

**BOARD OF SELECTMEN  
TOWN OF MADISON  
December 27, 2016  
MINUTES**

**Selectmen Present** – Josh L. Shackford, John Arruda, Robert J. King, Jr.

**Others Present** – SWAC Member Dave Downs; Administrative Assistant Linda Shackford; Finance Director Su Stacey; Madison TV Videographer Carol Dandeneau.

**Where and When Posted** – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 4, 2016.

**Meeting Called to Order** – By the Chairman at 5:30 p.m.

**APPROVAL OF MINUTES:**

**Motion** by Arruda, seconded by King to approve the minutes of December 13, 2016 as written, the motion passed **3-0**.

**APPROVAL OF MANIFESTS:**

**Motion** by Arruda, seconded by King to approve the Manifest of December 26 – 30, 2016 in the amount of \$679,471.34. The Manifest breakdown is as follows: \$49,284.64 for accounts payable; \$47,362.90 for payroll; \$16,546.80 for payroll liabilities; \$350,000.00 for Madison School District; and \$216,277.00 for Village District of Eidelweiss. Motion passed **3-0**.

**PUBLIC COMMENTS:** There were none.

**SWAC – Discuss RFP for new Transfer Station Contract**

SWAC member Dave Downs presented to the Board a draft Request for Proposal (RFP) for the Transfer Station Waste Disposal. The RFP will be sent to Waste Management, Casella, North Conway Incinerator and North Conway Recycling. The Board agreed to have the proposals due by 4pm on January 24, 2017 with the opening to be at the regularly scheduled meeting that same evening. Downs will still be connecting with another local Transfer Station operator as they have just done a similar RFP. Downs asked if any adjustment can be made to the proposal if he receives more information. The Board stated yes. Downs said that NRRA offers a service to assist in reviewing the proposals for a charge of \$75 per hour. The Board agreed that it is a good idea. The proposals should be sent out next week.

**Trustee of Trust Fund Openings**

The Town is in need of two Trustee to fill position recently vacated. The alternate does not want to be a regular trustee. Stacey spoke with the Secretary of State's office. The Board has the ability to appoint trustees. Chairman Shackford made a plea to the Madison TV viewers for volunteers. A request will be made to add the need for alternates in the Town Column.

**Vote to Encumber Funds**

**Motion** by Chairman Shackford, seconded by King to vote to approve the year end encumbrances in the amount of \$50,262.80 as per table below. The motion passed **3-0**.

<u>Dept</u>	<u>Line</u>	<u>Vendor</u>	<u>PO#</u>	<u>Description</u>	<u>\$\$</u>
<b><u>FIRE</u></b>	Equip Testing	Silver Lake Home Center	2016-FIRE-004	Fire/Rescue multi tools & PPE	\$985.80
	Equip Testing	Firematic	2016-FIRE-007	Nozzles	\$1,260.00
	Equip Maint	Firematic	2016-FIRE-009	Misc tools	\$634.00
	EMS/Supplies	Emergency Medical	2016-FIRE-012	EMS training products	\$867.35
<b><u>GGE</u></b>	Equip	Northledge	2016-GGE-001	Server - Dell	\$3,167.00
	Service	Northledge		Labor to install server	\$1,330.00
<b><u>MAD-TV</u></b>	Equip	B&H Photo via NWB cc	2016-MADI-007	camcorder & accessories	\$787.99
<b><u>POLICE</u></b>	Radio Repair	OME	2016-POL-001	Portable Radio w/accessory setup	\$2,983.66
	Vehicle Maint	Irwin Auto Group	2016-POL-002	2016 SUV Cruiserq	\$28,041.00
	Vehicle Maint	OME	2016-POL-003	2016 outfit new cruiser	\$10,206.00
				<b>AMOUNT ENCUMBERED</b>	<b>\$50,262.80</b>

Arruda noted that there is currently a surplus of \$168,000 that the encumbrances of \$50,262.80 and outstanding accounts payables will be paid from.

**EXPENDITURE FROM MADISON PEG TV EXPENDABLE TRUST** – Shackford said the Board needs to vote on the withdrawal of \$787.99 from the Madison Peg TV Expendable Trust Fund to cover the payment to B&H Photo Electronics Corp.

**Motion:** Shackford made a **motion** to request the withdrawal of \$787.99 to cover the payment to B&H Photo Electronic Corp from the Madison Peg TV Expendable Trust Fund, seconded by Arruda, and so voted **3-0**.

**Decision:** This request with a copy of these minutes will be sent to the Trustees of the Trust Fund to withdraw \$787.99 from the Madison Peg TV Expendable Trust Fund.

**EXPENDITURE FROM ASSESSING EXPENDABLE TRUST** – Shackford said the Board needs to vote on the withdrawal of \$4,519.79 from the Assessing Expendable Trust Fund to cover the payment to Avitar Associates.

**Motion:** Shackford made a **motion** to request the withdrawal of \$4,519.79 to cover the payment to Avitar Associates from the Assessing Expendable Trust Fund, seconded by King, and so voted **3-0**.

**Decision:** This request with a copy of these minutes will be sent to the Trustees of the Trust Fund to withdraw \$4,519.79 from the Assessing Expendable Trust Fund.

**OLD BUSINESS** – There was none.

Selectman Shackford's List – No items

Selectman Arruda's List – No items

Selectman King's List – No items

Assistant's List – No items

**SIGNATURE ITEMS**

Manifest

Payroll & Accounts Payable Checks

LUCT – Map 134 Lots 002 & 010

Map 112 Lots 010-044

Non-Public Session per RSA 91-A:3II(a) Personnel

Non-Public Session per RSA 91-A:3II(a) Personnel

**6:00 PM** – Shackford made a **motion** to go into two non-publics under RSA 91-A:3II(a), seconded by Arruda. Roll call vote: Arruda – aye; King – aye; Shackford – aye.

**7:16 PM** – Shackford made a **motion** to return to public session and seal the minutes of the non-public sessions of RSA 91-A:3II(a), seconded by Arruda and so voted **3-0**.

**7:16 PM** – Shackford made a **motion** to adjourn, seconded by Arruda, and so voted **3-0**.

**NEXT SELECTMEN'S MEETING** – The next Selectmen's Meeting will be on Tuesday, January 10, 2017 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford, Administrative Assistant  
Recording Secretary