

**BOARD OF SELECTMEN
TOWN OF MADISON
MARCH 22, 2016
MINUTES**

Selectmen Present - Chairman Josh Shackford, John Arruda and Robert King, Jr.

Others Present – Administrative Assistant Linda Farinella

Where and When Posted - Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 4, 2016.

Meeting Called to Order – By the Chairman at 5:30 p.m.

APPROVAL OF MINUTES:

Motion by Arruda, seconded by King to approve the minutes of March 8, 2016 as prepared, the motion passed **3-0**.

APPROVAL OF MANIFESTS:

Motion by Arruda, seconded by King to approve the Manifest of March 21-28, 2016 in the amount of \$346,471.07. The Manifest breakdown is as follows: \$111,814.75 for accounts payable; \$26,413.22 for payroll; \$200,000.00 for the Madison School District; and \$8,143.10 for payroll liabilities. Motion passed **3-0**.

Shackford tabled determination of chairmanship and committee representation until later in the meeting.

PUBLIC COMMENTS:

Michael Brooks, as a resident of Goe Hill Road, expressed to the Board his concern for the state of Class VI roads in the area of logging done on 247-034. Brooks cited information from RSA 227-J:10 as to how the property should be left noting safety issues. Brooks stated that an application for a Boundary Line Adjustment has been submitted to the Planning Board for review on April 6, 2016 for this same property. Brooks asked the board to consider making a condition of approval that the area be improved. Shackford offered to call and speak to the owner regarding their plans for clean-up.

Michael Brooks, as a representative of the Cal Ripkin Baseball League, asked for authority to do work on the lower field of Burke Field and expend funds of \$2,500 - \$3,000. The plan would be to remove home plate and the pitcher's rubber, restore the ground/clay at home plate and pitcher's mound. Brooks will submit a purchase order for the Board's signature at their next meeting.

DISCUSSION ITEMS/NEW BUSINESS:

Carroll County Commissioners with County Administrator: Commissioners Kenneth Robichaud, David Babson with Administrator Christopher Ahlgren joined the Board and offered to answer any questions they may have about items at the county level. Arruda asked if audits are being done on a regular basis now. Babson responded that all audits are up to date with the 2015 happening on March 28, 2016. Arruda noted that late submissions of the county numbers had caused a delay in the Town's tax rate setting, has this been rectified? Babson stated that as promised, the information for the 2015 tax rate setting was in long before the due date and was confident that any delay in tax rate setting was not caused by the county.

Other subjects covered were cost cuts, budget items and procedures, and the county farm. The commissioners thanked the board for their time and ask the Board to call with any questions.

Mike Edgecomb, Director of Time Warner Government Relations: Shackford explained that the vote for Article 8 of the 2016 Warrant did not pass at town meeting. This \$5,000 article would have allowed cable subscribers to continue to view Conway PEG TV on channel 3. The Board would like to make arrangements to continue the use of channel 3 for Madison TV as per the current cable contract. Edgecomb stated that he has been contacted by the Town of Conway and understands that Madison's current agreement with Conway will end as of April 30, 2016. Edgecomb stated that this shut off will be permanent and the Board understood that would happen. Edgecomb suggested that the town would need an encoder to enable them to continue with Madison TV. The Town is almost ready to start negotiations of the new contract and Edgecomb suggested negotiating for an encoder to be included. Arruda asked how the feed into the Tasker Hill area would be handled. Edgecomb responded that it is being looked into and it may just end up being based upon majority rule for who will get to view which programs. Edgecomb will look into what was discussed and get back to the board.

Charlotte Fitzpatrick – Ossipee Rotary Library Project: Fitzpatrick approached the Board with a request for permission to place a Rotary Club Little Free Library in the town. The students of Kingswood High construct these libraries shaped like little school houses. We have installed over six and have three ready to install. These waterproof libraries are installed by post, directly fastened to the exterior of a building, or may be placed inside on a table. Arruda suggested a place like Silver Lake Landing; contacting George Cleveland of the Gibson Center. Fitzpatrick was thankful for the suggestion and appreciated the Board's time.

Madison Elementary PTO – Use of Burke Field: Amanda Doherty of the Madison PTO asked the board's opinion about using Burke Field for an overnight campout at the end of the school year on a Friday or Saturday night, children accompanied by a parent would camp at the field. There would be no vehicles on the field and no cooking fires or camp stoves would be allowed. There may be a possible request to obtain a permit for one centrally located fire pit to roast marshmallows.

The Board was in favor of the idea. When the Facility Use Permit is received it will be stressed that the fire pit will not be allowed on any of the fields and Fire Chief Eldridge will be contacted to assist in the placement of the pit for safety.

Repair/Replace entrance walkway & landing to Town Hall: The Board agreed that the repairs are necessary. It was suggested that the rebuild be done from wood with a grate rather than concrete due to the damage the salt creates. Farinella will contact the Road Agent and see if his crew would be able to remove the old landing. The construction of the landing will also be offered to the Road Agent's crew, if not able we will look into hiring an outside company.

OLD BUSINESS – No Old Business

Selectman Shackford's List – Add to next meeting's agenda a review of Warrant Articles that need action.

Selectman Arruda's List - No items

Selectman King's List - No items

Assistant's List - Farinella asked:

- If \$50 of the Executive Budget be used towards the purchase of a Keurig coffee maker. The Board was in agreement;
- If the insurance data requested by Claimlinx should be sent. Yes, as long as no names are included.

Motion by Shackford, seconded by King to sign a Private Road Waiver agreement for Hauser of Timber Trail Drive out of session. The motion passed **3-0**.

Motion by Shackford, seconded by King to sign the 2016 MS-232 out of session. The motion passed **3-0**.

Determine Chairmanship & Committee Representation for 2016 – Shackford reminded the Board that normally during the last year of a member's term they hold the chairmanship. Shackford volunteered to remain chairman for another year to put the board back on that rotation. All were in agreement.

Committee Representation for 2016 –

- Planning Board – Arruda
- SWAC – King
- Conservation Commission – Shackford
- Energy Advisory Committee – King
- Joint Loss Committee – Shackford
- Municipal Records Committee – Shackford
- Police Liaison – King
- Highway Agent Liaison – Arruda
- Town Center Committee – Arruda

Energy Advisory Committee – Co-Chair Noreen Downs has requested from the board to have minutes taken for their meetings; the committee has no budget. The board plans to begin meeting quarterly. The Board agreed to ask Land Use Administrator Chris Young to take the minutes using the conservation and planning lines to cover.

Motion by Shackford, seconded by King to accept the agreement to have Planet Aid boxes at the Transfer Station while no longer receiving per pound compensation. The motion passed **3-0**.

SIGNATURE ITEMS

Manifest

Payroll & Accounts Payable Checks

E-911 Emergency Notification System Authorized User Form

Planet Aid Agreement to Host a Collection Bin

Intent to Cut – 229-010 Nuveen

Appointment & Oath of Office – Library Trustees – Bruce Malcolm Kennedy

Karen Mae Lord

Alternate Library Trustees – Patricia Ann Rau

Sandra Larson Carr

Town Center Committee - Eli Szklanka

Robert Edward Hill

Peter Albert Klomp

Elizabeth Owen Rogerson

Peter Smith Stevens
Ronald Miller Force

Purchase Requisition:

Forest Land Improvement, Inc. - \$5,864.00

Forest Land Improvement, Inc. - \$605.00

6:40 PM – Shackford made a **motion** to go into non-public under RSA 91-A:3II(a) and RSA 91-A:3II(e), seconded by Arruda.

Roll call vote: Arruda – aye; King – aye; Shackford – aye.

7:05 PM – Shackford made a **motion** to return to public session and seal the minutes of the non-public sessions of RSA 91-A:3II(a) and RSA 91-A:3II(e), seconded by King and so voted **3-0**.

7:05 PM – Shackford made a **motion** to adjourn, seconded by King, and so voted **3-0**.

NEXT SELECTMEN’S MEETING – The next Selectmen’s Meeting will be on Tuesday, April 5, 2016 at 5:30 p.m. in the lower level of Town Hall.

Respectfully Submitted,

Linda Farinella, Administrative Assistant
Recording Secretary