

**BOARD OF SELECTMEN
TOWN OF MADISON
June 14, 2016
MINUTES**

Selectmen Present - Chairman Josh Shackford, John Arruda and Robert King, Jr.

Others Present – Administrative Assistant Linda Farinella; Veteran’s Memorial Committee Members Paulette Lowry and Henry Forrest; Madison TV Videographer Carol Dandeneau

Where and When Posted – Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 4, 2016.

Meeting Called to Order – By the Chairman at 5:37 p.m.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by King to approve the minutes of May 31, 2016 as written, the motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by King to approve the Manifest of June 13-20, 2016 in the amount of \$140,143.26. The Manifest breakdown is as follows: \$21,318.01 for accounts payable; \$23,921.40 for payroll; \$7,277.04 for payroll liabilities; \$12,896.81 New Hampshire Retirement system and \$75,000 for Madison School District. Motion passed **3-0**.

Motion by Arruda, seconded by King to approve the Manifest of June 17, 2016 in the amount of \$100,000.00. The Manifest breakdown is as follows: \$100,000.00 for Madison School District. The motion passed **3-0**.

PUBLIC COMMENTS: There were none.

DISCUSSION ITEMS/NEW BUSINESS:

Veteran’s Memorial Committee – Paulette Lowry and Henry Forrest approached the board with a request for members. The current membership is dwindling and some members are of poor health. Arruda suggested that letters go out to each current member asking if they intend to continue as a member. The Board agreed that Farinella will send these letters. Once responses are received the board will determine if new members are necessary and how to recruit them. Arruda suggested using the town column for recruitment. Forrest noted that assistance with postings and minutes is necessary and suggested that duties for each officer be established. Shackford offered Farinella’s assistance with postings. The board meets on the first Monday of each quarter at 6:30pm.

Foot of the Lake Beach Parking Issue - Arruda expressed concern that patrons of the beach are driving beyond the boulders onto the beach. A directive will be sent to Road Agent Chick to modify that area with the addition of another boulder or re-arrangement of the present boulders to prevent vehicular access beyond the parking area.

Arruda also noted that he has seen patrons of Nichols Beach parking under the “No Parking” signs. King suggested a memo be sent to the Police Department requesting that with the summer season approaching an eye be kept on parking violations at the beaches.

Arruda received a request that there be two porta-potties at the Foot of the Lake Beach instead of the single one that is currently there; it will be looked into.

Primex – CAP Contribution Assurance Program - An offer from Primex to participate in the Contribution Assurance Program (CAP) for CY 2017-2019 for Property and Liability Insurance was reviewed by the Board. It is recommended by Finance Director Stacey that this agreement be accepted. **Motion** by Shackford, seconded by Arruda to participate in the Primex CAP for CY 2017-2019. The motion passed **3-0**.

OLD BUSINESS – No items.

Selectman Shackford’s List – No items.

Selectman Arruda’s List – No items.

Selectman King’s List – No items.

Assistant’s List – Farinella informed the Board that a request from a property owner at Map/Lot 222-043 on Colby Hill Road has requested that access to their vacant lot be re-established. Road Agent Chick told Farinella that years ago a private contractor hired by the town to do repairs removed the culvert that was the access to that lot. Chick stated that his department will re-install a culvert with the direction of the Board. **Motion** by Shackford, seconded by Arruda to direct the Road Agent to install a culvert enabling access to Tax Map 222 Lot 043. The motion passed **3-0**.

Farinella presented a request from the Planning Board to appoint Paul Littlefield as a member of the Planning Board to serve until formally elected in March of 2017. **Motion** by Arruda, seconded by Shackford. The motion passed **3-0**.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

Yield Tax Levy – Rogers 238-002

Gillis 238-003

Abatement – Melanson (237-019)

Primex – Contribution Assurance Program

6:10 PM – Shackford made a **motion** to go into non-publics under RSA 91-A:3II(e), seconded by Arruda. Roll call vote: Arruda – aye; King – aye; Shackford – aye.

6:23 PM – Shackford made a **motion** to return to public session and seal the minutes of the non-public sessions of RSA 91-A:3II(c), seconded by Arruda and so voted **3-0**.

6:23 PM – Shackford made a **motion** to adjourn, seconded by Arruda, and so voted **3-0**.

NEXT SELECTMEN’S MEETING – The next Selectmen’s Meeting will be on Tuesday, June 28, 2016 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,

Linda Farinella, Administrative Assistant
Recording Secretary