

**BOARD OF SELECTMEN  
TOWN OF MADISON  
October 31, 2017  
MINUTES**

**Selectmen Present** – John Arruda and Josh L. Shackford

**Others Present** –Police Chief Ted Colby; Administrative Assistant Linda Shackford; Madison TV Videographer Carol Dandeneau

**Where and When Posted** – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 19, 2016.

**Meeting Called to Order** – By the Chairman at 5:30 p.m.

**APPROVAL OF MINUTES:**

**Motion** by J. Shackford, seconded by Arruda to approve the minutes of October 17, 2017 as written. The motion passed **2-0**.

**APPROVAL OF MANIFESTS:**

**Motion** by J. Shackford, seconded by Arruda to approve the Payroll Manifest of November 1, 2017 in the amount of \$29,649.11. The Manifest breakdown is as follows: \$22,982.69 for payroll; and \$6,666.42 for payroll liabilities. The motion passed **2-0**.

**Motion** by J. Shackford, seconded by Arruda to approve the Accounts Payable Manifest of October 30 – November 15, 2017 in the amount of \$268,866.19. The Manifest breakdown is as follows: \$54,998.47 for accounts payable; \$200,000 to Madison Elementary School; and \$13,867.72 for New Hampshire Retirement. The motion passed **2-0**.

**Motion** by J. Shackford, seconded by Arruda to approve the Special Manifest of October 30, 2017 in the amount of \$550.00. The manifest breakdown is as follows: \$550.00 fir accounts payable. The motion passed **2-0**.

**PUBLIC COMMENTS:** There were none.

**DISCUSSION ITEMS/NEW BUSINESS:**

**Health Trust 2018 Health Insurance Agreement** – The Board reviewed the 2018 HealthTrust Group Renewal Rates. These rates are an 8% decrease from 2017. **Motion** by J. Shackford, seconded by Arruda to accept and sign the 2018 HealthTrust Group Renewal Rates. The motion passed **2-0**.

**OLD BUSINESS:** There was none.

Selectman Shackford’s List – J. Shackford asked Arruda if the 5% employee health insurance contribution proposal will be brought to the attention of employees before it could take effect? Arruda suggested that voting on the proposal be placed on an agenda when there is a full board.

Selectman Arruda’s List – Arruda received information from SLAM regarding questions about collecting fees for non-resident/taxpayer use of the boat launch on Silver Lake. The Lake Host attendants will not collect them. The idea of an “iron ranger” similar to what parks use is an option because it would not be cost effective to hire an attendant. A suggestion of a sticker for the boat with a \$200 annual fee, or a \$20 per launch fee. Something needs to be done.

J. Shackford mentioned that the State of NH has changed the placement of the inspection stickers to the place we ask that transfer station sticker be placed. Arruda and J. Shackford agreed that it be policy that tax payers be instructed to affix the sticker to the vehicle in a place that is easily seen. Chief Colby stated he had no preference in location but agreed it must be visible.

Assistant's List – L. Shackford stated that Mike Brooks asked that the board consider looking into the removal of wood that fell during the storm from the Goodwin Town Forest. J. Shackford likes the idea simply for the fact of cleaning up the fallen trees. J. Shackford will take a look and Bob Boyd will be asked his opinion about it. L. Shackford noted that with this recent power outage she has received several comments about having the Town Hall and Garage with a generator. This is something that Arruda said would be addressed once we have a better handle on the budget.

**Personnel Policy Revision #2 to “Salary Classification Plan” section** – A revision was made to this section adding Grade 22. Motion by Arruda, seconded by J. Shackford to sign the Personnel Policy Revision #2. The motion passed **2-0**.

### **SIGNATURE ITEMS**

Manifest

Payroll & Accounts Payable Checks

Highway Safety Grant Agreement – E-Ticket Equipment MDT Equipment

Intent to Cut – Hirschfeld 235-002

Solar Exemption – Smith 109-100

Purchase Requisition – 2017-MADI-001

Release Deed – Peixoto 255-002

Tax Collector Abatement: 118-031-002 Bartlett \$66.00

112-030-000 Jehovah's Witnesses \$344.00

**6:03 PM** – Arruda made a **motion** to go into non-public sessions under RSAs 91-A:3II (1). Roll call vote: Shackford – aye; Arruda – aye

**6:06 PM** – Arruda made a **motion** to return to public session and to seal the minutes of the non-public sessions under RSAs 91-A:3II (1) seconded by Shackford and so voted **2-0**.

**6:06 PM** – Arruda made a **motion** to adjourn, seconded by Shackford, and so voted **2-0**.

**NEXT SELECTMEN'S MEETING** – The next Selectmen's Meeting will be on Tuesday, November 14, 2017 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford, Administrative Assistant  
Recording Secretary