

**BOARD OF SELECTMEN  
TOWN OF MADISON  
APRIL 5, 2016  
MINUTES**

**Selectmen Present** - John Arruda and Robert King.

**Absent** – Chairman Josh Shackford.

**Others Present** – Finance Director Su Stacey; Noreen Downs Energy Committee member; Kevin McKinnon North Country Council; Bill Chick Jr Assistant Road Agent & Madison TV videographer Carol Dandeneau.

**Where and When Posted** - Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 4, 2016.

**Meeting Called to Order** – By Selectman Arruda at 5:35 p.m.

**APPROVAL OF MINUTES** – King made a **motion** to approve the Selectmen’s Meeting minutes of March 22 & 29, 2016 as prepared, seconded by Arruda, and so voted **2-0**.

**APPROVAL OF MANIFESTS** – King made a **motion** to approve the Manifest of April 4-15, 2016 in the amount of \$239,367.99, seconded by Arruda, and so voted **2-0**. The Manifest breakdown is as follows: \$22,317.58 for payroll; \$6,731.56 for payroll liabilities; \$47,068.76 for accounts payable; \$150,000.00 for the Madison School District; and \$13,250.11 for NH Retirement System.

**PUBLIC COMMENTS –**

**ENERGY COMMITTEE POINT PERSON** - Noreen Downs of the Energy Committee spoke with the Selectmen concerning the job description of a point person for energy needs. She figures it would be 5-8 hours per month to oversee the weatherization projects. Downs told the Board the committee feels it would be beneficial to have this person work closely with the Administrative Assistant. She asked what the plan is for the next level of the town hall creating office space. Arruda told her of the engineer that had worked with the Board back in 2004 and the cost at that time was half a million dollars, he doubts there will be any expansion within the next 10 years and the heat savings would offset any extra cost it may take to redo the insulation. He suggested maybe not hire an employee but contract out the project as it is being done by an individual that does this for others. Downs said the committee drafted an RFP for weatherization and ceiling, she gave Administrative Assistant Farinella the RFP with a list of 5 companies to send it and that Stacey will follow up and send a sixth one out to the contact she was given. Downs wants the Board to look at the job description, see if they want to add or take away from the description put together by herself, Russ Dowd and the Superintendent. Arruda said they would be looking for someone who was more than a handyman, someone who understands the engineering with a professional expertise. Arruda will bring up at next meeting to discuss finding a contract administrator type person they can call in as the projects are being done.

**NORTH COUNTRY COUNCIL** – Kevin McKinnon the NCC representative handed out some packets stating what the council can do to help the town, he said he was here to find out why we haven’t been paying our dues and explain what the council can do to help Madison. Arruda said the \$3500 could be part

of it, he asked what the council does for Madison. Arruda said Madison is the furthest town south of the NCC territory and the meetings are too far for a representative to attend, that most of Madison needs seem to come from the Lakes Region area. McKinnon said that transportation wise they could help with bridges that are red listed and writing grants, etc. He told them of the quarterly newsletter they send out and they can help with Hazardous Mitigation Plan and the Master Plan update. Arruda told him of the new committee stating tomorrow evening creating a center of town. King told him they will think about things the end of the year when they are getting into budgets. The Board thanked him for coming in.

**REVIEW WARRANT ARTICLES** – Arruda scanned the 2016 warrant and started with article number 3 the High Street road project, he asked Bill Chick Jr if he could get some information to the Board such as when the start date and what the plan is to do this year. King said article number 6 the glass crushing at the transfer station is being looked into by Littlefield of SWAC. Article number 10 the appointment of the Treasurer, Arruda asked Stacey to have Farinella put on her calendar to pop up as a reminder next February. Arruda questioned how to handle article number 11 the tax exemptions for solar panels etc. King said the committee wants to know if there will be a special form or how exactly this will be processed. Stacey told them currently there isn't an assessed value put on them however she could ask the assessing firm how to acknowledge there isn't any value on the energy equipment. King suggested having a document showing the system exists with an exemption not just showing no value. Arruda suggested the building permit process be tweaked by Boyd so when a person comes in to install a system and gets a permit there is something that notes it isn't being taxed. Arruda asked if Stacey handles the rest of the articles as they are mostly budget, trust funds and charities.

**TIME WARNER CABLE CONTRACT REVIEW** – Arruda said to separate from Valley Vision there is an expensive piece of equipment to handle Madison 24/7 that Mike Edgecomb told the Board if they would be willing to extend their contract out 5 years that Time Warner would pay for the equipment. Downs told the Board she was concerned as this would add hours to the already limited budget. She noted over the past few years the rate of the franchise fee has diminished from \$21,000 to \$18,000 and the equipment is getting older needing to be replaced. Arruda suggested having Edgecomb come back to discuss the move and considering increasing the franchise fee.

**RE-APPOINT ZBA MEMBER** – Henry Anderson is up to be re-appointed to the ZBA.

**Motion:** Arruda made a **motion** to re-appoint Henry Anderson to the ZBA, seconded by King and so voted **2-0**.

**Decision:** The Selectmen will sign the Oath of Office for Anderson during signature items.

**USE TOWN EQUIPMENT AT BALLFIELD** – King mentioned Mike Brooks has coordinated volunteers to help fix the ball fields, Rob Hatch Jr an employee of the highway department offered to run the equipment with Selectmen's permission. Arruda was okay with Hatch running town equipment, King will let Brooks know the Selectmen are okay with this.

**SIGNATURE ITEMS –**

Manifest  
Payroll & Accounts Payable Checks  
Timber Tax Warrant – Shackford 247-036  
Abatement 106-001 Pollock

Private Road Waiver – Anctil on Bickford Road – Arruda wants a letter to accompany the signed waiver copy letting the owners know they are expected to come to the Selectmen asking permission to do any upgrades such as adding gravel, fixing culverts, etc. that they know this isn't their driveway.

Veteran's Credit Application – 108-031 – the Selectmen denied the Veterans Exemptions due to the lack of time served in the allowable periods.

Purchase Requisition – Burke Field \$2,200.00 funds to come from Ballfield Account  
– HP Fairfield \$3604 from Highway Parts line

Intent to Excavate

- 202-008 Baron Trust LLC
- 202-001 Alvin J Coleman & Son, Inc.
- 101-002 Alvin J Coleman & Son, Inc.

Oath of Office – Zoning Board of Adjustment – Henry F. Anderson

Advisory Energy Committee – Noreen C. Downs

Russell F. Dowd

Kenneth Eckhardt

Bruce M. Kennedy

Nicole Stephens-Nordlund

Russell H. Lanoie

Intent to Cut – 228-58 Fadden, Tom

**6:23 PM** – Arruda made a **motion** to go into 2 non-public sessions under RSA 91-A:3II(c) to discuss personnel matters, seconded by King. Roll call vote: Arruda – aye; King - aye. **7:00 PM** – Arruda made a **motion** to return to public session and seal the minutes of the non-public sessions, seconded by King, and so voted **2-0**.

**7:00 PM** – Arruda made a **motion** to adjourn, seconded by King, and so voted **2-0**.

**NEXT SELECTMEN'S MEETING** – The next Selectmen's Meeting will be on Tuesday, April 19, 2016 at 5:30 p.m. in the Town Hall Meeting Room.

Respectfully submitted,

Su Stacey, Finance Director  
Recording Secretary