

**BOARD OF SELECTMEN
TOWN OF MADISON
FEBRUARY 3, 2015
MINUTES**

Selectmen Present - Chairman John Arruda, Michael Brooks, and Josh Shackford.

Others Present – Town Administrator Melissa Arias; Deputy Town Administrator Sue Stacey; Road Agent Bill Chick, Sr. & Assistant Road Agent Bill Chick, Jr.; Fire Pumper Replacement Committee Chairman Bill Lord & member Hersh Sosnoff; Fire Chief Jeff Eldridge; and Madison TV videographer Noreen Downs.

Where and When Posted - Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on January 29, 2015.

Meeting Called to Order – By the Chairman at 5:37 p.m.

APPROVAL OF MINUTES – There were no minutes to approve at this meeting.

APPROVAL OF MANIFESTS – There was no manifest to approve at this meeting.

THERE WERE NO PUBLIC COMMENTS AT THIS TIME

SEALED BIDS FOR 2015 PAVING SERVICES – Two additional paving bids have been received as a result of the Assistant Road Agent’s initial request. The Selectmen opened the two bids which will be added to the one opened last week from R&D Paving.

R&D Paving of Franklin, NH	\$183,992.50 (opened 01/28/15)
FR Carroll of Limerick, ME	\$184,086.90 (opened 02/03/15) – or – \$197,022.90 w/rolling, fine grading & watering included
GMI Asphalt of Belmont, NH	\$197,279.00 (opened 02/03/15) – or – \$202,834.00 w/rough grading, compacting & fine grading included

Chick Sr. said fabric and material costs were encumbered from last year’s operating budget for the 2015 work. Chick Sr. said Justin Chick will be able to do the necessary prep work with the grader. The Town will need to rent a compactor though. Chick Jr. said the 2015 proposed warrant article for \$200,000 should be sufficient to complete the East Madison Road project with the \$36,570.41 encumbered for materials. Arruda asked if any hired equipment or additional manpower will be necessary and Chick Sr. said no. The project will be complete after one mile is reclaimed, starting at 1370 East Madison Road and running toward Route 153, and the remainder to Route 153 is overlaid with ¾” of asphalt.

SEALED BIDS FOR 2015 HIGHWAY TRUCK – Since last week’s meeting one additional truck bid was received. The Selectmen opened the bid from Yankee Kenworth for the purchase of a truck which will be added to the one opened last week from Viking-Cives for the truck accessory package. Chick Jr. said HP Fairfield must have opted not to provide a bid this time. Chick Jr. said he asked several vendors for non-binding “budget numbers” prior to the bid request and Viking-Cive was less than HP Fairfield.

Yankee Kenworth of Concord, NH for TRUCK	\$ 88,972.00 (opened 2/3/15)
Viking-Cives of Lewiston, ME for ACCESSORIES	<u>\$ 46,555.00</u> (opened 1/28/15)
	\$135,527.00

Arruda said the 2015 Highway truck warrant article is proposed at \$145,000 but can be reduced based on the figures above. The Selectmen decided to lower the warrant article amount to \$138,500 which includes a buffer of about \$2,000 to install a radio in the truck.

2015 OPERATING BUDGET & WARRANT ARTICLE REVIEW – The Selectmen had three warrant articles they couldn't vote their recommendations on last week so the votes are documented below:

<u>Article</u>	<u>Recommendation</u>
• East Madison Road repairs	3-0
• Highway 6-wheeler	3-0
• Madison Preschool	0-3

PUBLIC HEARING ON SB2 – Arias said the Selectmen have to post and conduct a Public Hearing due to the submission of a petitioned warrant article for SB2 (official ballot voting vs. traditional Town Meeting). The hearing has to take place at least 15 days, but no more than 30 days, from Election Day March 10, 2015. Arias said there isn't enough time to publish the required public notice in the Conway Daily Sun seven days prior to the next Selectmen's Meeting on February 10, 2015 and the February 24, 2015 Selectmen's Meeting falls outside of the 15-day requirement. Arias asked if the Selectmen want to hold the hearing on Tuesday, February 17, 2015. The Selectmen said yes at 5:30 pm in the Town Hall Meeting Room. Arias will send the Public Notice to the Conway Daily Sun and post it in the usual places around town.

SIGNATURE ITEMS – There were no signature items at this meeting.

PUBLIC COMMENT – Hersh Sosnoff said the amount for Article 6 regarding a fire truck purchase is listed at \$314,000 but should be increased to \$363,000. There is currently \$214,000 in the Capital Reserve Fund (CRF) and Warrant Article 5 will add \$50,000 more to the CRF if approved. The additional \$99,999 in Article 6 being included as a bond down-payment won't affect property taxes unless it's used. Sosnoff said adding these three figures together brings the allowable purchase price to \$363,000. The Selectmen agreed and Stacey will modify the tentative warrant before tonight's Public Budget Hearing.

5:59 PM – Arruda made a **motion** to recess the Selectmen's Meeting until 7 p.m. when the Selectmen will reconvene at the Madison Elementary School gymnasium for the annual Public Budget Hearing, seconded by Brooks, and so voted **3-0**.

7:00 PM – Arruda reconvened the Selectmen's Meeting for the purpose of conducting the annual Public Budget Hearing. Arruda said the Board will only be discussing warrant articles that have a dollar amount attached to them; all other articles will be discussed at Town Meeting. Pertinent questions or comments made during the Public Hearing appear in bold font below the article language. The Budget Committee will meet following the Public Hearing to vote their recommendations on each money article.

Present: Selectmen John Arruda, Michael Brooks & Josh Shackford; Budget Committee members Hersh Sosnoff, Bill Lord, Cheryl Littlefield, Ray O'Brien, & Ron Force; Budget Committee secretary Chris Young; Town Administrator Melissa Arias and Deputy Town Administrator Sue Stacey; Madison TV Videographers Noreen Downs & Tim Hughes; Police Chief Jamie Mullen; Fire Chief Jeff Eldridge; SWAC

Chairman Dave Downs & member Paul Littlefield; Librarian Mary Cronin; Library Trustees Peter Stevens & Linda Smith; firefighter & Planning Board candidate David Cribbie; residents Jeff Balogh, Linda Balogh, Donna Veilleux, & Mike Veilleux.

**Town of Madison
2015 WARRANT**

To the inhabitants of the Town of Madison in the County of Carroll in the State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified to meet at the James Noyes Hall at the Madison Elementary School in Madison on Tuesday, March 10, 2015 at eight o'clock in the forenoon, polls to be open from 8:00 AM to 7:00 PM to act upon Articles 1, 2 and 3 with the meeting to reconvene at nine o'clock in the forenoon of Saturday, March 14, 2015 in the James Noyes Hall at the Madison Elementary School in Madison to act upon the remaining Articles:

Article 1. *To choose all necessary officers for the ensuing year.*

Article 2. Article 2. To see how the Town will vote by official ballot on the proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

1. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance:

Add Article XI – Accessory Dwelling Unit – to allow Accessory Dwelling Units in specified districts.

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance:

Amend Article V. Section 5.9 and 5.9A – Structures and buildings on culs-de-sac shall have a minimum setback of fifty (50) feet from the right of way boundary.

Article 3. By Petition. Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Town of Madison on the second Tuesday of March? Petition signed by Mark Graffam, et al.

Article 4. To see if the Town will vote to appoint the Board of Selectmen as agents to expend from the Capital Reserve Fund for fire apparatus previously established in 1996 and amended in 2011.

Recommended by the Selectmen 3-0

Article 5. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the Fire Apparatus Capital Reserve Fund established in 1996 and amended in 2011.

Recommended by the Selectmen 3-0
Not/Recommended by the Advisory Budget Committee

Jeff Balogh asked how much is in the fund currently and was told \$214,000.

Article 6. To see if the Town will vote to raise and appropriate the sum of ninety-nine thousand nine hundred ninety-nine dollars (\$99,999) in the form of a bond or note under the Municipal Finance Act (RSA Chapter 33); and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to

determine the rate of interest thereon as a down payment to purchase a replacement for Engine 1 fire truck at a price not to exceed three hundred sixty-three thousand dollars (\$363,000) with the balance coming from the Fire Apparatus Capital Reserve Fund established in 1996 and amended in 2011. Should a vehicle not be available for purchase, this matter will be addressed at Town Meeting in March 2016. This article requires a 2/3 ballot vote.

Recommended by the Selectmen 3-0
Not/Recommended by the Advisory Budget Committee

Arruda said this article was written to accomplish the recommendations of the Fire Pumper Replacement Committee which was appointed as a result of Town Meeting last year.

Article 7. To see if the Town will vote to raise and appropriate the sum of two million four hundred thirty-three thousand six hundred sixty-three dollars (\$2,433,663) for general Town operations with discussion and amendments to be considered line by line.

	2014 Approved	2014 Expended	2015 Proposed
Ambulance	\$ 28,100.00	\$ 28,100.04	\$ 28,350.00
Animal/Pest Control	\$ 1,775.00	\$ 1,757.41	\$ 2,050.00
Assessing	\$ 20,059.00	\$ 11,947.50	\$ 19,122.00
Building Inspection	\$ 38,136.00	\$ 29,982.59	\$ 34,837.00
Conservation Commission	\$ 3,750.00	\$ 3,028.11	\$ 3,750.00
Direct Assistance	\$ 33,080.00	\$ 5,975.38	\$ 29,500.00
Election, Registration, Vital Statistics	\$ 8,600.00	\$ 9,490.96	\$ 8,700.00
Emergency Management Dept.	\$ 4,751.00	\$ 4,285.92	\$ 4,901.00
Executive	\$ 114,243.00	\$ 111,747.60	\$ 120,247.00
Financial Administration	\$ 136,181.00	\$ 131,452.82	\$ 137,803.00
Fire Rescue	\$ 148,194.00	\$ 132,253.87	\$ 156,900.00
General Government Buildings	\$ 67,835.00	\$ 91,979.10	\$ 77,570.00
General Government Equipment	\$ 10,850.00	\$ 11,972.72	\$ 10,850.00
Highway	\$ 524,178.00	\$ 492,232.04	\$ 524,147.00
Insurance	\$ 85,158.00	\$ 78,877.80	\$ 88,592.00
Interest - Tax Anticipation Notes	\$ 1.00	\$ 0.00	\$ 1.00
Legal	\$ 25,000.00	\$ 47,792.81	\$ 25,000.00
Library	\$ 68,036.00	\$ 67,792.76	\$ 74,153.00
Madison PEG TV	\$ 23,292.00	\$ 19,160.63	\$ 21,802.00
Notes Due	\$ 55,487.00	\$ 55,486.78	\$ 66,152.00
Parks & Recreation	\$ 30,447.00	\$ 24,613.47	\$ 28,384.00
Patriotic Purposes	\$ 900.00	\$ 588.81	\$ 900.00
Personnel Administration	\$ 501,089.00	\$ 436,153.43	\$ 484,947.00
Planning Board	\$ 11,950.00	\$ 4,090.33	\$ 9,900.00
Police	\$ 291,439.00	\$ 272,950.38	\$ 292,054.00
Solid Waste Disposal	\$ 162,911.00	\$ 158,726.56	\$ 170,231.00
Street Lighting	\$ 4,950.00	\$ 3,642.22	\$ 4,000.00
Zoning Board	\$ 8,120.00	\$ 4,831.30	\$ 8,820.00
TOTAL	\$ 2,408,512.00	\$ 2,242,913.34	\$ 2,433,663.00

Recommended by the Selectmen 3-0
Not/Recommended by the Advisory Budget Committee

Direct Assistance - Jeff Balogh asked what Direct Assistance is and was told it's the equivalent to welfare. Mike Veilleux asked whether the proposed amount could be reduced to an amount closer to what was expended in 2014. Arruda said Direct Assistance is something that can't be predicted and added that Tri-County CAP's fuel assistance funds were released earlier than usual this heating season which might cause a shortage for participants before spring.

Executive - Donna Veilleux asked about the increase in the Executive line. Shackford said the Selectmen put in for a \$6,000 increase in their stipends for 2015 (\$2,000 more for each Selectman) after many years of getting \$4,000 annually.

Highway - Donna Veilleux asked why the Highway budget is proposed at \$524,147 when only \$492,232 was expended in 2014. It was explained that the part-time Highway Mechanic retired in late 2014 and a full-time employee was hired to take his place. Brooks also said \$38,000 was encumbered from the Highway budget in 2014 which is in addition to the \$492,232 listed on the warrant. The encumbered funds will go toward the completion of the East Madison Road project.

Insurance - Donna Veilleux asked how much of the \$88,592 is for liability and was told \$52,000.

Madison TV - Mike Veilleux asked if the Madison TV sound quality could be improved in 2015. Noreen Downs said the sound quality is more of a Town Hall building/heating system issue than Madison TV related. It was suggested that the heat be turned off during the meetings so the furnace doesn't start up. Downs said Madison TV has relocated microphones in the meeting room to try and avoid the noise from the furnace but a professional consultation with a sound technician would help troubleshoot a course of action. Downs said Madison TV could meet with the Selectmen to try and remediate the problem.

Ambulance - Noreen Downs asked about the ongoing negotiations toward a multi-town ambulance contract. Brooks said the current ambulance service contract for Eaton, Freedom, Madison, & Tamworth runs through December 31, 2015. A new six-year six-town contract is being negotiated to include Ossipee and Effingham. Brooks said the ambulance contract amount for each of the towns stands to increase substantially in 2016. Arruda said the Town of Madison received significant savings over the last 5 years to the tune of about \$250,000. Brooks said the Dept. of Revenue Administration is currently reviewing language for a tentative warrant article that could be proposed for each of the participating towns to ratify the action of each town's Board of Selectmen in joining a multi-town ambulance services contract.

Jeff Balogh asked why the Budget Committee recommendations aren't shown on the tentative warrant. Sosnoff said the Budget Committee intends to vote their recommendations in a meeting immediately following this hearing.

Donna Veilleux asked how much it would cost to give every employee a pay increase in 2015. The Selectmen said they couldn't answer that question on the spot. Veilleux asked how the Selectmen determined which employees would receive a year-end bonus and which ones wouldn't. Brooks said the Board voted to give all full-time employees and one part-time employee a year-end bonus out of the 2014 operating budget in lieu of pay increases in 2015. Arruda said historically the Selectmen give a 3.5% step increase to employees one year and a year-end bonus the following year. Donna Veilleux said all employees (full-time and part-time) should be treated equally with respect to pay increases or bonuses. Mullen thanked Veilleux for sticking up for the employees but pointed out that it should be up to the Department Head to work with the Board of Selectmen to ensure employees are deserving of year-end bonuses and pay increases. Mullen said there are

instances where increases or bonuses might be deferred a year due to job performance or other circumstances.

Article 8. To see if the Town will vote to raise and appropriate the sum of two hundred thousand dollars (\$200,000) for the continued reconstruction of East Madison Road. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the funds have been exhausted with the completion of the project or by December 31, 2020, whichever is sooner.

Recommended by the Selectmen 3-0
Not/Recommended by the Advisory Budget Committee

Article 9. To see if the Town will vote to raise and appropriate thirty thousand dollars (\$30,000) to be placed in the previously established Assessing Expendable Trust Fund.

Recommended by the Selectmen 3-0
Not/Recommended by the Advisory Budget Committee

Article 10. To see if the Town will vote to authorize the Selectmen to enter into a four_year lease/purchase agreement for twenty-eight thousand six dollars (\$28,006) for the purpose of leasing a 2015 SUV Police Cruiser and to raise and appropriate twenty thousand eight hundred ninety-four dollars (\$20,894) of which seven thousand two hundred eighty-three dollars (\$7,283) will apply to the first year's payment for that purpose and thirteen thousand six hundred eleven dollars (\$13,611) to outfit the police cruiser. This lease agreement contains an escape clause and a buyout option for one dollar (\$1) at the end of the four years.

Recommended by the Selectmen 3-0
Not/Recommended by the Advisory Budget Committee

Article 11. To see if the Town will vote to authorize the Selectmen to enter into a four year lease/purchase agreement for one hundred thirty-eight thousand five hundred dollars (\$138,500) for the purpose of leasing a new 6 Wheel Highway Truck with dump body, plow and frame and to raise and appropriate the sum of thirty-eight thousand six hundred sixteen dollars (\$38,616) of which thirty-six thousand six hundred sixteen dollars (\$36,616) will apply to the first year's payment for that purpose and two thousand dollars (\$2,000) to install a radio in the truck. This lease/purchase agreement contains an escape clause and a buyout option for one dollar (\$1) at the end of the four years.

Recommended by the Selectmen 3-0
Not/Recommended by the Advisory Budget Committee

Article 12. To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the previously established Capital Reserve Fund for land acquisition and conservation purposes.

Recommended by the Selectmen 2-1
Not/Recommended by the Advisory Budget Committee

The fund balance is currently \$25,000.

Article 13. To see if the Town will vote to raise and appropriate up to the sum of dollars three thousand two hundred eighty-one dollars (\$3,281) to be placed in PEG TV Expendable Trust Fund this sum to come from the unassigned fund balance which represents unused franchise fees.

Recommended by the Selectmen 3-0
Not/Recommended by the Advisory Budget Committee

Article 14. To see if the Town will vote to remove the designation of Highway to Summer Cottages pursuant to RSA 231:81, II(b) from the intersection of Lead Mine Road and Black Brook Road and continuing westerly to East Shore Drive. The Board of Selectmen support this article to promote safety and to connect the two sides of the Town.

Recommended by the Selectmen 3-0

Article 15. To see if the Town will vote to remove the designation of Highway to Summer Cottages pursuant to RSA 231:81, II(b) from the intersection of Lead Mine Road and Black Brook Road and continuing westerly to the Cook Pond Turnaround. The Board of Selectmen support this article to promote safety and emergency access.

Recommended by the Selectmen 3-0

Article 16. To see if the Town will vote to grant an easement to the Rockhouse Mountain Property Owners Association to construct, install, maintain and place a water line and related appurtenances beneath the Class VI section of Modoc Hill Road and to authorize the Board of Selectmen to negotiate the terms and conditions of the easement and to take any other action necessary to carry out this vote.

Recommended by the Selectmen 3-0

Article 17. To see if the Town will vote to discontinue the Backhoe Expendable Trust Fund created in 2013. Said funds with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund.

Recommended by the Selectmen 3-0

The fund balance was \$5.10 as of 12/31/14.

Article 18. To see if the Town will vote to discontinue the Road Construction Capital Reserve Fund created in 1994. Said funds with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund.

Recommended by the Selectmen 3-0

The fund balance was \$588.62 as of 12/31/14.

Article 19. To see if the Town will vote to establish an Advisory Energy Committee consisting at a minimum of the following residents: One Selectman, one Planning Board Member, one Advisory Budget Committee Member, one School Board Member, and three voters from the community who shall be appointed by the Moderator. Said committee will be charged with evaluating energy consumption, reviewing alternatives and cost benefits, and recommending short and long term energy savings opportunities for all municipal buildings. The committee will create a report for the 2016 Madison Town Meeting. Said committee will conduct open meetings, keep minutes and recommendations available at Town Hall and for posting on the website, and comply fully with RSA 91-A.

Recommended by the Selectmen 3-0

Article 20. By Petition. To see if the Town of Madison will vote to raise and appropriate three thousand dollars (\$3,000) in support of Carroll County Transit Blue Loon Public Bus Service. Petition signed by Barbara Anderson, et al.

Not Recommended by the Selectmen 0-3
Not/Recommended by the Advisory Budget Committee

Article 21. By Petition. We the undersigned registered voters of the Town of Madison do hereby petition the 2015 Annual Town Meeting to raise and appropriate the sum of five thousand dollars (\$5,000) for Tri-County Community Action for the purpose of continuing services of the Fuel Assistance Program for the residents of Madison. Petition signed by Barbara Anderson, et al.

Recommended by the Selectmen 3-0
Not/Recommended by the Advisory Budget Committee

Noreen Downs asked why Madison should appropriate these funds if we have a Direct Assistance line in the operating budget. Brooks said Tri-County CAP assisted 141 Madison residents to the tune of \$139,991 in 2014 which was a great return on our investment.

Article 22. By Petition. To see if the Town will vote to raise and appropriate the sum of three thousand five hundred dollars (\$3,500) to support Madison home delivered meals (Meals on Wheels), congregate meals, transportation and program services provided by the Gibson Center for Senior Services, Inc. Petition signed by Barbara Anderson, et al.

Recommended by the Selectmen 3-0
Not/Recommended by the Advisory Budget Committee

4,832 meals were provided to Madison residents in 2014.

Article 23. By Petition. To see if the Town will vote to raise and appropriate the sum of four thousand five hundred dollars (\$4,500) in the support of the Ossipee Children's Fund providing financial assistance for Madison children. Petition signed by Ann Bartlett, et al.

Recommended by the Selectmen 3-0
Not/Recommended by the Advisory Budget Committee

36 Madison residents were assisted in 2014 to the tune of \$9,074.

Article 24. By Petition. To see if the Town will vote to raise and appropriate the sum of three thousand dollars (\$3,000) for the Early Supports & Services Program (birth to 3 years) of Children Unlimited, Inc. Petition signed by Audrey Epstein, et al.

Recommended by the Selectmen 3-0
Not/Recommended by the Advisory Budget Committee

14 Madison residents were assisted in 2014 to the tune of \$42,770.

Article 25. By Petition. To see if the Town will vote to raise and appropriate the sum of two thousand one hundred forty-nine dollars (\$2,149) to assist the Northern Human Services Mental Health Center. Petition signed by Dawn Barnett, et al.

Recommended by the Selectmen 3-0
Not/Recommended by the Advisory Budget Committee

38 Madison residents received 239.88 hours of services from this organization.

Article 26. By Petition. To respectively request that the Town vote to raise and appropriate the sum of one thousand six hundred thirteen dollars (\$1,613) in support of Starting Point providing advocacy and support to victims of domestic and sexual violence and their children. Petition signed by Ann Bartlett, et al.

Recommended by the Selectmen 3-0
Not/Recommended by the Advisory Budget Committee

23 Madison residents were assisted in 2014 with 463 hours of services from this organization.

Article 27. By Petition. To see if the Town of Madison will raise and appropriate the sum of one thousand dollars (\$1,000) for the Madison Preschool to provide funding for a music program for the children, school supplies and field trips to supplement our curriculum. Petition signed by Eleanor Jones, et al.

Not Recommended by the Selectmen 0-3
Not/Recommended by the Advisory Budget Committee

Arruda said this organization is a private school not affiliated with Madison Elementary or SAU 13.

Article 28. To transact any other business that may legally come before this meeting.

Donna Veilleux asked if the language provided tonight is what will be printed in the Town Report. Brooks said Article 11 may have some slight numerical changes based upon financing and the Budget Committee recommendations will be known then.

END OF PUBLIC BUDGET HEARING

Motion: Arruda made a **motion** to sign the Warrant out of session once prepared, seconded by Shackford, and so voted **3-0**.

Decision: Stacey will notify the Selectmen when the Warrant is ready for signature.

Motion: Arruda made a **motion** to adjourn, seconded by Shackford, and so voted **3-0**. The Selectmen stuck around for the Budget Committee's Meeting where they voted their recommendations on each monetary warrant article.

NEXT SELECTMEN'S MEETING – The next Selectmen's Meeting will be on Tuesday, February 10, 2015 at 5:30 pm in the Town Hall Meeting Room.

Respectfully submitted,

Melissa S. Arias, Town Administrator
Recording Secretary