

**BOARD OF SELECTMEN  
TOWN OF MADISON  
May 2, 2017  
MINUTES**

**Selectmen Present** – John Arruda, Robert J. King, Jr., Josh L. Shackford

**Others Present** – Lieutenant Ted Colby; Fire Chief Jeffrey Eldridge; Code Officer Bob Boyd; Administrative Assistant Linda Shackford; Madison TV Videographer Carol Dandeneau; Resident Mark Faunce

**Where and When Posted** – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 19, 2016.

**Meeting Called to Order** – By the Chairman at 5:35 p.m.

**APPROVAL OF MINUTES:**

**Motion** by King, seconded by J. Shackford to approve the minutes of April 18, 2017 as written, the motion passed **3-0**.

**APPROVAL OF MANIFESTS:**

**Motion** by King, seconded by J. Shackford to approve the Manifest of May 1 - 12, 2017 in the amount of \$265,398.51. The Manifest breakdown is as follows: \$72,412.38 for accounts payable; \$23,416.00 for payroll; \$7,536.86 for payroll liabilities; \$12,033.27 for New Hampshire Retirement System and \$150,000.00 for Madison Elementary School. Motion passed **3-0**.

**PUBLIC COMMENTS** – There were none.

**DISCUSSION ITEMS/NEW BUSINESS:**

**Verrochi Property 233-011 – Richard Verrochi** – Mr. Verrochi's property at 2104 Village Road is in violation of a previous court order to not use the property as a junk yard. The gathering of materials and uninspected vehicles is in violation of the zoning ordinance. Letters sent to Mr. Verrochi by Town Counsel in November of 2016 and January of 2017 informed Mr. Verrochi that this must be remedied by May 1<sup>st</sup>, 2017. It has not been remedied. Mr. Verrochi was present for the meeting and made a request to the Board for an extension due to family and medical reasons.

Arruda noted that half of the original violation fine was waived, \$4,077.00, with the expectation that this would not turn into a junk yard again. With this having turned into a junk yard the \$4,077.00 is now owed to the Town, per court decision, along with \$550.00 for each day after May 1<sup>st</sup> that it is not cleaned up. Mr. Verrochi stated he had some people to clean it up in line but they did not show up. Arruda reiterated that junk yards are not allowed in town; there are even chemicals on top of a table with a stream nearby. Mr. Verrochi asked to have another month or a few weeks extension to get it cleaned up. King hesitated to grant an extension, he questions if it will make a difference. J. Shackford suggested an extension to May 30<sup>th</sup> and Mr. Verrochi will owe the town the \$4,077 and waive the daily fines. King recommended that the daily fines be retroactive to the 1<sup>st</sup> should it not be cleaned up by May 30<sup>th</sup>, all were in agreement. Arruda added that it be made clear that if it is not cleaned up by May 30<sup>th</sup>, on May 31<sup>st</sup> there will be a police officer, the code officer, a selectman and a company to remove the debris. Arruda added, for clarification, there will be no more than one uninspected vehicle, no vehicle parts, no vehicle bodies, no truck caps or debris. The board was in agreement with this. Arruda asked Code Officer Boyd to monitor the situation. Arruda asked Mr. Verrochi he is clear with what is expected. He responded yes.

**Class VI/Private Road Waiver** – Mark and Susan Faunce of Goe Hill Rd – The board reviewed the request for a Class VI road waiver for the building of a residence on Map 247 Lot 034-001.

**Motion** by Arruda, seconded by King to approve the Class VI/Private Road Waiver Agreement for Map 247 Lot 034-001. The motion passed **3-0**.

#### **OLD BUSINESS:**

**Review of Finance Director and Administrative Asst. Job Descriptions Changes** – Arruda noted that the adjustments to the job descriptions was to balance workloads between the Finance Director and Administrative Assistant. The Administrative Assistant description will handle more personnel matters and be in charge of managing the Park and Rec details.

**Motion** by J. Shackford, seconded by King to approve the Finance Director and Administrative Assistant job descriptions as written. The motion passed **3-0**.

King suggested a memo be sent to department heads that personnel matters will come to the Administrative Assistant and notify Mike Brooks of the Park and Rec change.

**Selectman King's List** – King brought to the Board's attention his concern of the recent up-tick in activity that requires police response to Becket Houses on Doe and Stag Drives. King turned on to Doe Drive recently and found a client pinned to the ground. This is just an example of what the Police and Fire Departments respond to. As a police officer King responded to the Stag Drive house for a client out of control and found that the house was not properly staffed; only two staff members to two clients. At the same time an 11 or 12-year-old boy was jogging by the area; understaffing is irresponsible and something that was not anticipated when these houses were established. This is now creating problems with the safety of the residents that live in the area of Carved in Bark and Route 41.

Arruda asked if there are police reports to back this up. King stated yes. Arruda asked if would be the place of the Board to alert state agencies of our concerns for the clients and our citizens? It was agreed that L. Shackford and King will draft a letter that will be sent the Health and Human services with copies to Jeb Bradley, Mark McConkey and Governor Sununu. King noted that all the concerns that were expressed in the beginning have now come to fruition; they are not being asked to leave, just asked to contain it.

**Selectman Shackford's List** - State gasoline pumps – The police department uses the State of NH gasoline pumps at Troop E for their vehicle fuel. The price per gallon is \$2.74. The latest cost per gallon we are charged from Jesse Lyman at our own pump is \$1.793. This could potentially save \$5,000.00 over an entire year based on gallons used for the police department. Lt. Colby was in favor of the change. The fuel comes from the highway budget. It will be understood if the line goes over at year end. It was suggested that for 2018 to make a General Government Fuel line as highway, police, fire and code will all be using the gasoline pump.

J. Shackford also informed the Board that Town Forester Tim Nolan will begin the clean-up of Lead Mine Road in the next couple of days.

**Selectman Arruda's List** – The Land Use Administrator will be out for a while and a temporary replacement is needed to cover the Land Use Boards. It was suggested that Melissa Arias cover the position. Arias is available and her coverage will keep compensation out of overtime pay. The Board agreed. L. Shackford will contact Arias.

**Assistant's List** – No items.

**SIGNATURE ITEMS**

Manifest

Payroll & Accounts Payable Checks

Elderly Exemption Application 115-014

Veteran's Credit Application – 104-160

Veteran's Spouse Credit Application – 234-067

Request for Payment and Abatement – Tax Agreement Payoff to Tax Collector \$686.44

Oath of Office: Conservation Commission – Emily Bass

Trustee of the Library, Alt – Peter Smith Stevens

Sandra Larson Carr

Yield Tax Levy – 241-003 Forrest

**SIGNATURE ITEMS**

**6:06 PM** – Arruda made a **motion** to go into non-public under RSA 91-A:3II(a) personnel seconded by King. Roll call vote: King – aye; Shackford – aye; Arruda – aye

**6:25 PM** – Arruda made a **motion** to return to public session and to seal the minutes of the non-public sessions under RSA 91-A:3II(c), seconded by King and so voted **3-0**.

**6:25 PM** – Arruda made a **motion** to adjourn, seconded by Arruda, and so voted **3-0**.

**NEXT SELECTMEN'S MEETING** – The next Selectmen's Meeting will be on Tuesday, May 16, 2017 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford, Administrative Assistant  
Recording Secretary