

**BOARD OF SELECTMEN
TOWN OF MADISON
September 6, 2016
MINUTES**

Selectmen Present - Chairman Josh L. Shackford, John Arruda, Robert J. King, Jr.

Others Present – Administrative Assistant Linda Farinella; Fire Chief Jeffrey Eldridge; Transfer Station Attendant Jim Cairns; Madison TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 4, 2016.

Meeting Called to Order – By the Chairman at 5:35 p.m.

APPROVAL OF MINUTES:

Motion by King, seconded by Shackford to approve the minutes of August 23, 2016 as written, the motion passed **2-0-1** with Arruda abstaining.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by King to approve the Manifest of September 5-15, 2016 in the amount of \$249,489.88. The Manifest breakdown is as follows: \$56,914.18 for accounts payable; \$22,850.36 for payroll; \$6,845.48 for payroll liabilities; \$150,000.00 for Madison School District and \$12,879.86 for NH Retirement System. Motion passed **3-0**.

PUBLIC COMMENTS: No comments.

DISCUSSION ITEMS/NEW BUSINESS:

Transfer Station Attendant Cairns – Proposal for Metal Area Concrete Pad – Jim Cairns presented to the Board a proposal from H.R. Hoyt Construction, Inc. to construct a 10’x30’ concrete pad in the area of the metal recycling container. This would be similar to the one done in the aluminum can area. The proposal is for \$1,800.00. The Board asked where the money will come from. Cairns responded the Transfer Station budget. Everyone agreed that the pad is a good idea adding a review of the budget should be done. King reviewed the drawdown from July. Motion by Shackford, seconded by Arruda to approve the proposal with a double check of the budget. The motion passed 3-0.

Conway Fire Department Letter – Lack of Payment - Paramedic Service from Care Plus – A letter from Chief Stephen Solomon on the Conway Fire Department was received 08/29/2016. The letter requests that the Town step in and ask Care Plus Ambulance to pay a past due bill of \$1,000 for Paramedic Intercepts performed for two Madison calls. Chief Eldridge confirmed that the paramedics were requested both times and were physically at both scenes. The billing procedure for calls like this is unclear according to Chief Eldridge. The Board agreed to invite Mitch Gove of Care Plus in to discuss how the billing procedure works. Farinella will get in touch with Mr. Gove.

Review 2017 Health Insurance – Finance Director Stacey submitted packets of information for the Board’s review regarding health insurance plans from Health Trust of NH and NH Interlocal Trust. Farinella stated that Stacey communicated that she could ask the representatives to come meet with the Board. Arruda would like to meet with Peter Chapel of Health Trust to see what the future looks like. Shackford suggested inviting Chapel to a Budget Committee meeting as it is information that would also benefit that committee. Farinella will contact Chairman Lord and Mr. Chapel to arrange such a meeting for the September 27th Budget Committee meeting.

OLD BUSINESS – None

Selectman Shackford's List - No items

Selectman Arruda's List – No items

Selectman King's List – No items

Assistant's List – Correction of 07/26/16 minutes – An error in the minutes of July 26, 2016 was brought to the attention of Farinella through an email received August 25, 2016 from West Ossipee Fire Precinct Commissioner Gregory Howard. Farinella mistakenly wrote that assistance during the July East Shore Drive weather event was received from Center Ossipee, not West Ossipee as stated by Chief Eldridge. Farinella responded to Howard with her apologies and offered to have this discussed at tonight's meeting.

Motion by Shackford, seconded by Arruda to make that correction. The motion passed **3-0**.

Transfer Station Sticker Letter - Transfer Station Attendant Cairns has collected plate numbers of patrons that are transferring their sticker from vehicle to vehicle. Farinella asked if letters should be sent to violators. The Board did not want to send letters. The Board did make the decision to remove from the Transfer Station information the option of putting stickers on plastic instead of affixed to the window. Shackford did note that common sense should prevail in terms of sticker use; stickers are not transferable vehicle to vehicle.

Fire Department SOGs – The Board will review the Standard Operating Guidelines with Chief Eldridge at the September 20th meeting. Specifically, the Compensation/Member Reimbursement section.

Arruda asked for an update regarding the trees blown down on the Lead Mine Road. Shackford stated that the Conservation Commission addressed the issue at their last meeting and voted to spend up to \$1,000 for Forest Land Improvement to make the area safe, not necessarily clean up fallen trees.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Oath of Office – Solid Waste Advisory Committee – Charles White

Letters of Notification to Former Owner of Tax Deed – 112-010-002

113-066

116-020

116-021

Requests for Payment: Conservation Commission – David Riss \$52.46

Forest Land Improvement - \$1,000.00

Garrett Boyd - \$500.00

Forest Land Improvement - \$700.00

Arruda stated that the mini libraries constructed and installed at the beaches by the Friends of the Library have been a success.

Shackford noted that the new Land Use Administrator Colleen King is doing a great job for the Conservation Commission.

6:17 PM – Shackford made a **motion** to adjourn, seconded by King, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, September 20, 2016 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,
Linda Farinella, Administrative Assistant
Recording Secretary