

**BOARD OF SELECTMEN
TOWN OF MADISON
JULY 29, 2014
MINUTES**

Selectmen Present - Chairman John Arruda, Josh Shackford, and Michael Brooks.

Others Present - Town Administrator Melissa Arias; Historical Society representatives Linda Smith & Penny Hathaway; residents Noel Smith & Michael Hathaway; Fire Chief Jeff Eldridge; Madison TV videographer Tim Hughes.

Where and When Posted - Town Hall upper & lower bulletin boards and Madison & Silver Lake Post Offices on December 5, 2013.

Meeting Called to Order – By Chairman Arruda at 5:35 p.m.

APPROVAL OF MINUTES – Brooks made a **motion** to approve the Selectmen’s Meeting minutes of July 15, 2014 as prepared, seconded by Shackford, and so voted **3-0**.

APPROVAL OF MANIFEST –Brooks made a **motion** to approve the Manifest of July 28 – August 4, 2014 in the amount of \$166,011.14, seconded by Shackford, and so voted **3-0**. The Manifest breakdown is as follows: \$20,504.40 for payroll; \$6,490.86 for payroll liabilities; \$64,015.88 for accounts payable; and \$75,000.00 for the Madison School District (release date 7/31/14).

THERE WERE NO PUBLIC COMMENTS

HISTORICAL SOCIETY PROJECT ADDITIONAL WORK – The Selectmen’s Office has received an invoice from Burnham Company for \$16,000.62 of additional work required as part of the on-going Historical Society building project. As these change-orders were above and beyond the initial proposal, the Selectmen and Historical Society need to determine where the additional funds are to be paid from. Penny Hathaway said the Town Meeting warrant article appropriation was for \$155,000 and the initial proposal was for \$142,300 so the fund shortage will be under \$4,000 after the \$16,000.62 invoice is paid. Penny Hathaway said the Historical Society has about \$3,600 collectively in their funds but will conduct an annual fundraiser this weekend that usually brings in about \$1,000. Linda Smith said Becky Knowles has been the point person in contact with Burnham Company and in her absence Smith and Hathaway can’t be terribly helpful. The Selectmen would like an update from Knowles but didn’t want to delay payment to Burnham Company and said the overages can be worked at a later date.

Motion: Arruda made a **motion** to create the check for \$16,000.62 to Burnham Company in order to pay the overage on the Historical Society project and sign the check and Manifest out of session once prepared, seconded by Brooks, and so voted **3-0**.

Decision: The check and Manifest will be prepared tomorrow morning for the Selectmen and Treasurer to sign.

SELECTMEN’S REVIEW OF PROPOSED SITE PLAN (118-009) – The Selectmen have received an Inter-Office Memo from White Mountain Survey & Engineering seeking their review and comment on the

proposed Site Plan Review application of Gary Chicoine who owns tax map 118, lot 009. Chicoine proposes converting the former Silver Mine Country Store building that contained a restaurant/store and 2 apartments into just four apartments. Per the Memo, the Site Plan Review Regulations require the Selectmen, Police Chief, and Fire Chief to review, comment on, and approve the layout as “to the relationship of the proposed water system and drainage lines in existing public ways”. The Memo asks for the Board’s written statement to be forwarded to Chris Young in the Planning Board office prior to the August 6th hearing date. The Selectmen reviewed and discussed components of the plan. The Selectmen said this request is similar to that on the nearby NEFAB property from about a year ago. Much like NEFAB, this property is on a State Highway and abuts a Town-owned beach property. The Selectmen didn’t see any issues with drainage lines in the existing public ways. The Selectmen had difficulty weighing in on the proposed water system since they couldn’t tell from the plan where the new well was to be located. They were able to see that the existing well located in the basement of the building is to be relocated or removed. The typical 75’ radius around a proposed well was not depicted on this plan or shown in conjunction with the proposed location of the septic tank and leach field. It was noted that the septic and leach field is being proposed underneath the parking lot which is not common practice but probably necessary due to the size of the lot. The Selectmen instructed Arias to prepare a response similar to the one for the NEFAB review and get it over to Chris Young.

NH DOT WARNING SIGNS – The Selectmen received a letter from the NH Department of Transportation dated July 22, 2014 outlining their efforts to bring certain signage along State maintained roads up to current sign standards. The letter requests written support of the DOT’s efforts to either replace existing signs or install new signs along portions of Boulder Road, Conway Road, Deer Hill Road, Village Road, Plains Road, Eaton Road, and NH Route 16. Funding for the project will be from State and Federal funds with no contributions requested from the Town. The Selectmen decided not to respond to this request given that the signs are going on State roads by State employees at the State’s expense so the Town’s input or consent shouldn’t matter.

INSPECTION OF FIRE TRUCK (4E1) – As discussed by the Fire Truck Sub-Committee, member Nicole Nordlund has arranged for 4Engine1 to be inspected by Valladares Transportation and Repair on Monday, August 18, 2014. The Selectmen discussed the best way to get the truck to and from Valladares’ on Route 16 in Madison that day. Chief Eldridge said he received an e-mail from Nicole Nordlund last week looking for permission and help in getting the vehicle there. Eldridge said he told Nordlund that the truck would have to be driven by a member of the Fire Department or a Town employee for insurance purposes. Eldridge said he has a problem with Valladares looking at the truck and would rather the inspection and report be done by Lakes Region Fire Apparatus who has worked on the truck for years. Eldridge said it makes more sense for a fire truck servicing company to go through the entire truck, including the body/chassis, mechanics, pump, and related firefighting components. The Board said there could be a conflict with Lakes Region doing the inspection if they plan to bid on the RFP for the new truck. Arruda said there’s no reason Valladares can’t inspect the truck side of the vehicle and Lakes Region inspect the fire control components of the truck separately as long as they put their findings in writing for the Fire Truck Sub-Committee. Eldridge will call Lakes Region tomorrow morning to get a price for their inspection services and report. Valladares is away for a few weeks so his cost won’t be known until the time of the appointment. Brooks said the Highway Mechanic should be able to drive the truck to Valladares early on August 18th and get a ride back to the garage while it’s being looked at. Arias was asked to coordinate this with the Road Agent.

TIRES FROM LEDGE POND VOLUNTEER CLEAN-UP – Arruda will bring the topic of tire disposal up at the August Solid Waste Advisory Committee (SWAC) meeting. Arruda wonders if there is a containerized system available for storage of tires at the Transfer Station where we can charge a disposal fee for each tire.

PROPERTIES WITH OUTSTANDING 2011 TAXES IN DANGER OF TAX DEEDING – The Tax Collector provided the Selectmen with a list of property owners with outstanding 2011 property taxes as of today. The current list of 2011 delinquencies contains 21 properties. These owners are in jeopardy of losing their property to a Tax Collector's Deed if payment of the outstanding 2011 balance isn't rendered in full prior to the August 19, 2014 noon due date. Payments made after August 5th must be in the form of a bank check, certified check, postal money order, or cash; no personal or business checks will be accepted. The Selectmen will vote on August 12th whether any of the properties come with potential liability that would cause the Board to opt for a Deed Waiver over a Tax Collector's Deed. Based upon those votes the Tax Collector will prepare the official documents for the Selectmen to sign out of session once the deeding date has passed.

HIGHWAY DEPARTMENT THANK YOU – The Selectmen's Office received an e-mail of thanks directed to the Road Agent and his crew about how quickly they responded to a tree that came down and blocked the road during a recent evening storm. The message will be shared with the Highway Department.

SIGNATURE ITEMS –

Manifest

Payroll & Accounts Payable Checks

Purchase Requisition #2014-POLI-002 – Northledge Technologies (\$2,517.86) 2 PC towers

Purchase Requisition #2014-HIGH-005 – Barry's Tree & Tractor (\$2,800) hazard tree removal

Tax Collector's Abatement #2014-003 – Rooney (110-023)

Tax Collector's Abatement #2014-004 – Gerrish (115-019)

Inspection Station #3441 Renewal application with NH Department of Safety

6:15 PM – Brooks made a **motion** to adjourn, seconded by Arruda, and so voted **3-0**.

NEXT SELECTMEN'S MEETING – The next Selectmen's meeting will be on Tuesday, August 12, 2014 at 5:30 p.m. The Fire Commissioners will hold a brief meeting during the Selectmen's Meeting on the same day.

Respectfully submitted,

Melissa S. Arias, Town Administrator
Recording Secretary