

**BOARD OF SELECTMEN
TOWN OF MADISON
November 15, 2016
MINUTES**

Selectmen Present - Chairman Josh L. Shackford, John Arruda, Robert J. King, Jr.

Others Present – Administrative Assistant Linda Shackford; Tax Collector Michael Brooks; Fire Chief Jeff Eldridge; Assistant Fire Chief Richard Clark; Energy Advisory Committee Member Noreen Downs; Madison TV Videographer Carol Dandeneau; Fire Department members

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 4, 2016.

Meeting Called to Order – By the Chairman at 5:37 p.m.

APPROVAL OF MINUTES:

Motion by King, seconded by Arruda to approve the minutes of November 1, 2016 as written, the motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by King to approve the Manifest of November 14-21, 2016 in the amount of \$345,744.73. The Manifest breakdown is as follows: \$32,513.75 for accounts payable; \$772.00 for abatements; \$23,406.24 for payroll; \$7,224.72 for payroll liabilities; \$13,003.02 for New Hampshire Retirement System and \$268,825.00 for Madison School District. Motion passed **3-0**.

PUBLIC COMMENTS:

Noreen Downs updated the Board on behalf of the Energy Advisory Committee (EAC). The committee attended a presentation on Performance Contracting. The committee liked what they heard. It places all projects under one umbrella. The project costs are paid through savings over time with no money up front. The EAC is looking at weatherization for town and school buildings, with the school superintendent already included in the discussion. A preliminary performance contract done with a look-see, with no commitment required, is possible.

Downs made a request of the Board to allow Siemens to do a tour of town buildings, at no cost. Downs and Dowd will arrange the tour for the first or second week of December. Then a report would be made to the Select Board and School Board. The Board was in agreement to have the tour and preliminary performance contract done.

DISCUSSION ITEMS/NEW BUSINESS:

Tree Removal at Boat Launch by Request of Abutter – A request to cut trees from the boat launch lot so the abutter can access their lot for removal of trees on their lot was briefly reviewed. The Land Use Administrator had directed the representative for the abutter to attend the meeting; they were not in attendance. Chairman Shackford commented that the Conservation Commission has reviewed this also. The Board agreed to discuss again once more information is received. This information would have to include any necessary DES approvals, discussion with the owner and plan showing the requested trees to be removed.

Discussion of Chick Room and Library Exits – Library Trustee Peter Stevens expressed his concern about Chick Room and Library Fire Exits: The existing Chick Room and lower level of the library has one exit that leads directly to the outside. In close proximity to this exit, a second exit leads to the floor above.

A fire or explosion either outside or inside the building in the Zone of Vulnerability marked on the following plan would likely block both of these existing exits. The proposed new stair at the other end of the building would provide an alternate path of egress from all portion of the floor. Stevens proposes building a new stairway to outside on the right side of the building as a solution. Chairman Shackford asked Steven if a cost for this project has been pursued. Stevens stated no, he didn't want to go too far without the Board's support. Arruda would like to see a proposed cost for such a project, noting that all disaster scenarios cannot be ensured against. Chairman Shackford offered to put the project out to the companies the town usually uses for quotes.

Review CIP to Correspond with Warrant Articles - Arruda began with a review of the Fire Department section of the CIP. The items discussed were cardiac monitor, tanker upgrade, jaws of life, washer/dryer and overhead door replacement. These items, if pushed further out, need to be relocated and decided on which year to be relocated to. The overhead doors have been taken off for the foreseeable future. Chairman Shackford asked about the cardiac monitor. Chief Eldridge explained that it is outdated, in working condition, but no replacement parts are available. Arruda asked how many times it was used this year. The Chief did not have an answer.

Chairman Shackford asked where we stand on the jaws of life tool. Chief Eldridge stated he would explain for the third time that it won't cut certain metals. Chief Eldridge expressed that he has a problem with the Board having gone over his budget at the last meeting without him or Assistant Chief Clark. Arruda stated that he expected the Chief to have come and delivered a budget with such a large proposed increase. Chief Eldridge stated it is time that the Town of Madison comes up with other standards adding that Madison is the lowest paid and budgeted town around. Chairman Shackford hesitates to take the word for it, as the need for a fire truck was once an issue. Arruda explained that when over \$100,000 in warrant articles are on the table it is this Board that needs to balance these as it cannot come up all at once. Assistant Fire Chief Clark noted that he agrees that these need to be brought to your attention and prioritized.

Cribbie expressed the dire need for the cutting tool. Chief Eldridge noted that another critical CIP issue is replacement of air packs as they are extremely outdated with only 4 out of 20 up to date. The total replacement would be \$146,000 for the breathing apparatuses. Chairman Shackford asked if these are something that need to be done prior to the current CIP year of 2020? Chief Eldridge responded yes. Chairman Shackford suggested holding off on the \$53,000 for an exhaust system and put it in a Capital Reserve Fund for the breathing apparatus purchase. Brooks feels the air packs are most important. King agreed with the prioritization of the cutting tool adding he has a problem with the cardiac monitor due to the unknown future of the town's ambulance and that the ambulance contract covers the town. King would like to bring the topic of the ambulance to Town Meeting for discussion.

Chief Eldridge suggested doing the exhaust system in steps by putting \$8,800 in the maintenance line annually. Chief Eldridge is confident that even though the price was for doing the project all at once, he feels the company would hold it even done in steps. Chief Shackford agrees and would like to discuss this with the Budget Committee. Arruda sees the breathing apparatus as a bigger priority and Chief Eldridge agrees. Chairman Shackford ended this discussion and thanked all for their input.

Chief Eldridge asked for another minute to discuss a budget issue. Chairman Shackford asked for it to be discussed at next week's Budget Committee meeting.

Vote to retroactively decertify the police chief position from fulltime to part-time:

Motion by Chairman Shackford, seconded by King to retroactively decertify to 10/30/2016 the police chief position from full-time to part-time until October 1, 2017 for purposes of the New Hampshire Retirement System. The motion passed **3-0**.

Discuss 2017 Household Hazardous Waste Day Appropriation – The Board reviewed the amounts spent on Hazardous waste day back to 2007. **Motion** by Arruda, seconded by Chairman Shackford to appropriate \$2,000.00 for the 2017 Hazardous Waste Day. The motion passed **3-0**.

Accept resignation of Ali Judkins and Pamela Wells as Trustees of Trust Funds – Motion by King, seconded by Chairman Shackford to accept the resignations of Ali Judkins and Pamela Wells as Trustees of Trust Funds. The motion passed 3-0. The Board made an appeal to Madison TV viewers for volunteers for the positions.

OLD BUSINESS: There was none

Selectman Shackford's List – Chairman Shackford commented that the work done by Norm Garside on the rear entrance to Town Hall looks great.

Selectman Arruda's List – No items.

Selectman King's List – No items.

Assistant's List – No items.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

LUCT for 233-058-004

Stantec Water Quality Sampling and Post-Closure Monitoring 2017 Proposal

7:00 PM – Shackford made a **motion** to go into non-publics under RSA 91-A:3II(a) and (c), seconded by Arruda.

Roll call vote: Arruda – aye; King – aye; Shackford – aye.

7:23 PM – Shackford made a **motion** to return to public session and seal the minutes of the non-public sessions of RSA 91-A:3II(a) and (c), seconded by King and so voted **3-0**.

7:23 PM – Shackford made a **motion** to adjourn, seconded by King, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, November 29, 2016 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,

Linda Shackford, Administrative Assistant
Recording Secretary