

**BOARD OF SELECTMEN  
TOWN OF MADISON  
JUNE 16, 2015  
MINUTES**

**Selectmen Present** - Chairman Josh Shackford, Michael Brooks, and John Arruda.

**Others Present** – Deputy Town Administrator Sue Stacey; Treasurer Catherine Tilton; Surveyor Paul King; property owners Andrew & Debra Berdell; logger Glen Bressette; property owners Randy & Elaine Sherman; Fire Chief Jeff Eldridge; & Madison TV videographer Carol Dandeneau.

**Where and When Posted** - Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 7, 2015.

**Meeting Called to Order** – By the Chairman at 5:30 p.m.

**APPROVAL OF MINUTES** – Brooks made a **motion** to approve the Selectmen’s Meeting minutes of June 2, 2015 as prepared, seconded by Arruda, and so voted **3-0**. During one of the non-public sessions on June 2, 2015 the Board of Selectmen voted to unseal non-public meeting minutes in order to provide them to Town Counsel and then have them immediately re-sealed.

**APPROVAL OF MANIFESTS** – Brooks made a **motion** to approve the Manifest of June 15-22, 2015 in the amount of \$642,378.80, seconded by Arruda, and so voted **3-0**. The Manifest breakdown is as follows: \$22,678.29 for payroll; \$6,848.88 for payroll liabilities; \$58,512.63 for accounts payable; \$250,000.00 for the Madison School District; and \$304,339.00 for the Madison School District’s final year-end payment.

**THERE WERE NO PUBLIC COMMENTS**

**MADISON SCHOLARSHIP ACCOUNT** – Shackford noted the Board needs to vote to transfer the funds in the Wells Fargo Account set up by the Madison Scholarship Committee under the Town of Madison’s Federal ID number to the Madison Scholarship account under the 501C Federal ID number they recently obtained. Arruda explained the reason of how this originated. Stacey told the Board the Scholarship Committee representative is scheduled to meet here with Terry Knowles of the Attorney General’s Office on June 30<sup>th</sup> when she meets with the Trustees of the Trust Fund, Selectmen, and Town Administrator to find the proper way to process this request.

**Motion:** Brooks made a **motion** to take whatever steps are needed out of session to transfer the funds to the correct Federal ID number, seconded by Shackford, and so voted **3-0**.

**Decision:** The Selectmen will take direction from the Attorney General’s Office and Wells Fargo to make the transfer.

**TAX COMMITMENT AGREEMENT WITH EIDELWEISS** – Arruda explained the twice a year tax payment agreed to by both the Town and VDOE Treasurers which was signed May 19, 2009. Tilton said she received an email from VDOE Treasurer Dinah Reiss looking to meet and discuss Eidelweiss receiving their portion of the tax commitment sooner than 45-days after the tax due date as currently agreed upon. Tilton is unsure of what Reiss is requesting. The Selectmen reviewed and discussed the agreement as well

as the State Statute. The Board would like to have Tilton, Reiss, Tax Collector Marcia Shackford, and at least one Eidelweiss Commissioner attend the June 30<sup>th</sup> Selectmen's Meeting to discuss this matter.

**ALBANY/MADISON PERAMBULATION REPORT** – Surveyor Paul King gave each Selectman a packet containing the Perambulation Report for the Albany/Madison town line. King said the blaze marks are half grown over but still visible so he didn't add any paint which puts the actual cost of Madison's share of the project at \$300, as opposed to the original estimate of \$600. He suggests repainting the blaze marks next time (in 7-8 years). King added a Wall Street Journal article on perambulation to the back of the packet.

**Motion:** Brooks made a **motion** approve and accept the Perambulation of the Albany and Madison town line prepared by Mr. King and already approved by the Town of Albany, seconded by Shackford, and so voted **3-0**.

**Decision:** The Selectmen signed each packet. King left 2 packets with Stacey, one to go to the Town Clerk to file in the vault and the other to be available in Town Hall if a request to view is made. King will send 2 packets to Albany and will file the last one with the Secretary of State's Office.

**CLASS VI ROAD LOGGING REGULATION VIOLATION** – Shackford announced the next agenda item and asked if all parties were present to discuss the logging violation on Class VI Littlefield Road. Andrew Berdell said the property owner behind his property (Garbacz) was not present but he told Berdell he was not concerned about the cut. Berdell said he has been repairing his home and met the logger this winter when he stopped by offering to cut some of the trees and take the wood as payment. Bresette, the logger, said he turned in the Intent to Cut and started cutting trees. Bresette said he used to live in Tamworth 30 years ago and logged plenty then but he didn't know he needed a special form to access a roadway and he wasn't aware it was a Class VI Road. Abutter Elaine Sherman said the Intent showed the access was to be off Fox Road. Abutter Randy Sherman explained the situation and showed the Selectmen on the map where this was taking place. Sherman is concerned his boundary line has been disturbed by the widening of the Class VI Road as his deed notes the boundary line runs along the roadway. Sherman is concerned that the culvert underneath the Class VI Road has been damaged and could cause flooding in the basement of the Berdell's home. Shackford explained the process and responsibility of the Selectmen with the Intent to Cut. The Intent received does not show the job being accessed off a Class VI Road, which it should. When this happens the Selectmen require a performance bond to assure the roadway is not damaged during the project. Brooks noted the logger signed the Intent to Cut on May 24<sup>th</sup> and asked Bresette when he started cutting. Bresette told him he started on the 24<sup>th</sup>. Brooks said the Selectmen's primary concern is the condition of the road. Bresette told the Board that State Forest Ranger Steve Kesler had done his investigation and was all set. Bresette said he will repair any damages to the road. Brooks said he will view the roadway with the Road Agent and Code Enforcement Officer and the matter will be discussed again at the next meeting on June 30<sup>th</sup>.

**EXPENDITURE FROM ASSESSING EXPENDIBLE TRUST** – Shackford said the Board needs to vote on the withdrawal of \$10,000 from the Assessing Expendable Trust Fund to cover the payment to Cross Country Appraisal Group.

**Motion:** Brooks made a **motion** to request the withdrawal of \$10,000 to cover the payment to Cross Country Appraisal Group from the Assessing Expendable Trust Fund, seconded by Shackford, and so voted **3-0**.

**Decision:** Stacey will send the request with a copy of these minutes to the Trustees of the Trust Fund to withdraw \$10,000 from the Assessing Expendable Trust Fund.

**REQUEST FROM LOON PRESERVATION COMMITTEE** – Shackford said the Town has received a request from the Loon Preservation Committee to store ‘Loon Nesting’ signs on town property. They will lay the signs down on the island for easy access to place them at float when a loon nest is discovered. The Selectmen were all fine with this request.

**PLANNING BOARD MEMO re: RSA 674:41 (HASTEDT BUILDING PERMIT) – BUILDING PERMIT DENIAL (206-064)** – Per RSA 674:41, Code Enforcement Officer Bob Boyd has denied a building permit application from Joseph Hastedt III for a new house off Class VI Dorfli Road in the Village District of Eidelweiss. The Selectmen’s Office sent a Memo to the Planning Board on May 20<sup>th</sup> seeking their review and comment on the building permit application. Arruda is disappointed the Planning Board did not comment on the drainage issue brought up in the Memo. Brooks said he hasn’t seen the Planning Board minutes but recalls saying something about drainage with little discussion following. Brooks said the Eidelweiss Commissioners signed two permits, one to construct the Class VI Road and the other to construct a driveway off of the Class VI Road. Brooks feels the Selectmen should approve the building permit application request given all the road related documentation appears to be in order with Eidelweiss.

**Motion:** Arruda made a **motion** to approve request for a building permit, seconded by Brooks, and so voted **3-0**.

**Decision:** Stacey will inform the Code Enforcement Officer that the permit can be issued.

**DECISION ON RESTORATION OF INVOLUNTARILY MERGED LOTS APPLICATION** – Shackford said the Notice of Decision regarding the Application for the Restoration of Involuntary Merged Lots from Fadden & Whitaker for Tax Map 247, Lot 034 was very well written and he sees no need for further discussion.

**Motion:** Shackford made a **motion** to sign the Notice of Decision regarding the Application for Restoration of the Involuntarily Merged Lots, seconded by Brooks, and so voted **3-0**.

**Decision:** Town Administrator Melissa Arias will mail the decision to the applicants and representative Surveyor Paul King.

**OUTGOING POLICE CRUISER** – Fire Chief Eldridge joined in discussion with the Selectmen to talk about converting the outgoing Ford Explorer police cruiser into a Fire Command vehicle. The Selectmen want to put the Fire pick-up truck out to bid if this conversion happens. Eldridge will get pricing to outfit the Explorer as a command vehicle. The Board would like to see the Fire pick-up sealed bid notice run in the newspaper.

**VOLUNTARY CHANGE OF ADDRESS APPLICATION** – Brooks suggested holding off this discussion until the next meeting when the Village District of Eidelweiss will be present.

**STATIC IP ADDRESS FOR NH REGISTRATIONS** – Brooks brought up discussion on the Town Clerk’s request to upgrade the internet at Town Hall so the Town Clerk’s Office can continue to operate as it has been. The State of NH has requested all towns add a static IP address to their account which would allow them to connect to the State’s online registration database. Ted Millington of Time Warner has

quoted the Town an increase in cost from \$49.99 per month to \$129.99 per month for a 35M/5M internet with static IP address. Stacey told the Board there are still other items being considered however this is the most pertinent as the State is requiring the Town be online by September. The Town Clerk would like to have this put in place as soon as possible to work out any kinks.

**Motion:** Brooks made a **motion** to upgrade the internet service to allow the Town Clerk's Office to continue operating registrations online with the State of NH, seconded by Arruda, and so voted **3-0**.

**Decision:** Stacey will notify Time Warner to go forward with the upgrade.

**EAST MADISON ROAD IMPROVEMENTS UPDATE** – Arruda told the Board the grinding is complete it only took a day and the highway crew is working on the drainage, all should be done and paved by the second week of July.

**SIGNATURE ITEMS –**

Manifest, Payroll & Accounts Payable Checks

Annual form to DRA re: PA-28 forms for 2016 (Madison will not use them)

Timber Tax Warrant & Worksheet – Remick Trust (228-033)

Abatement Application Decision – GRANTED – Colassi (109-102); Colassi (109-103); Farnese (105-088), Boyd (129-047); Busier (118-028); Higham (248-052); Stacey (233-059); Valle (234-047); Foley (113-060)

Abatement Application Decision – DENIED – Boggess (103-073)

Decision re: Restoration of Involuntarily Merged Lots – Fadden/Whitaker (247-034)

Tax Collector Abatement #2015-004 – Foley (113-060) re: Granted Abatement decision above

**6:53 PM** – Arruda made a **motion** to adjourn, seconded by Shackford, and so voted **3-0**.

**NEXT SELECTMEN'S MEETING** – The next Selectmen's Meeting will be on Tuesday, June 30, 2015 at 5:30 p.m. in the Town Hall Meeting Room.

Respectfully submitted,

Sue Stacey, Deputy Town Administrator  
Recording Secretary