

**BOARD OF SELECTMEN
TOWN OF MADISON
November 1, 2016
MINUTES**

Selectmen Present - Chairman Josh L. Shackford, John Arruda, Robert J. King, Jr.

Others Present – Administrative Assistant Linda Shackford; Finance Director Su Stacey; Madison TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 4, 2016.

Meeting Called to Order – By the Chairman at 5:35 p.m.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by King to approve the minutes of October 18, 2016 as written, the motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by King to approve the Manifest of October 31- November 7, 2016 in the amount of \$186,083.69. The Manifest breakdown is as follows: \$47,720.38 for accounts payable; \$29,928.33 for payroll; \$8,434.98 for payroll liabilities; and \$100,000.00 for Madison School District. Motion passed **3-0**.

Motion by Arruda, seconded by King to approve the Manifest of October 18, 2016 in the amount of \$1,338.75. The Manifest breakdown is as follows: \$1,338.75 for accounts payable. The motion passed **3-0**.

PUBLIC COMMENTS:

There were none.

DISCUSSION ITEMS/NEW BUSINESS:

Fire Department SOG 200002 – Member Reimbursement – The Board was presented with an updated SOG 200002 revision date 11/01/2016 containing the changes suggested at the October 18, 2016 meeting. After review and brief discussion, a **Motion** by Arruda, seconded by King to approve Fire Department SOG 200002 with a revision date of 11/01/2016 as presented was made. The motion passed **3-0**.

Review 2017 Budget – The Board reviewed the 2017 budget with proposed changes to be recommended to the Budget Advisory Committee as follows:

- Direct Assistance: Welfare line from \$12,500 to \$10,000.
- Executive: Remove Budget Secretary line for 2017 – Admin Asst. took this on.
- Fire: Chief line will remain at \$20,000, New Equipment will remain at \$12,500, Personal Protective Gear will remain at \$12,500, Member Reimbursement will remain at \$47,000, Uniforms will remain at \$1,500 and warrant articles will not be recommended.
- Insurance: Billing is now Jan-Dec. Finance Director will have answer ready to go at Town Meeting and Chairman Shackford will explain the experience rating.
- Notes Due: Chairman Shackford stated he is in favor of trying to buy the new cruiser without a note. Arruda and King agreed. This will be reviewed again in December.

- Parks Recreation: Increased because of planned fertilizing of Burke Field and increase in lake monitoring tests.
- Personnel Administration: Only one insurance plan will be offered to employees. Health Insurance premiums increased 5.3%. No increase to dental. Retirement contribution will be reduced.
- Planning Board: Hours increase for Land Use Administrator.
- Solid Waste Disposal: Basically, flat. King stated RFP will be sent out for new contract. Chairman Shackford suggested considering to have the Transfer Station Attendant running more of the Station. The Road Agent oversees the Transfer Station. Arruda suggested thinking about this when the Road Agent retires.
- Warrant Articles: #5, #7 and #9 will not be recommended.

Assessment of 19 Oak Ridge Road: An email received from the owner of 19 Oak Ridge Road requests that the Board refund taxes from years past due to being taxed for 4 bedrooms instead of 3. The Board decided not to approve a refund as it sets a bad precedent. As soon as errors are found they are corrected. The owner has submitted an abatement for the 2016 year.

Health Insurance Review: Beginning in 2017 there will be one health insurance plan offered to all eligible employees.

OLD BUSINESS: There was none

Selectman Shackford's List - The Town received \$48,000 from the auction of tax deeded properties on 10/22/2016.

Selectman Arruda's List – No items.

Selectman King's List – King has a copy of the proposed RFP for the Transfer Station obtained from Dave Downs of the Solid Waste Advisory Committee for the new contract. This RFP is planned to go out this month.

Assistant's List:

Town Center Committee Update: According to the minutes of the 2016 Town Meeting a representative of the Committee is to give the Board an update in the month of November. The Board is aware the committee disbanded and does not require to meet with a representative.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Yield Tax Levy – Hathaway 222-028 & 228-059

Overpayment of Taxes Refunds:

108-093 108-082 105-114

108-094 108-092

111-026 108-018

108-081 109-127

Abatements for Municipal Exempt:

113-066 116-021

113-020 104-074

6:40 PM – Shackford made a **motion** to go into non-publics under RSA 91-A:3II(a), seconded by Arruda.
Roll call vote: Arruda – aye; King – aye; Shackford – aye.

7:25 PM – Shackford made a **motion** to return to public session and seal the minutes of the non-public sessions of RSA 91-A:3II(a), seconded by King and so voted **3-0**.

7:25 PM – Shackford made a **motion** to adjourn, seconded by King, and so voted **3-0**.

NEXT SELECTMEN’S MEETING – The next Selectmen’s Meeting will be on Tuesday, November 15, 2016 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,
Linda Shackford, Administrative Assistant
Recording Secretary