

**BOARD OF SELECTMEN
TOWN OF MADISON
January 24, 2017
MINUTES**

Selectmen Present – Josh L. Shackford, John Arruda, Robert J. King, Jr.

Others Present – Road Agent Bill Chick, Sr.; Assistant Road Agent Bill Chick, Jr.; Fire Chief Jeffrey Eldridge; Finance Director Su Stacey; Administrative Assistant Linda Shackford; Nicole Nordlund; Madison TV Videographer Tim Hughes

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 19, 2016.

Meeting Called to Order – By the Chairman at 5:30 p.m.

RESULT OF 12/20/2016 NON-PUBLIC SESSION:

Shackford announced that the Board of Selectmen voted during the December 20, 2016 non-public session that since raises were not being done this year it was agreed to give two weeks of pay to all full-time employees and two part-time employees.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by King to approve the minutes of December 28, 2016 as written, the motion passed **3-0**.

Motion by Arruda, seconded by King to approve the minutes of January 10, 2017 as written, the motion passed **3-0**.

Motion by Arruda, seconded by King to approve the minutes of January 19, 2017 as written, the motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by King to approve the Manifest of January 23 - 30, 2017 in the amount of \$156,449.79. The Manifest breakdown is as follows: \$72,838.92 for accounts payable; \$25,209.53 for payroll; \$8,401.34 for payroll liabilities; and \$50,000.00 for Madison School District. Motion passed **3-0**.

PUBLIC COMMENTS: Nicole Nordlund approached the Board with information about a possible solution for sustaining the Fire Department's necessary large price tag items. Nordlund spoke with a Conway Fire Department member that stated the chief of the department holds fund raisers a couple of times a year and that much of their funds come from grants also done by the chief. Nordlund asked that an account be formed that will allow the amounts received to be quantified. The present 501 c-3 account is not subject to auditing. Nordlund also asked to consider providing grant writing classes or hiring of a per diem grant writer. Nordlund found that the town could be eligible for \$21,700 in grants for the air packs and rescue tool on the warrant. Arruda asked for the amounts to be amounts that Conway collects be quantified for him. J. Shackford asked if Nordlund knew of a per diem grant writer. Nordlund said she does and if they are interested she'll have them contact the office.

DISCUSSION ITEMS/NEW BUSINESS

Transfer Station RFP Opening – Two proposals were received and opened. Waste Management of Rochester and North Conway Incinerator Svc Inc of Center Conway. The Solid Waste Advisory

Committee is meeting tomorrow and will review the proposals and present their findings at the February 7, 2017 meeting.

Truck Repairs – Chick Sr and Chick Jr were in attendance to discuss the repairs on the 2014 Kenworth truck. The estimate for the repairs is \$69,000. The warranty company currently states they will not cover the repairs due to “black box” information. The repair company is trying to assist the town by communicating with Kenworth company. Arruda spoke with the service company and found that “black box” information is from the day the truck was first started and cannot be isolated to a specific point. Chick Sr. will be going with Mr. Valadares and Chick Jr. to review the motor himself. Chick Jr. stated the truck has less than 2,000 hours and less than 21,000 miles. Arruda hopes to find out soon as there is a possibility this could change budget numbers and/or warrant articles.

Review of Draft Warrant Language – Stacey asked that Board review articles 3 -11.

Article 9 was reviewed and members to be listed for ambulance committee will be one selectman, two budget members, the fire chief and an EMT, two Madison residents and two alternates.

Article 10 will have the specific model j1500 removed from the wording.

Article 11 will have confirmed if the vote is by majority or 2/3rds.

Vote to remove \$325.00 from Veteran’s Monument Fund – J. Shackford said the Board needs to vote on the withdrawal of \$325.00 from the Veteran’s Monument Fund to cover the payment to Bernie Edwards.

Motion by J. Shackford, seconded by Arruda to request the withdrawal of \$325.00 to cover the payment to Bernie Edwards Property Maintenance from the Veteran’s Monument Fund. So voted **3-0**.

Extend Energy Advisory Committee – The Energy Advisory Committee has made a request to the Board to be extended for another year so they can follow the process they began in 2016 with the Performance Contract concept. **Motion** by Arruda, seconded by King to extend the Energy Advisory committee for one more year. The motion passed **3-0**.

Parade Permit for Reach the Beach – The annual Application for Parade Permit or Other Activity Conducted on State Highway System has been forwarded to the Board from the Police Department. J. Shackford stated he would sign it, Arruda stated he would not as he was almost in an accident last year caused by the vans. It was noted that the application has an automatic disqualification note about pulling up on the shoulder during Leg 9 of the race. King asked if the Police Chief has given his opinion on this. Arruda stated the chief does not want anything to do with it.

Motion by J. Shackford, seconded by King to sign the permit for Reach the Beach to be held on 09/15/17. The motion passed 2-1 with Arruda against. King stated he will attend the planning meeting the night before the event and added that he is more in support of the funds raised for the school during that event, than the event itself.

Arruda went back to the warrant article discussion. Arruda feels that the petition warrant article for the Madison Elementary School should be on the school’s warrant. J. Shackford noted that since it is petitioned anyone can ask.

OLD BUSINESS

Selectman Shackford’s List – The Board met with the Risk Management supervisor from Primex Insurance to review the highway garages and equipment. Everything was deemed to be in pretty good

shape with a stress placed on removing clutter. It was suggested that a storage container be obtained for the OHW supplies, tires and the antique fire truck that are all currently in the garage.

On that note, Arruda noted that the antique fire truck has been sitting in the garage for years. J. Shackford said serious consideration should be given to put it up for auction. J. Shackford asked Chief Eldridge if he could see if someone on the fire department is interested. Arruda thanked Chief Eldridge for the Fire Department Inventory and asked if there is any equipment that is not being utilized that could be sold. Chief Eldridge said some consideration has been given to the water equipment about possibly changing it to a flat bottom fan boat for ice and water rescues as opposed to the jet ski and boat. Arruda asked the Chief to think about it and about the antique fire truck.

Selectman Arruda's List – During the visit from the Primex Risk Manager it was suggested that a driver inspection report be instituted. The Board will add to the Personnel Policy documentation that requires drivers to report on a pre-trip inspection form any deficiencies to the supervisor. L. Shackford will work with the Road Agent and Assistant Road Agent to develop such a form. The Primex Risk Manager also sent a list of items to be addressed. A copy will be sent to the Road Agent with the expectation that the Board will receive back an answer as to how he will deal with these issues.

Selectman King's List – No items

Assistant's List - No items

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Yield Tax Levy – 247-034-002

Request for Payment – Madison TV - \$100.94

Madison TV - \$75.00

Intent to Cut – Noyes – 219-016 and 219-017

Fadden – 223-002 - **Motion** by J. Shackford, seconded by King to sign the intent but not release until driveway and bond issues are satisfied. The motion passed **3-0**.

6:35 PM – Shackford made a **motion** to go into non-public under RSA 91-A:3II(c) Tax Deferral, non-public under RSA 91-A:3II(a) Personnel and a non-public under RSA 91-A:3II(e) for BTLA Case seconded by Arruda. Roll call vote: Arruda – aye; King – aye; Shackford – aye.

7:03 PM – Shackford made a **motion** to return to public session and seal the minutes of the non-public sessions of RSA 91-A:3II(c), RSA 91-A:3II(a), and RSA 91-A:3II(e), seconded by Arruda and so voted **3-0**.

7:03 PM – Shackford made a **motion** to adjourn, seconded by Arruda, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, February 7, 2017 at 5:30 p.m. in the lower level of Town Hall followed by the Annual Budget Hearing commencing at 7:00 p.m. at the Madison Elementary School.

Respectfully Submitted,

Linda Shackford, Administrative Assistant
Recording Secretary