

**BOARD OF SELECTMEN  
TOWN OF MADISON  
JANUARY 12, 2016  
MINUTES**

**Selectmen Present** - Chairman Josh Shackford, John Arruda, Robert King, Jr.

**Others Present** – Administrative Assistant Linda Farinella; Finance Director Su Stacey; Landowner William Weisman; Energy Advisory Committee Russ Dowd; Madison TV Videographer Carol Dandeneau

**Where and When Posted** - Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 4, 2016.

**Meeting Called to Order** – By the Chairman at 5:30 p.m.

**RESULT OF 12/15/15 NON-PUBLIC SESSION:**

Shackford announced that the Board of Selectmen voted during the December 15, 2015 non-public session a 3.5% pay increase for all employees with the exception of Linda Farinella. The pay raise will commence at the beginning of 2016.

**APPROVAL OF MINUTES:**

**Motion** by Arruda, seconded by King to approve the minutes of December 29, 2015 as prepared, the motion passed **3-0**.

**APPROVAL OF MANIFESTS:**

**Motion** by Arruda, seconded by King to approve the Manifest of January 11-15, 2016 in the amount of \$354,668.18. The Manifest breakdown is as follows: \$24,193.02 for payroll; \$7,361.98 for payroll liabilities; \$27,380.18 for accounts payable; \$50,000.00 for the Madison School District; and \$245,733.00 for Village District of Eidelweiss. Motion passed **3-0**.

**PUBLIC COMMENTS:**

There were none.

**DISCUSSION ITEMS/NEW BUSINESS:**

A **Class VI/Private Road Agreement** request was received from William Weisman of 153 Caroline Road; Tax Map 129 Lot 016. Weisman's request for a building permit was denied by the Building Inspector because an improvement on a private road necessitates this agreement. Arruda stated he visited the site and there are homes already built to either side of the subject property. **Motion** by Arruda, seconded by King to grant the request. The motion passed **3-0**.

**1996 TOPKICK TRUCK BID OPENING** – The deadline for this bid opening was 4pm today, January 12, 2016. No bids were received. The Board agreed to contact the only bidder from the December 1, 2015 opening and offer the truck for the amount of that bid, \$3,151.00.

**OLD BUSINESS:**

**Energy Advisory Committee (EAC) – Warrant Article for Solar Exemption:** Russ Dowd explained that in addition to looking into how to save money for the town in regards to energy costs, the EAC would like to propose that the Board consider RSA 72 which allows for exemptions for property owners who have

certain types of energy systems. These include solar, wind and wood. This exemption may give tax payers the chance to do new technology and not have a remarkable increase in taxes due to an increase in assessment. Arruda commented that keeping in mind zoning regulations is important as an energy source such as wind may violate the height regulation. Shackford stated that he is in favor but needs to see some verbiage and explanation of how the value would be calculated over time. Dowd will have Russ Lanoie contact Farinella with a warrant article for the Board's review.

**Selectman Shackford's List** – The Board received a list of December building permits issued from Code Officer Boyd. Building permit information will be compiled for the entire year in a comparison format for the Town Report.

**Selectman Arruda's List** – Arruda reviewed the CIP with suggestions for changes to be sent to Chris Young. 1) The thermal imaging cameras were paid for with 2016 funds and can be removed; 2) The Jaws of Life tool will be moved to 2018; and 3) The vehicle exhaust system can be removed from the CIP all together. The Board was in agreement with these changes. Farinella will forward these changes to Young for an update of the CIP.

The costs of the proposed changes that the Energy Advisory Committee is planning regarding LED lighting, programmable thermostats, and improving the insulation on several town buildings may be able to be covered with the funds in the project line if the warrant article numbers are not put together soon enough.

**Selectman King's List** – The SWAC intends for the article for crushing glass in the amount of \$11,000 to be placed on the warrant. The Road Agent has stated he can use the crushed glass and to haul it away is overall more expensive.

**Assistant's List** – Farinella forwarded a request from resident Donna Veilleux to have the Snowmobile Regulations available on the Town's website with other regulations. Farinella will send the current version on to Town Council for review and to assure compatibility with agreements. If there are any changes necessary there will be a public hearing scheduled.

Farinella asked for clarification of when a bond is required for logging on a Class VI Road. They are taken on a case by case basis that is decided by the Board.

**Finance Director's List** – Stacey told the Board that the check for VDOE has been cut and is due to them on January 23<sup>rd</sup>. They would like to pick it up on the 21<sup>st</sup>. The board agreed that if the money is there, they can have the check now.

Stacey asked that Bookkeeper Catherine Tilton be issued a key to Town Hall with an alarm code for access to the building. The Board agreed.

Stacey is applying for a credit card for the Town with the previous authorization of the Board. The Board agreed to a credit limit cap of \$5,000. Shackford signed the application to be the authorized signer with the surety that his personal information is not being used; the Town's federal ID number is being used.

## **SIGNATURE ITEMS**

Manifest

Payroll & Accounts Payable Checks

Timber Warrant 225-015  
Permission for Class VI Road Use  
Direct Deposit form for Natural Resources Conservation Services Payments  
Police Department Purchase Requisition

- Staples \$1,897.89

Abatement for Johnson 115-011  
Certificate of Title for 2002 GMC Dump – Replacement for Lost Title  
Jesse E Lyman Gasoline Exemption Certificate for 2016  
Jesse E Lyman Diesel Exemption Certificate for 2016  
Emergency Management Director Purchase Requisition

- Power Products \$880.00

**6:34 PM** – Shackford made a **motion** to adjourn, seconded by King, and so voted **3-0**.

**NEXT SELECTMEN’S MEETING** – The next Selectmen’s Meeting will be on Tuesday, January 26, 2016 at 5:30 p.m. in the Town Hall Meeting Room.

Respectfully Submitted,

Linda Farinella, Administrative Assistant  
Recording Secretary

DRAFT