

**BOARD OF SELECTMEN
TOWN OF MADISON
June 13, 2017
MINUTES**

Selectmen Present –John Arruda, Robert J. King, Jr., Josh L. Shackford

Others Present –Fire Chief Richard Clark; Residents Jesse Shackford, Elwin King, Chris Lyman, Mark Graffam; Administrative Assistant Linda Shackford; Madison TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 19, 2016.

Meeting Called to Order – By the Chairman at 5:30 p.m.

APPROVAL OF MINUTES:

Motion by King, seconded by J. Shackford to approve the minutes of May 30, 2017 as written, the motion passed **3-0**.

Motion by King, seconded by J. Shackford to approve the minutes of the non-public session on May 30, 2017, made public, as written, the motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by King, seconded by J. Shackford to approve the Manifest of June 12 - 19, 2017 in the amount of \$295,192.16. The Manifest breakdown is as follows: \$97,112.78 for accounts payable; \$23,882.77 for payroll; \$7,266.82 for payroll liabilities; \$50,000.00 for Madison Elementary School; and \$100,000.00 for Madison Elementary School. Motion passed **3-0**.

PUBLIC COMMENTS – Jesse Shackford asked about the process for hiring a Department of Public Works director. Arruda assumed that the process would begin in January with advertising for the position locally and possibly state wide. King adding a plan hasn't been discussed. Jesse Shackford would like to see a committee formed for the hiring similar to how it was done when a police chief was hired years ago. Jesse Shackford added that this position will need certain qualifications and comes with expectations of the need for a lot of improvement. Jesse Shackford sees no difference in a popularity contest when you compare an elected position to the three selectmen getting a buddy into the position. Jesse Shackford volunteered his services to assist with a job description or in the hiring process so that the Town can get back on track with issue like grounds maintenance.

DISCUSSION ITEMS/NEW BUSINESS

Used Cruiser Bid Opening – Three bids were received for the 2011 Ford Expedition Cruiser. The bids received were:

Bean Farm - \$800.00

Troy Feller - \$525.00

Robert Gillis - \$2,301.00

Motion by J. Shackford, seconded by King to award the bid for the 2011 Used Ford Expedition Cruiser to Robert Gillis for amount of \$2,301.00. The motion passed **3-0**.

Antique Fire Truck Bid Opening – Six bids were received for the 1934 Antique Fire Engine. The bids received were:

Jim Curran - \$500.00

Bean Farm - \$10,20.00

Don's Vintage Rides - \$1,600.00

Elwin King, Et al - \$1.00 (with verbal notice by Jesse Shackford that a clause could be added to allow the Town to purchase the fire truck back.)

Adam White - \$5,015.00

Brandon Drew - \$1,500.00

R. King likes the idea of the committee idea proposed with the Elwin King, et al bid. Arruda was also in favor of the idea and asked if there are plans to keep it under cover. Jesse Shackford responded that there are a couple of options being looked into for that adding it will be under cover. Jesse Shackford added that it is with hopes that the young members of the fire department will also take time to help out with its upkeep. Arruda asked about it being kept insured. Jesse Shackford stated that there are funds available to take care of that. J. Shackford noted that this was similar to the spirit of his comments at the last meeting about keeping the truck in town.

Motion by King, seconded by Arruda to accept the bid of Elwin King, et al and move forward with finding out how to go about transferring ownership to the proposed committee. The motion passed **3-0**.

Motion by King, seconded by Shackford to sign documents transferring ownership of the Used Cruiser and the Antique Fire Engine out of session. The motion passed **3-0**.

Brake Lathe Bid Opening – There were no bids received.

Carroll County Commissioner's Request for Semi-Annual Payments – A letter was received from the Carroll County Commissioners requesting that towns voluntarily make semi-annual payments to the County by July 17 and December 17 as a way of saving money by not having to borrow funds to operate the County.

Arruda was not in favor of this proposal as it would require the town to have to possibly have to acquire a Tax Anticipation Note. Arruda added that there were several years where the County was slow to get us the information necessary to set our tax rate and caused a cash crunch for the town. J. Shackford could see a benefit if every town in the County agreed, but if the larger towns do not contribute it wouldn't help. The Board will send a letter with a request that the County provide us with figures regarding the how much this semi-annual payment proposal would save. It will also be added in the letter the Board's reservations into entering into an agreement for semi-annual payments. This letter will be signed at the June 27th meeting.

Ledge Pond Rd – A concern from a resident of Ledge Pond Road about Ledge Pond Road was received by phone. The resident was concerned with the steep drop on the edges that lead into the pit. The resident noted that he has access to his property via Ledge Pond Road and that the configuration has changed over the years. L. Shackford had to opportunity to talk with Mr. Coleman. Mr. Coleman stated that the owners have a right-of-way that he has always maintained adding that the configuration of the road has changed over the time. Arruda asked Graffam if he is familiar with the area. Graffam responded that he is and the edges of the road are being "eaten" away and appear threatening. The Board was in agreement that a letter would be sent to Coleman's expressing the concern the excavation may be encroaching on the Class VI road owned by the Town and invite Coleman to discuss this at the meeting on June 27th. The resident on Ledge Pond Road will be invited to the meeting also. The Board will view the area before the next meeting.

Class VI/Pvt Rd Waiver – Little 111-014 – **Motion** by J. Shackford, seconded by King to sign the Class VI/Private Road Agreement for Matthew and Julie Little of 111-014. The motion passed **3-0**.

TAN Bank Documents – Arruda read a letter from Treasurer Catherine Deyoe explaining the TAN (Tax Anticipation Note) documents necessitating signatures. The interest rate will be 1.45%. Arruda has spoken with Finance Director Stacey and the TAN will probably not be used but will be in place.

Motion by Arruda, seconded by King to sign the documents to secure the TAN. The motion passed **3-0**.

OLD BUSINESS – There was none

Selectman Shackford's List – An email from a resident up in the area of Town Line and Eidelweiss Roads was received about Japanese Knotweed obscuring the site at the yielded intersection. The emailer stated that they cut the weeds and were informing the town that the debris was left there. J. Shackford is familiar with this plant and stated that the more it is cut, the more it grows. It is an invasive species that is problem in many areas. It takes a huge effort and a lot of time to rid an area of the plant. J. Shackford was of the understanding that the road crew was directed by the state to not cut it with their maintenance of the road sides. Arruda suggested that the Road Agent be asked to find out from the State how it is expected to be handled and if there are any recommendations for removal.

Selectman Arruda's List - No items

Selectman King's List – No items

Assistant's List – No items

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Request to Use Town Property – Madison Church

Request for Payment – Conservation Commission – Forest Land Improvements \$1,353.50

Intent to Cut – Hilton 226-013

Oath of Office – Director – Madison PEG TV: Joyce Howard Stevens

Francis Michael Murphy

Alternate Director – Madison PEG TV: Marcia Elaine Shackford

Dog Warrant to Local Official Authorized to Issue Civil Forfeitures

Yield Tax Levy – Kennett 203-007, 008, 009, 010

6:20 PM – Arruda made a **motion** to go into non-public under RSA 91-A:3II(c) tax payment agreement seconded by King. Roll call vote: King – aye; Shackford – aye; Arruda – aye

6:34 PM – Arruda made a **motion** to return to public session and to seal the minutes of the non-public sessions under RSA 91-A:3II(c), seconded by King and so voted **3-0**.

6:34 PM – Arruda made a **motion** to adjourn, seconded by King, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, June 27, 2017 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford, Administrative Assistant
Recording Secretary