last Thursday after finding the Madison Garage closed. The inspector asked Arias to have the Selectmen file an amended application to correct the street address from 1923 Village Road to 2031 Village Road and list the hours of the mechanic instead of the hours of the Highway Department. The revised application will be signed under Signature Items later in the meeting and mailed to the State of NH with a cover letter explaining the need for the update.

DEPOSITIONS IN VEILLEUX CASE – The Selectmen discussed the request of the Veilleux's attorney to conduct depositions the week of January 13, 2014. The request states that the first individuals to be deposed will be John Arruda, Mike Brooks, and Bill Chick, Sr. Town Counsel has indicated that she's not available on January 14th or 15th. Brooks said he's not comfortable committing our Road Agent to being out of Town for a deposition in the winter. Brooks would like Arias to communicate to Town Counsel the Selectmen's request that the depositions be conducted somewhere in Carroll County. Brooks suggested using a conference room at the Conway or Ossipee Court or even the one at Dewhurst Law. Brooks also pointed out that a local deposition would allow the Selectmen and Road Agent to travel independently and simplify the opposing attorney's request to sequester the Selectmen.

REQUEST TO PLOW FURTHER INTO SUMMER COTTAGE LEAD MINE ROAD – The Selectmen discussed the Veilleux's request to plow 200' further along the Summer Cottage section of Lead

Mine Road beyond the Veilleux's right-of-way. The Selectmen said the current agreement, which is documented in the Town's Snowmobile Regulation, allows for plowing to a point 100' beyond the right-of-way. Therefore, Arruda said the Selectmen would have to schedule a Public Hearing to amend the Regulation before any such decision can be made about granting permission to plow farther than what is currently documented.

SIGNATURE ITEMS –

Manifest

Payroll & Accounts Payable Checks

Purchase Requisition #2013-HIGH-005 – HP Fairfield (\$8,995) 1-way reversible plow

#2013-HIGH-006 – Shackford Construction (\$7,600) sand

#2013-FINA-002 – Staples Advantage (\$308.67) micro-cut shredder

#2013-ASSE-001 – George Sansoucy (\$6,000*) PSNH BTLA appeal

#2013-FINA-003 – Kofile Preservation (\$1,241) Preserve Record Book #8

Intent to Cut #13-283-18T – Puopolo (218-002)

#13-283-19T – Sanderson Trust (238-001)

Release Deed – for buy-back of tax deeded lot 105-068 – LeFavour

NH Inspection Station Application – revision to amend garage location & mechanics hours

Pole Location Plan – NH Electric Cooperative – 2 new poles on Pound Road

MoU with Town of Conway re: shared PEG Channel 3 effective through 4/30/14

8:05 AM – Brooks made a **motion** to adjourn, seconded by Arruda, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's meeting will be on Monday, December 30, 2013 at 6:15 p.m. in the Town Hall Meeting Room to approve the Manifest, sign checks, vote year-end encumbrances and conduct other routine business.

Respectfully submitted,

Melissa S. Arias, Town Administrator

Recording Secretary