

**BOARD OF SELECTMEN
TOWN OF MADISON
SEPTEMBER 2, 2014
MINUTES**

Selectmen Present - Chairman John Arruda, Michael Brooks, and Josh Shackford.

Others Present – Deputy Town Administrator Su Stacey; Historical Society members Linda Smith, Becky Knowles, Penny Hathaway and Ann Wilkins; Road Agent Bill Chick, Sr.; Contractor Bernie Quint of Burnham Company; Residents Noel Smith and David Wilkins and Madison TV Videographer Tim Hughes.

Where and When Posted - Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on August 27, 2014.

Meeting Called to Order – By Chairman Arruda at 7:32 a.m.

HISTORICAL SOCIETY BUILDING RENOVATION PROJECT – Arruda invited Chick, Quint and Knowles to the table to discuss the building project of the Historical Society with concern of the overages mentioned in an email sent August 26, 2014 from Norma Gore of Burnham Company;

Good Afternoon Becky,

Regarding overhead power vs. underground power to the building:

Overhead power will be less expensive than the underground. This is because Burnham Company rebated \$800.00 from the original bid price for the installation of the conduit from pole to building for an underground service.

With this said, we will have installed overhead, a 200 amp service from pole to building with a 200amp 40 circuit main breaker panel, and sub-feed that to the old 100 amp panel. We will also finish hooking up the old 100 amp panel to the old circuits. The estimated price would be \$1,625.00. This is including all the work that we've done on the inside for the 100 amp service to date.

Regarding remaining extra cost on all woodworking and painting: \$11, 895.60

Regarding remaining extra cost on inside chimney; installing flue and clean-out: \$1,520.00

Regarding remaining extra cost on extra drainage at back of building

a. Installing 165 linear feet of curtain drain. \$3,017.00

b. Excavated bottom of slope and installed 6 inch minus with fabric approximately 65' linear feet hooked into curtain drain. 1,945.00

Regarding extra granite rock, loading, and trucking for granite foundation. \$8,684.50

Regarding extra granite rock and trucking for retaining walls. \$769.00

Work needing approval and scheduling as soon as possible please:

Option #1 Granite causeway out in front of building going down east Madison road: Remove old granite causeway. Install approximately 100' of 30" HDP smoothbore culvert to old catch basin.

Estimated cost \$12,400.00

Option #2 Remove 16' of granite off top of causeway in driveway area and install a 6" x 6' 16' slab poured in place with a 6"x6" square grid of #6 rebar with 4,000 psi concrete. \$4,225.00

****NOTE** (either option, there's not much cover, approximately 4 – 6" of gravel.)**

****NOTE** extra charges for unknown obstacles**

Regards,

Norma J. Gore

Quint said all that was left to do was hook up the power, along with the other items listed in the email. He was concerned about the drainage at the edge of East Madison Road the Board was looking at Option #2 for \$4225. Quint explained the PSNH connection to the building is free however to install a disconnect on the outside of the building for the 100amp service would cost approximately \$300 and to put in 200amp service with an electrical box would cost the same, he believes this would be the best way to go.

Knowles told the Board the Historical Society met last week to discuss fund raising activities and they will be looking into L-CHIP funds which are retroactive once a project is complete however they wouldn't be available until next June or October.

Arruda suggested they overspend the General Government Building Project line which has \$15,000. Shackford asked about using the East Madison Road warrant articles for the cost of the drainage repairs where that effects the road. Brooks said a motion is not needed until the invoice comes in that will overdraw the warrant article line, then the Board will decide which line to hit in the Operating Budget. Arruda asked Stacey to contact DRA where the extra funds can be drawn from, operating budget or fund balance.

Brooks told Quint to get the project done. Arruda suggested Quint stake out where the fence will go and Brooks said he will reach out to Ms. Peck's attorney letting him know the project is coming to an end and they will stake out the area where the fence will go and to ask the abutter, Ms. Peck to view and agree to the location. Quint told the Board he had removed several Conservation signs directing to the path to the Cascades and wondered where they should be put now, Knowles suggested having Conservation place them. Knowles had heard Conservation wanted steps put in the bankment but the Board all felt the reason to go to the Cascades was to go for a hike, they did not believe steps were necessary.

Chick told the Board he spoke with the paving vendor and their prices are holding at the amount quoted. He also has some money in the Highway budget in the paving and culvert lines that can be used as well for the drainage repair on East Madison Road in front of the Historical Society.

SEASONAL MAINTENANCE EMPLOYEE – Chick told the Board the employee who has been the part-time plow person in winter months is also the person who has been doing the maintenance for the fields, beaches, cemeteries and school as well as the dam has told him his last day will be October 15th this year. Chick said this person has been working fulltime in the summer months and has been available for all snowstorms. He believes hiring a fulltime person to replace this part-time seasonal employee would be beneficial to the highway department. Arruda asked Stacey to run a report showing the last 3 years of actual hours of this employee.

Shackford suggested run an ad for a part-time property maintenance person and a year round dam keeper to see what responses were received.

Arruda mentioned the need to have the stop logs replaced/repared this year when they were removed for the winter level.

Arruda asked Chick if the mechanic planned to stay on, Chick was told he planned to be done the first of the year. The mechanic works 3 full days a week a sa part-time employee. Arruda suggested possibly looking at hiring a fulltime mechanic to take care of the town's fleet given the emails to the Fire

Commissioners concerning the truck maintenance of the Fire vehicles, he said even the school buses would be able to be serviced.

TOWN PROPRTY DEEDS – The Selectmen signed the deeds of the properties sold at the public auction this summer. They will be filed at the Carroll County Registry of Deeds.

8:05 AM – Arruda made a **motion** to adjourn, seconded by Brooks, and so voted **3-0**.

NEXT SELECTMEN’S MEETING – The next Selectmen’s meeting will be Tuesday, September 9, 2014 at 5:30 p.m., at the Madison Elementary School to sign manifests and checks.

Respectfully submitted,

Su Stacey, Deputy Town Administrator
Recording Secretary