

**BOARD OF SELECTMEN  
TOWN OF MADISON  
MARCH 19, 2015  
MINUTES**

**Selectmen Present** - Chairman John Arruda, Josh Shackford, and Michael Brooks.

**Others Present** – Town Administrator Melissa Arias; Road Agent Bill Chick, Sr.; & Assistant Road Agent Bill Chick, Jr.

**Where and When Posted** - Town Hall upper & lower bulletin boards and Madison Post Office on March 16, 2015.

**Meeting Called to Order** – By the Chairman at 7:30 a.m.

**APPROVAL OF MINUTES** – There were no minutes to approve at this meeting.

**APPROVAL OF MANIFESTS** – There was no manifest to approve at this meeting.

**THERE WERE NO PUBLIC COMMENTS**

**HIGHWAY TRUCK PURCHASE** – Arruda asked Chick Jr. how the truck bid request was circulated. Chick Jr. said the request went out via phone to DiPrizio, McDevitt, NH Peterbilt, & Yankee. Chick Sr. said the request for bids on the recent Kenworth truck purchase also went out via phone. Arruda said the Kenworth purchase was backed up by at least 3 bid proposals where this bid request only produced one from Yankee for a Kenworth truck costing \$88,972. Arruda said the Town has a Purchasing Policy that was written by the Board of Selectmen that other Departments have been required to follow. Arruda said the Highway Department should have to do the same with the end result being at least three prices coming back from separate vendors. Arruda said circulating a printed bid request helps ensure the vendors are quoting the same product but he's less concerned about the recent phone requests and more concerned that only one price came back for the truck purchase. Chick Jr. said DiPrizio had their bid prepared at the end of January and the sales representative asked it to be delivered while he was on vacation but the packet was still on his desk when he returned. The Selectmen asked Chick Jr. to call DiPrizio's and have the bid faxed to Town Hall this morning to compare with the bid from Yankee. The DiPrizio bid was faxed over and showed a date of 1/20/15 for an International truck costing \$82,420. The group reviewed the DiPrizio bid before asking Chick Jr. to take some time to go through both proposals to ensure they are comparable. The Selectmen will make a decision at their March 24, 2015 meeting so the truck can be ordered next week.

**HIGHWAY TRUCK ACCESSORY PACKAGE PURCHASE** – Arruda said two vendors supplied bids for the Highway Truck accessory package based on the Assistant Road Agent's telephone request. Arruda would prefer the request to have been circulated in writing for the reasons stated above. Arias said the 2015 warrant article amount was based upon the lower bid from Viking-Cives, which was about \$9,000 less than the proposal from HP Fairfield. Arruda said the Viking bid was only valid through February 20, 2015. Chick Jr. said he called the sales representative who will honor the price beyond that date. Apparently the expiration date is computer generated as 30-days beyond the proposal date. Arruda asked how two proposals for equivalent accessory packages can be priced so far apart. Chick Sr. said Fairfield has had the market cornered for a number of years but Viking-Cives is starting to do business with more

towns, including Conway and Freedom. Chick Jr. said Yankee and DiPrizio can work with either accessory vendor. Typically the truck dealership delivers the truck to the accessory vendor for setup and then gets the truck back to ensure no components were compromised during the installation process. Chick Sr. said EW Sleeper doesn't set trucks up anymore.

**EAST MADISON ROAD PAVING BIDS** – The Selectmen discussed the three bids received for the East Madison Road project (FR Carroll, GMI, and R&D Paving). Arias asked Arruda whether the paving request for proposal process was acceptable because it was circulated via phone by Chick Jr. also. Arruda said he was fine with it because the Town received three bids as the Purchasing Policy calls for. Chick Sr. said he'd like the paving reclamation work to be scheduled as close to June 1<sup>st</sup> as R&D can manage.

**Motion:** Arruda made a **motion** to accept the bid from R&D Paving in the amount of \$183,992.50, seconded by Brooks, and so voted **3-0**.

**Decision:** Arias completed a Purchase Requisition for the Selectmen to sign. A copy will be faxed to R&D Paving.

**SIGNATURE ITEMS** –

Purchase Requisition #2015-WARR-001 – R&D Paving (\$183,992.50) East Madison Road work/paving

**8:25 PM** – Arruda made a **motion** to adjourn, seconded by Brooks, and so voted **3-0**.

**NEXT SELECTMEN'S MEETING** – The next Selectmen's Meeting will be on Tuesday, March 24, 2015 at 5:30 p.m. in the Town Hall Meeting Room.

Respectfully submitted,

Melissa S. Arias, Town Administrator  
Recording Secretary