

**BOARD OF SELECTMEN
TOWN OF MADISON
DECEMBER 13, 2016
MINUTES**

Selectmen Present - John Arruda, Robert J. King, Jr.

Others Present – Administrative Assistant Linda Shackford; Fire Chief Jeff Eldridge; Madison TV Videographer Carol Dandeneau.

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 4, 2016.

Meeting Called to Order – By the Chairman at 5:35 p.m.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by King to approve the minutes of November 29, 2016 as written, the motion passed **2-0**.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by King to approve the Manifest of December 12 - 19, 2016 in the amount of \$893,456.68. The Manifest breakdown is as follows: \$85,131.69 for accounts payable; \$36,420.71 for payroll; \$11,857.12 for payroll liabilities; \$75,000.00 for Madison School District; \$20,529.16 for New Hampshire Retirement System; \$27,909.00 for 2016 Warrant Article Charities; and \$636,609.68 for 2016 Carroll County Tax. Motion passed **2-0**.

PUBLIC COMMENTS: There were none.

DISCUSSION ITEMS/NEW BUSINESS:

Resignation of David Riss as Conservation Member

Arruda announced that the resignation of Dr. David Riss as a member and chairman of the Conservation Commission has been submitted. Arruda noted that Dr. Riss has been part of the commission for a very long time and has done a great job.

Arruda made a motion, seconded by King to accept the resignation of Dr. David Riss as a member of the Conservation Commission. The motion passed **2-0**.

Review of Fire Department Drawdown with Chief

Arruda used a spreadsheet prepared by the Finance Director to determine that as of today, the Fire Department has a surplus of \$3,145.02. Chief Eldridge addressed the outstanding invoices and stated that the hose reel for Engine 2 is currently being repaired at Valadares, the cost of the repair is still unknown. There is no expected expense for EMT training as each student that passes will be paid for by Mutual Aid. Arruda asked when Chief Eldridge will know if everyone has passed. Chief Eldridge stated the test is December 18th and he should know before the end of the month.

Arruda noted that the request for five radio batteries will come out as two from the Fire Department line and three from the Emergency Management line.

Arruda felt that the Board signed purchase requisitions at the last meeting in a scramble as so many come at the end of the year; this is how it has been done for decades. Arruda asked that in the future the Chief

spread out purchases and buy earlier the life-saving equipment and save non-essentials for the end of the year. Arruda asked that the Chief also project the needs of the department versus the wants.

Arruda asked that Chief Eldridge submit an inventory of the Fire Department. This has not been done for six years and is needed for insurance purposes. Chief Eldridge stated it is in process right now. Items asked to be included are, but not limited to, trailers, working tools, turn out gear, air packs, etc.

King asked if there are people that are leaving the department. Chief Eldridge responded that there are 4 or 5 people getting done. King asked for a list with the date of separation for each member and a list of the items that need to be returned. Chief Eldridge added that last year he instituted having a listing with each item a member has and requiring them to sign for it and agreeing to return within 24 hours.

Chief Eldridge brought to the board an option for air packs. He has an option to purchase 20 units that are one year old demos for \$90,000 as opposed to 20 new units at \$178,000. The units are in NFPA compliance for 15 years as new; the demos would be good for 14 years. If a demo option is not available, the Chief asked if the Board would consider putting the \$50,000 that was going to go into a capital reserve fund and instead use it as an offset payment for a lease purchase. Arruda directed Chief Eldridge to work with the Finance Director to get the Board numbers regarding a lease purchase. King suggested adding air pack purchase to the CIP so it will not be such a large financial hit in 14 years.

The Jaws of Life tool purchase discussion is postponed to the December 27th meeting.

OLD BUSINESS

Selectman Arruda's List – No items

Selectman King's List – No items

Assistant's List – L. Shackford updated the Board on the status of the library project. The two companies that the Town usually uses for such projects were not able to submit quotes.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Purchase Requisition: Northledge Computer \$4,497.00

B&H Photo and Electronics Corp \$787.99

Intent to Cut: Perkins 239-017

Health Trust 2017 Health Insurance Agreement

Abatement: State of NH – 204-021-001

State of NH – 204-010

State of NH – 202-025-001

Disabled Exemption Application 256-063

17 East Bergamo Rd Auction Closing Documents

Purchase Requisition: Irwin Motors \$28,041.00

Ossipee Mountain Electronics \$10,206.00

Ossipee Mountain Electronics \$2,983.66

Motion by Arruda, seconded by King to sign the purchase requisitions for Irwin Motors \$28,041 and Ossipee Mountain Electronics \$10,206 to be encumbered for a new police cruiser. The motion passed **2-0**.

Motion by Arruda, seconded by King to sign the purchase requisition for Ossipee Mountain Electronics for a portable radio using \$2,983.66 of the \$3,054 in the budget line. The motion passed **2-0**.

6:09 PM – Arruda made a **motion** to adjourn, seconded by King, and so voted **2-0**.

NEXT SELECTMEN’S MEETING – The next Selectmen’s Meeting will be on Tuesday, December 27, 2016 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford, Administrative Assistant
Recording Secretary