

**BOARD OF SELECTMEN  
TOWN OF MADISON  
December 1, 2015  
MINUTES**

**Selectmen Present** - Chairman Josh Shackford, John Arruda, Bob King

**Others Present** – Administrative Assistant Linda Farinella; Finance Director Su Stacey; Fire Chief Jeffrey Eldridge; Mark McConkey; Conservation Chairman Dr. David Riss; Madison TV Videographer Carol Dandeneau

**Where and When Posted** - Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 7, 2015.

**Meeting Called to Order** – By the Chairman at 5:30 p.m.

**APPROVAL OF MINUTES:**

**Motion** by Arruda, seconded by King to approve the minutes of November 17, 2015 as prepared, the motion passed **3-0**.

**APPROVAL OF MANIFESTS:**

**Motion** by Arruda, seconded by King to approve the Manifest of November 30–December 7, 2015 in the amount of \$151,268.22. The Manifest breakdown is as follows: \$22,335.06 for payroll; \$6,662.24 for payroll liabilities; \$47,270.92 for accounts payable; and \$75,000.00 for the Madison School District. Motion passed **3-0**.

**PUBLIC COMMENTS:** There were none.

**DISCUSSION ITEMS/NEW BUSINESS:**

The Board met with **Mark McConkey regarding 104-088**. McConkey requests a letter from the Board stating that they are in favor of NHDES Subsurface permitting this property to obtain a new replacement four bedroom septic design for a failed system. The records show that in 1971 the town originally permitted a four bedroom septic design.

Shackford and Arruda asked how the 1971 document was generated. McConkey explained that NHDES was loosely regulating septic systems at the state level at that time adding it was not unusual for towns to do their own approvals. The new four bedroom design would meet today's standards but necessitates authorization from the town.

**Motion** by Shackford, seconded by Arruda to write to NHDES stating the Board is in favor of the design of a four bedroom septic plan be designed for 104-088 and the tax card shall be updated to reflect the same. The motion passed **3-0**.

**1996 TOPKICK TRUCK BID OPENING** – One bid was received from Jon E. Cyr & Son Excavating in the amount of \$3,151.00. Shackford asked if it is known what the ballpark price should be for this truck, the answer was no. Shackford and Arruda would like to do some research and speak with the Road Agent. King will get in touch with Chick, Sr. The truck may be worth more to the department than the amount bid. This item will be placed on the December 15, 2015 agenda.

**WHIP CONTRACT** – Dr. Riss of the Conservation Commission explained that the Commission held an emergency meeting and it was voted to utilize the opportunity to do a cut by Jones Associates, Inc. in anticipation of a future burn thus allowing more pitch pines the opportunity to take over. Dr. Riss stated that there are enough funds to cover the \$9,450.00 charge. The WHIP contract was approved.

**EXPENDITURE FROM ASSESSING EXPENDABLE TRUST** – Shackford said the Board needs to vote on the withdrawal of \$19,400 from the Assessing Expendable Trust Fund to cover the payment to Cross Country Appraisal Group.

**Motion:** Shackford made a **motion** to request the withdrawal of \$19,400 to cover the payment to Cross Country Appraisal Group from the Assessing Expendable Trust Fund, seconded by Arruda, and so voted **3-0**.

**Decision:** Stacey will send the request with a copy of these minutes to the Trustees of the Trust Fund to withdraw \$19,400 from the Assessing Expendable Trust Fund.

**REVIEW OF NOVEMBER 17, 2015 VERSION OF PLANNING BOARD CIP 2017–2022** - The Board reviewed the latest version and had questions about the figures for the Fire Department section of the CIP. These questions were directed to Chief Eldridge regarding expected costs on the lines for portable radio replacement and tanker upgrade. Arruda noted that these numbers need to be as accurate as possible as they effect other departments spending. The Board agreed that this version will be send back to the Planning Board and that Chief Eldridge will meet with the Land Use Administrator to submit more true numbers.

Arruda explained that he had the opportunity to speak with **Anne Getchell**, Community Programs Specialist of the USDA Rural Development regarding grants for the new fire truck. Getchell suggested to Arruda and Chief Eldridge that any grants applied for should be for equipment as the funds the town would be eligible for are essentially not available for the truck. There is only \$154,000 available for the entire state with a concentration of the funds going towards communities in the northern part of the state.

**Shackford's List:** Shackford announced that review of the Fire Department Reimbursements will be done in a non-public session this evening. **Motion** by Shackford, seconded by Arruda that once approved the checks will be generated and signed out of session. The motion passed **3-0**.

**Arruda's List:** No items.

**King's List:** The Center Ossipee Fire Department made an offer of \$15,000 for the Fire Department Command Vehicle; the Madison Fire Department will be converting the former Police Department vehicle for this use. COFD needs a form of commitment from the Board and offers a \$2,500 non-refundable deposit to hold the vehicle until they meet before Town Meeting. The board was in agreement with this offer.

SWAC asked King to present to the BOS the committee's plan for the pay per bag system. SWAC would like to charge \$2.00 per bag with a \$10.00 cap per load. **Motion** by Shackford, seconded by King to set a \$2.00 per bag charge with a \$10.00 per load cap for non-stickered disposal at the Transfer Station. This change will take effect when the new brochure is published. The motion passed **3-0**.

King noted that SWAC is looking into covers for the dumpsters at the Transfer Station to prevent debris from freezing to the bottom. This costs the town money because anything frozen to the bottom is brought back to the Transfer Station and calculated in the weight again. Stacey added that in the mean time she gave permission to Cairns to buy plywood and lumber to craft a makeshift cover.

**Shackford's List:** In reviewing the cable contract that the town has with Time Warner, formerly Frontier Vision and Adelphia thru 2018, he finds that the Town is entitled to 24 hours of time. Arruda agreed with Shackford stating that the contract clearly states that they are required to give Madison time; either on our own or shared. Shackford still wants to put the item on the agenda for the townspeople to vote on this issue. Stacey made a note that this will be presented on the warrant.

**Assistant's List:** Farinella asked for direction on how to proceed with a December 1, 2015 notice of eviction deadline for property taken by the town in August of 2015. The Board agreed to send this along to Town Council for the next step in the eviction process.

Stacey updated the Board on the front door project for Town Hall. The inside set of doors is too low because of the duct work in ceiling to become an ADA compliant entrance without a lot of remodeling. It can be altered with weather stripping, putty in holes and hinge adjustments to help keep in the heat. Arruda suggests to do the best with what we have. Stacey will get a quote for the proposed work.

**Motion** by Arruda, seconded by King to appoint Chairman Josh Shackford as an authorized signer for documents related to the NHRS WHIP program. The motion passed **3-0**.

**SIGNATURE ITEMS:**

- Manifest
- Payroll & Accounts Payable Checks
- Abatement form for Tax Collector – 102-030
- Abatement form for Tax Collector – 113-060
- Purchase Requisition – Conservation Commission – Jones Associates Mowing
- Veteran's Credit Application – Smith 129-034
- LUCT – Mooney Hill Rd – 227-040
- Supplemental Tax Warrant – Mullen 113-066
- Supplemental Tax Warrant – Johnson 115-011
- Request for Payment – Fire Warden – Fire Permit Invoice
- Purchase Requisition – 2015Warden001 – Forestry Truck Tires
- WHIP Contract – Appointment of authorized signer

Non-Public Session per RSA 91-A:3II(e) – DRA

Non-Public Session per RSA 91-A:3II(a) – Fire Department Reimbursement

**6:37 PM** – Shackford made a **motion** to go into non-public under RSA 91-A:3II(c) and (e), seconded by Arruda.

Roll call vote: Arruda – aye; King – aye; Shackford – aye.

**7:05PM** – Shackford made a **motion** to return to public session and seal the minutes of the non-public session of RSA 91-A:3II(e), seconded by King and so voted **3-0**.

**7:05 PM** – Shackford made a **motion** to adjourn, seconded by King, and so voted **3-0**.

**NEXT SELECTMEN'S MEETING** – The next Selectmen's Meeting will be on Tuesday, December 15, 2015 at 5:30 p.m. in the Town Hall Meeting Room.

Respectfully Submitted,  
Linda Farinella, Administrative Assistant  
Recording Secretary