

**BOARD OF SELECTMEN
TOWN OF MADISON
OCTOBER 28, 2014
MINUTES**

Selectmen Present - Chairman John Arruda, Michael Brooks, and Josh Shackford.

Others Present - Town Administrator Melissa Arias; Road Agent Bill Chick, Sr.; and Madison TV videographer Carol Dandeneau.

Where and When Posted - Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on October 23, 2014.

Meeting Called to Order – By the Chairman at 8:05 a.m.

APPROVAL OF MINUTES – There were no minutes to approve at this meeting.

APPROVAL OF MANIFESTS – There was no manifest to approve at this meeting.

THERE WERE NO PUBLIC COMMENTS

EAST MADISON ROAD PROJECT – The Selectmen called this morning meeting to talk with the Road Agent about the work required to finish East Madison Road. Chick said he marked with paint sections that need to be rebuilt and figured the distance at about one mile. Chick said in 1999 the section from Maple Grove Road to Fox Road was reclaimed and re-graveled without the use of fabric. Chick said fabric underlayment should be used on most of the sections to be reclaimed this time around. The group discussed whether to haul away the sections of pavement or have the pavement ground in-place and used as the base for the new pavement. Chick said if the asphalt is removed in pieces and hauled away several pieces of equipment will need to be hired including an excavator with operator, a bulldozer with operator, and 2-3 hired trucks with drivers. Brooks said Chick needs to estimate how much time the work will take since the Request for Proposal (RFP) for hired equipment will likely result in the cost per hour or day for machines and operator. Arruda said Chick needs to price out the aggregate to be purchased on the Town's account at Coleman's so the cost can be added to the proposed warrant article figure. Chick said twelve inches of 6" minus aggregate with six inches of State mix crushed gravel should be put down as a base under the mile of road at 21-22 feet in width. If the asphalt sections are removed the Selectmen want them hauled to the Ward Parcel to avoid the issues we had during the Tasker Hill Road project. Chick said he's not sure there is room on the Ward Parcel for the stockpiled asphalt. Brooks said the cost of grinding and using the reclaimed asphalt in-place would be more expensive than hauling it away but that cost would be offset by not having to hire an excavator and extra trucks. The Selectmen talked about the rumored increase in asphalt cost and asked Chick to find out what type of escalator should be used in the Request for Proposal for paving. Brooks suggested writing a two-part RFP for paving contractors; one part to grind and reclaim the pavement in place and one part to do the paving. The group discussed how the paving could be done either in one thick course or as a base course with a top-coat. The Selectmen said two RFPs should be written up; one for the hired equipment and the other being the two-part RFP to the paving contractors. Brooks offered to model the necessary RFP documents from previously circulated RFP samples. Arias will send the files to Brooks electronically. The Selectmen said the RFP for Forrest Brook bridge work will need to be put out as a separate piece. Brooks is planning on drafting that document also. The Selectmen

told Chick they'd like to have a Purchase Requisition in place for the aggregate from Coleman's before the last meeting in December so the remaining funds in the 2014 Highway Road Improvement operating budget line can be encumbered.

TRANSFER STATION BACKHOE – Chick said the backhoe at the Transfer Station is going to need 4 new tires. The rear tires will be the most expensive to buy and mount at \$500-\$600 each. The front tires will be \$200-\$300 apiece to buy and mount. Chick said the rear tires have been plugged several times already and one of the front tires now has something stuck in it. Chick suggested getting foam-filled tires since those are more puncture proof. Arruda asked Chick to get prices for a regular set of tires and a foam-filled set of tires. The cost will either be added to the Transfer Station operating budget for 2015 or encumbered from the 2014 Solid Waste budget.

ADVERTISEMENT FOR HIGHWAY MECHANIC/EMPLOYEE – The Selectmen were fine with running the advertisement for a full- or part-time Mechanic and Highway Worker as prepared. Arias will e-mail the ad to the Conway Daily Sun this week.

2014 TAX RATE SETTING – Arias said Stacey just handed over a note saying she talked with Michelle Clark from the Department of Revenue Administration about setting our 2014 tax rate. Clark said DRA just received the financial reports from Carroll County which is what has been holding up our tax rate setting process. Clark hopes to be setting tax rates for towns in Carroll County on Thursday, October 30th. Arias asked the Selectmen when they would be available to briefly meet to review the tentative worksheet and proposed tax rate. The Selectmen decided to try and meet sometime on Thursday and if that can't be arranged they will discuss it at their meeting on Tuesday, November 4th at noon in the Elementary School gym.

SIGNATURE ITEMS – There were no signature items at this meeting.

8:35 AM – Arruda made a **motion** to adjourn the Selectmen's Meeting, seconded by Shackford, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's meeting will be on Tuesday, November 4, 2014 at noon in the Madison Elementary School gym.

Respectfully submitted,

Melissa S. Arias, Town Administrator
Recording Secretary